

## SPECIAL WORKSHOP MINUTES

### WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO.200

Notice is hereby given that the Board of Commissioners of the **WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200** held a workshop on **October 14, 2019 at 3:00 p.m. at District Administrative Office, 40644 Business Highway 290, Waller, TX 77484.**

In attendance were: Commissioners: Tommy Davis, Rick Dalton, Tommy Albert, Gary Ferguson and Hollis Ulbricht; Gundersons Bookkeeping, the District Bookkeeper; Adam Tabak, District Counsel; and Mr. Barry Weinman, ESD Director.

1. **Call Meeting to order.** The meeting was called to order at 3:00 p.m. by *Mr. Tommy Davis*. *Mr. Tommy Albert* led the pledge and invocation.
2. **Public comment.** Mark Rodriguez stated he would like the Board of Commissioners to look over the lease from the City of Brookshire. Barry Weinman stated that the next item on the agenda will take care of the issue.
3. **To review, discuss and take action on the approval, modification and cancellation of emergency services contracts with service providers.** Adam Tabak stated that he got an email from the City of Brookshire and they would like to set up a meeting on October 21<sup>st</sup> at 7:00 p.m. to discuss signed contract. *Mr. Tommy Davis* stated that nothing can happen until after the meeting. *Mr. Tommy Davis* and *Mr. Hollis Ulbricht* will be attending the meeting. *Mr. Tommy Albert* stated that there is no money set aside in the budget for the Mallard Crossing. *Mr. Tommy Albert* stated that financially it would be better to make it a District station. Tabled to Executive Session.
4. **To review, discuss and take action on the budget allocation and funding of service providers.** *Mr. Gary Ferguson* asked why Waller EMS needs \$2 million instead of \$1.7 million. *Mr. Gary Ferguson* stated no to \$2 million. *Mr. Gary Ferguson* stated he wouldn't have a problem with it if the District wasn't buying their equipment. *Mr. Tommy Albert* stated that they are asking for \$2,053,261 to keep up with the pay scale for surrounding counties. *Mr. Tommy Davis* stated there was discussion with Miki on the overtime and the District doesn't know if it is spread out evenly. *Mr. Tommy Albert* stated that 56 hours is standard hours. *Mr. Tommy Albert* stated that the District has to provide Fire & EMS to the county, so what does the District want to do. *Mr. Gary Ferguson* made a motion to move it from \$2,053,261 to \$1,866,631. *Mr. Tommy Albert* stated that when the budget was discussed that Brookshire did not have one, but they did turn one in in the amount of \$62,675 and \$50,000 was penciled in. *Mr. Gary Ferguson* asked how big the Brookshire territory is. Barry Weinman stated that everything South of I-10 and around the city, up Diamond Rd to Newman Rd. *Mr. Gary Ferguson* stated that there have been substantial cuts for the rest of the providers and *Mr. Tommy Davis* stated that the maintenance was taken away. *Mr. Tommy Albert* stated that the audit was also removed. *Mr. Gary Ferguson* stated he would like to see Katy #6 separate from the District, which is already done. *Mr. Tommy Davis* asked why the insurance went from \$15k to \$40 k and Kristin Gunderson stated

that it is the Workers Comp insurance. Kristin Gunderson explained where to find the salary information for Katy #6 and *Mr. Tommy Albert* stated that includes adding a 3<sup>rd</sup> person to each crew. *Mr. Hollis Ulbricht* asked why there isn't anyone at a station or they don't show up. Jimmie Orsak stated it is all about scheduling. Jimmie also stated that when they don't get scheduled they find another job. *Mr. Hollis Ulbricht* asked what will be done if a bunch of people call in and Barry Weinman stated that no one can foresee that. Barry Weinman stated that the people that are coming from their full-time jobs in the morning can now work since there will already be 2 people staffed. Jimmie Orsak stated that the District has went from 60 to 80 duty crew and if the District can add about 12% then there will be enough coverage. *Mr. Hollis Ulbricht* stated the District has to supply them with gear and Barry Weinman stated the last 30-40 members were given gear that other stations were going to throw away. *Mr. Tommy Albert* stated that EMS's P&L for  $\frac{3}{4}$  of the year shows that Jan-March they lost \$80K, April-June they made \$163K, July & Aug they lost \$15K, and their net income for YTD is \$67K and it breaks every expense down. *Mr. Tommy Albert* stated they are currently collecting 35% of their billing and what kills them is the Medic-Aid and Medicare patients. *Mr. Tommy Albert* stated that there is \$100K for District reserve and there are \$643,183 in loan payments and after this year there will only be a \$200K payment and the \$1 million dollar loan left. *Mr. Tommy Albert* stated Capital is now \$374K, which is more than last year and after looking at the Providers capital request, there isn't much that they are asking for. *Mr. Tommy Albert* stated that EMS is asking for 5 new monitors at \$175K, Waller is asking for security cameras and hoses for a total of \$5200, PVFFA is asking for a ladder truck and fire station, Monaville is asking for rescue tools in the amount of \$15K, Pattison is asking for an engine, Rolling Hills is asking for a cascade system, a K12, and an air compressor, Tri-County is asking for a tanker truck, a training tower at \$62,500, and a storage building for \$8K, Mt. Zion is asking for tools for their booster truck in the amount of \$5K. *Mr. Tommy Albert* stated the capital to look at is EMS and Monaville. *Mr. Hollis Ulbricht* stated that there was a big jump for Office Manager from \$47,476 to \$72,500. *Mr. Tommy Albert* stated that is to make Barry Weinman full-time and because of the District taking charge of the maintenance, he will be putting in more hours. Tabled to Executive Session.

5. **To review, discuss and take action on the construction of the Prairie View Station.** *No Action*
6. **To review, discuss and take action on the acquisition and financing of new rescue equipment.** *No Action*
7. **To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.** *Executive Session 3:40 PM, back from Executive Session at 4:06 PM.*
8. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.**

4. *Mr. Tommy Albert* made a motion to accept the proposed budget with changes. *Mr. Hollis Ulbricht* second the motion, which passed 5-0.

3. *Mr. Tommy Albert* stated that Adam is working on contracts and there are items that need to be in the contract. *Mr. Tommy Albert* stated that we need copies of all certifications from Command Staff. *Mr. Tommy Albert* stated that there have been a lot of wrecks lately and any individual (paid or volunteer) that gets in a wreck needs to have a drug screen and if it is more than 2 times, then they need to lose their driving privilege. *Mr. Hollis Ulbricht* stated that in the contract “scratches” needs to be changed to “damaged”. *Mr. Tommy Albert* wants to know how to control the fuel when they have “Chiefs” vehicles. Adam Tabak stated that there can be something put in the contract for only District vehicles and would have to be managed by Barry or Jimmie, but it will be best to be in Policy & Procedures. Kristin Gunderson stated that the vehicles have to be in the department name in order to get grants. *Mr. Tommy Albert* made a motion to adopt the new changes for the contracts presented to the attorney. *Mr. Rick Dalton* second the motion, which passed 5-0.

6. Barry Weinman stated that the total for SCBA bottles are at 29. Brookshire will have to get SCBA bottles once the contract is straightened out. Barry Weinman also stated that there are extra SCBA bottles at different departments that are in vehicles that shouldn’t be in, so we can spread those out to other departments. *Mr. Gary Ferguson* made a motion to purchase 30 SCBA bottles with 30 year longevity. *Mr. Hollis Ulbricht* second the motion, which passed 5-0.

*Mr. Tommy Albert* stated that a survey needs to be done at the Katy Airport property. Adam Tabak stated that he has someone to do the survey and you have 90 days. *Mr. Gary Ferguson* asked what is up with the property. Adam Tabak stated that there is a 50 year ground lease on the Katy Airport property. Adam Tabak stated that he should have one good proposal soon.

9. **Adjournment.** *Mr. Tommy Albert* made a motion for adjournment at 4:25 PM. *Mr. Rick Dalton* second the motion, which passed 5-0.

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Tommy Albert, Secretary/Treasurer