

**MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200**

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200** meeting was held on **Tuesday, October 08, 2019 at 7:00 p.m.** at the **Prairie View City Hall located at 44500 US Business Highway 290, Prairie View, TX 77446.**

In attendance were: Commissioners: Tommy Davis, Tommy Albert, Gary Ferguson, Rick Dalton, and Hollis Ulbricht; Legal Counsel: Mr. Adam Tabak with Coveler & Peeler, P.C.; Providers: City of Brookshire, City of Hempstead, Monaville VFD, Mt. Zion VFD, Pattison Area VFD, Prairie View VFD, Rolling Hills VFD, Tri-County FD, Waller VFD, and Waller County EMS; Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman, ESD Director.

- 1. Call Meeting to order, pledge of allegiance, and invocation.** The meeting was called to order at 7:08 p.m. by *Mr. Tommy Davis*. *Mr. Tommy Albert* led the pledge and delivered the invocation.
- 2. To receive public comment.** Mrs. Herrera spoke about the Waller ISD Bond. Mrs. Herrera stated it is a \$295 million that will provide a new high school. Schultz JH will go to the old high school and Holleman Elementary will move to Schulz JH. This bond will also remodel Waller JH.
- 3. To review and approve minutes of prior meetings.** *Mr. Tommy Albert* made a motion to approve all meetings from prior month. *Mr. Gary Ferguson* second the motion, which passed 5 to 0.
- 4. To review and approve proposed tax sales requested and submitted by Waller County or Harris County.** *No Action*
- 5. To receive the District financial report including monthly report from the District Treasurer and bookkeeper, and to review the District's investment policy, investment actions, designation of depository institutions, and depository pledge agreements.** Kristin Gunderson read the financials. *Mr. Tommy Albert* made a motion to accept the financials. *Mr. Hollis Ulbricht* second the motion, which passed 5 to 0.

Prosperity – Operations # 1881	\$39,720.11
Prosperity – Tax/Public # 8700	\$41,649.69
FNB – Public Funds # 8084	\$289,153.43
Texas CLASS Investment	\$4,026,321.21
Accounts Receivable	\$409,379.84
Total Revenue for September	\$13,345.14
Total Provider Payments	\$ 198,467.85
Total District Expenses	<b>\$161,344.52</b>

**Waller-Harris ESD #200**  
**Unpaid Bills**  
All Dates

	<u>Date</u>	<u>Amount</u>	<u>Memo/Description</u>
<b>AFLAC</b>	09/25/2019	893.28	Insurance - Katy
<b>Total for AFLAC</b>		<b>\$ 893.28</b>	
<b>AGILITY</b>	10/10/2019	\$ 139.52	Medical Insurance - Katy
<b>Total for AGILITY</b>		<b>\$ 139.52</b>	
<b>Colorado County Oil Co.</b>	09/18/2019	1,109.77	Fuel - Katy
<b>Total for Colorado County Oil Co.</b>		<b>\$ 1,109.77</b>	
<b>Consolidated Communications</b>	10/1/2019	\$ 285.76	Internet/Phone - Katy
<b>Total for Consolidated Comm</b>		<b>\$ 285.76</b>	
<b>Coveler &amp; Peeler, P.C.</b>	10/03/2019	5,064.80	Professional services rendered in August 2019
<b>Total for Coveler &amp; Peeler, P.C.</b>		<b>\$ 5,064.80</b>	
<b>Delta Industrial Service and Supply</b>	09/18/2019	1,623.13	Gear - Duty Crew
	09/23/2019	1,103.39	Gear Repair - Duty Crew
	9/25/2019	135.00	Thorogood Boots - Katy
<b>Total for Delta Industrial Service and Supply</b>		<b>\$ 2,727.87</b>	
<b>Edward Jones</b>	9/30/2019	\$ 2,919.99	Retirement - Katy
<b>Total for Edward Jones</b>		<b>\$ 2,919.99</b>	
<b>Galls, LLC</b>	09/10/2019	354.00	Airpower Boots - Katy
	09/20/2019	138.49	Eagle top badge & fire scramble seal - Katy
	9/30/2019	23.90	Two Crossed Bugle Collar Brass - katy
<b>Total for Galls, LLC</b>		<b>\$ 516.39</b>	
<b>Gundersons Bookkeeping LLC</b>	10/01/2019	3,000.00	Monthly Bookkeeping
	10/1/2019	203.34	Copy Charges & Extra Meeting
<b>Total for Gundersons Bookkeeping LLC</b>		<b>\$ 3,000.00</b>	
<b>Jones &amp; Bartlett Learning, LLC</b>	09/18/2019	1,486.36	Fund of Fire Fighter Enhanced 3E Premier Digital - PVFFA
<b>Total for Jones &amp; Bartlett Learning, LLC</b>		<b>\$ 1,486.36</b>	
<b>Joshua Hahn</b>	09/18/2019	143.66	TCCF Wildland FF Testing Fee TCCF Wildland FF Cert Fee
<b>Total for Joshua Hahn</b>		<b>\$ 143.66</b>	
<b>Metro Fire, Inc.</b>	09/09/2019	680.00	1" Red Smooth Booster Hose - PVFFA

		8' Pike Pole - 2 - Katy - E6
		Hole Type Spanner needs to fit 1" Booster Hose -
		PVFFA
09/13/2019	464.00	Hydrant Wrenches - Katy
10/02/2019	<u>2,929.03</u>	PVFFA - E-82
<b>Total for Metro Fire, Inc.</b>	<b>\$ 4,073.03</b>	
<b>Monaville VFD</b>		
10/01/2019	<u>4,575.84</u>	Provider Payment - November 2019
<b>Total for Monaville VFD</b>	<b>\$ 4,575.84</b>	
<b>Mt. Zion Community VF Assoc., Inc.</b>		
10/01/2019	<u>2,025.00</u>	Provider Payment - November 2019
<b>Total for Mt. Zion Community VF Assoc., Inc.</b>	<b>\$ 2,025.00</b>	
<b>Municipal Emergency Services</b>		
09/24/2019	1,275.36	SCBA Flow Test & Repairs to harnesses and valves -
		TC
9/17/2019	3,597.40	Rescue Tools Maint - WVFD
9/23/2019	<u>287.50</u>	Hydrotest & Western Sales & Testing - WVFD
<b>Total for Municipal Emergency Services</b>	<b>\$ 5,160.26</b>	
<b>Northwest Communication Inc.</b>		
09/20/2019	<u>588.70</u>	Service 800 Radio Picked up from Pattison
<b>Total for Northwest Communication Inc.</b>	<b>\$ 588.70</b>	
<b>Pattison Area VFD, Inc.</b>		
10/01/2019	<u>8,037.33</u>	Provider Payment - November 2019
<b>Total for Pattison Area VFD, Inc.</b>	<b>\$ 8,037.33</b>	
<b>Prairie View VF Association, Inc.</b>		
10/01/2019	<u>4,458.33</u>	Provider Payment - November 2019
<b>Total for Prairie View VF Association, Inc.</b>	<b>\$ 4,458.33</b>	
<b>Republic Services</b>		
9/26/2019	<u>\$ 223.76</u>	Trash - Katy
<b>Total for Republic Services</b>	<b>\$ 223.76</b>	
<b>Rolling Hills VFD</b>		
10/01/2019	4,742.50	Provider Payment - November 2019
10/02/2019	<u>700.00</u>	CPR Classes - RHVFD
<b>Total for Rolling Hills VFD</b>	<b>\$ 5,442.50</b>	
<b>Tri-County VFD</b>		
10/01/2019	<u>7,859.58</u>	Provider Payment - November 2019
<b>Total for Tri-County VFD</b>	<b>\$ 7,859.58</b>	
<b>Waller County EMS, Inc.</b>		
10/01/2019	<u>155,552.60</u>	Provider Payment - November 2019
<b>Total for Waller County EMS, Inc.</b>	<b>\$ 155,552.60</b>	
<b>Waller Times</b>		
9/25/2019	<u>\$ 485.52</u>	Notice of Tax Rate
<b>Total for Waller Times'</b>	<b>\$ 485.52</b>	
<b>Waller VFD, Inc.</b>		
10/01/2019	<u>6,050.00</u>	Provider Payment - November 2019
<b>Total for Waller VFD, Inc.</b>	<b>\$ 6,050.00</b>	
<b>Wendy D. Langford</b>		
10/01/2019	1,300.00	RENT - November 2019
10/01/2019	611.11	District Electric - Aug & Sept

Total for Wendy D. Langford

\$ 1,911.11

TOTAL

\$ 224,864.61

Thursday, Oct 03, 2019 01:51:33 PM GMT-7

6. **To pay the District's bills.** Kristin Gunderson stated that there is a couple of bills for PVFFA that were submitted for approval for an ice machine repair in the amount of \$1,537.55 and \$5,085.95 for T-81. Kristin also stated that Pattison turned in an approval request in the amount of \$3,015.86 for B-1 to AgMeir and the other request in the amount of \$2,759.43 for pumper to Rush Truck Centers. *Mr. Tommy Albert* made a motion to pay bills along with provider requests. *Mr. Rick Dalton* second the motion, which passed 5 to 0.
7. **To review and approve payments for operations funding pursuant to emergency services provider agreements.** *Mr. Tommy Albert* made a motion to schedule a Budget Workshop on October 14, 2019 at 3:00 PM at the District office to finish the 2020 Budget for approval. *Mr. Gary Ferguson* second the motion, which passed 5 to 0. *Mr. Tommy Albert* made a motion to pay the service providers. *Mr. Hollis Ulbricht* second the motion, which passed 5 to 0.
8. **To receive a report from the District Emergency Service Director on matters affecting the provision of emergency services within the District.** Barry Weinman stated that the concrete has been poured at the Mallard Crossing Station.
9. **To review, discuss and take action on the renewal, cancellation, modification or commencement of contracts with emergency services providers.** *No Action.* *Mr. Tommy Albert* asked Adam Tabak to add a line item on the agenda for contracts because there are some changes that need to be discussed. *Mr. Tommy Albert* also asked what 3 chiefs are going to Safe-D to pay for rooms February 20-22. The 3 chiefs are Blake Bowers (Monaville), Keith Watson (Tri-County), Kenny Pyka (Pattison) and Mike Wawarofsky (Hempstead) is the alternate.
10. **To review any and all issues related to coverage of the District by emergency services providers, including, but not limited to funding emergency services, coverage areas, organization/consolidation of providers, or provision of services directly by the District, including hiring personnel, and placement of emergency services facilities, vehicles and equipment.** Adam Tabak stated that he received a message from the City of Brookshire that they would like to set up a meeting with the District on October 21<sup>st</sup> or 22<sup>nd</sup>. *Mr. Tommy Albert* stated that there was an issue brought to several of the Commissioners of a photo posted on social media of 2 cadets on top and bottom of the ladder from a ladder truck that was extended out and almost touching the ground. *Mr. Tommy Albert* stated that it was at a training that Verdon Bourdeaux was hosting. *Mr. Tommy Davis* asked where Mr. Bourdeaux during this time and who picked the truck up. It was stated that Michael Mathis picked the truck up. *Mr. Tommy Albert* asked what can be done to stop this. *Mr. Tommy Albert* asked Barry Weinman to speak to Mr. Bourdeaux about the incident and report back to the Board of Commissioners and the truck is not to be used in any trainings until the next board meeting.
11. **To review, discuss and take action on the acquisition and financing of new vehicles, apparatus, ambulances and equipment.** Barry Weinman stated that SCBA bottles are coming up to the end of life.

Pattison has 20 alone. Barry Weinman stated that the cost of the 30 year life of the SCBA bottle is \$1328 each. *Mr. Hollis Ulbricht* asked Pattison if they could purchase their bottles spread out. Chief Ulbricht stated yes, but the last time they did that they never received their bottles. Barry Weinman stated that SCBA bottle ratios and some stations have more that they need and they should have 3 bottles per SCBA. Mr. Tommy Albert asked how many bottles are needed right now. Barry Weinman stated that right now Pattison needs 20. Barry Weinman stated that Pattison keeps a log of each bottle with serial number and life in a spread sheet. *Mr. Gary Ferguson* told Barry to get the figures together by the meeting Monday and the board can go from there.

12. **To receive a report regarding the construction of the Mallard Crossing fire station.** *No Action*
13. **To receive a report regarding the design and construction of a station in Prairie View.** Barry Weinman stated that he met with the Engineer from Prairie View and there will not have to be a retention built, but they would have to slow the water down and the Architect stated no problem. *No Action*
14. **To review, discuss and take action on the hiring of an architect to design the Prairie View station.** *No Action*
15. **To review and act on fire station construction, modification or repairs.** *Mr. Rick Dalton* stated that Monaville had a repair request to their center column. *Mr. Hollis Ulbricht* asked what Chief Vollmering felt comfortable with. Chief Vollmering stated that he has seen the work that Hills Construction does and it is the cheaper bid. *Mr. Tommy Albert* made a motion to repair the center column with the cheapest bid of the 2 bids submitted. *Mr. Hollis Ulbricht* second the motion, which passed 5 to 0.
16. **To review and take any action necessary on real estate, including but not limited to purchase, sale, lease, encumbrances, platting and acquisition financing.** Adam Tabak stated he has the signed “Letter of Intent” for the Katy Airport property. Adam stated that now there has to be a “Feasibility Study” within 90 days.
17. **To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.** *No Action*
18. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.** Left to Executive Session at 7:49 PM and returned from Executive Session at 8:37 PM.
19. **To review, discuss and act on the hiring, termination, pay, scheduling, employment policies, and benefits for District personnel.**
20. **To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**
21. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers of on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.**
22. **Adjournment.** *Mr. Gary Ferguson* made a motion to adjourn. *Mr. Hollis Ulbricht* second the motion, which passed 5 to 0.

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Tommy Albert, Secretary/Treasurer