

MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200** meeting was held on **Tuesday, September 11, 2018 at 7:10 p.m.** at the **Prairie View City Hall located at 44500 US Business Highway 290, Prairie View, TX 77446.**

In attendance were: Commissioners: Tommy Davis, Gary Ferguson, Tommy Albert Darwin Hargrave, and Hollis Ulbricht; Legal Counsel: Mr. John Peeler with Coveler & Peeler, P.C.; Providers: City of Brookshire, City of Hempstead, Monaville VFD, Mt. Zion VFD, Pattison Area VFD, Prairie View VFD, Rolling Hills VFD, Tri-County FD, Waller VFD, and Waller County EMS; Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman, ESD Director.

1. **Call Meeting to order, pledge of allegiance, and invocation.** The meeting was called to order at: 7:14 p.m. by *Mr. Tommy Davis*. *Mr. Tommy Albert* led the pledge of allegiance and Mr. Frank Jackson led the invocation.
2. **To receive public comment, including vendors and service providers.** Brookshire VFD is having a fundraiser October 20th and would like to see the community come out and support the department. It was also stated that Pattison VFD had a great turnout at their fundraiser.

Brian Cantrell stated over the next 6-10 days there is a Tropical Depression that may or may not affect our area. The most affect may be Thursday to Sunday with a possibility of 1-2" of rain in Waller County. Harvey was only supposed to drop a couple inches of rain and you see what happened there. Brian Cantrell didn't think it would extend beyond our own resources. Brian stated that he would like to get a list of resources from each of the fire departments of what they have during this time, whether it is staffing or other resources. Once Brian gets the information, he will push it back out to all departments so that everyone knows what everyone has available. This is something Brian Cantrell would like to try and see how it works for the future.

3. **To review and act on approval of minutes of prior meetings.** *Mr. Tommy Albert* made a motion to accept the minutes for August. *Mr. Hollis Ulbricht* seconded the motion, which passed 5 to 0.
4. **To receive a report from the Waller County Fire Chief's Association.** A meeting was held, Gene Schmidt reported they talked about the storms that are on the way. They also discussed equipment that everyone has available. There was also discussion about getting more throw bags and life jackets for the swift water personnel and getting more people certified.
5. **Review and take action to cancel election.** Mr. John Peeler stated that there are 3 positions open for election and we had only 3 applicants so therefore the election can be cancelled. After the November election, the 3 people who applied for a place on the ballot will be certified elected based on their unopposed status. *Mr. Gary Ferguson* made a motion to cancel the election. *Mr. Darwin Hargrave* second the motion, which passed 5-0.
6. **To review and act on properties designated for tax sales by Waller County or Harris County, including action on deeds for same.** *No action.*
7. **To address financial matters including report from the District Treasurer and bookkeeper, pay bills, investment policy and depository pledge agreements.** Kristin Gunderson read the financial report, which also included 3 training request from Tri-County, Rolling Hills, and Waller

VFD. *Mr. Tommy Albert* made a motion to approve the District Bookkeepers financial report and pay the District bills. *Mr. Darwin Hargrave* seconded the motion, which passed 5-0. *Mr. Tommy Albert* made a motion to pay bills. *Mr. Hollis Ulbricht* second the motion which passed 5-0. *Mr. Tommy Albert* discussed that he wants a new line added to the Training Reimbursement form to include the Fire Chief's approval on all requests.

Prosperity – Operations # 1881	\$25,983.87
Prosperity – Tax/Public # 8700	\$41,322.90
FNB – Public Funds # 8084	\$4,896,120.31
Accounts Receivable	\$297,702.33
Total Revenue for August	\$69,261.31
Total Provider Payments	\$172,289.84
Total District Expenses	\$102,657.37

Waller-Harris ESD #200 Unpaid Bills

	Date	Amount	Memo/Description
AFLAC			
	08/25/2018	\$ 998.19	INV#600865 Aug AFLAC
Total for AFLAC		\$ 998.19	
Agility			
	9/1/2018	\$ 71.22	Vision Insurance
Total Agility		\$ 71.22	
Allied Breathing Air, LLC			
	08/17/2018	\$ 597.00	Drying Filter, Purification Filter, Air Quality Sample
	08/23/2018	\$ 433.38	Inv#20180705 - CO Monitor Calibration; Intake Filter Element; Air Quality Sample
	08/23/2018	\$ 513.00	Inv#20180704 - Air Tank Repair & Air Quality Sample - WVFD
	08/23/2018	\$ 446.00	Inv#20180703- CTG Purification; 20", MS/AC/HP
	08/23/2018	\$ 383.78	Inv# 20180706 - Oil Filter Element; 1 gal. of Chem Lube; Air Quality Sample
	9/10/2018	\$ 557.56	Inv#20180772 - ACD copper gasket, Oring, Valve Inlet
Total for Allied Breathing Air, LLC		\$ 2,930.72	
Axcess Hose & Ladder			
	11/28/2017	\$ 73.36	Hose Re-coupling; converted 2 1/2" x 50' hose into 2 - 2.5" x 25' hoses
Total Axcess Hose & Ladder		\$ 73.36	
Blue Cross BlueShield			
	8/31/2018	\$ 2,786.81	
Total Blue Cross Blue Shield		\$ 2,786.81	
Bugs Incorporated			

	08/09/2018	\$ 135.31	INV#111357 - Pest Control Katy 6
Total for Bugs Incorporated		\$ 135.31	
CenterPoint Energy			
	9/10/2018	\$ 20.75	Gas Bill for Katy Station
	08/21/2018	\$ 9,397.00	Upgrade to 3 Phase 120/208V and remove single phase service - #1/0 drops & 2 service poles
Total for CenterPoint Energy		\$ 9,417.75	
City of Brookshire			
	09/01/2018	\$ 1,375.00	Provider Payment – September 2018
Total for City of Brookshire		\$ 1,375.00	
Colorado County Oil Co.			
	08/14/2018	\$ 291.00	Inv#368489 - 97 Gal of Unleaded
	09/05/2018	\$ 781.56	
Total for Colorado County Oil Co.		\$ 1,072.56	
Consolidated Communications			
	09/01/2018	\$ 307.97	ACCT#281-574-5606/0 - Fiber/Cable
Total for Consolidated Communications		\$ 307.97	
Coveler & Peeler, P.C.			
	09/05/2018	\$ 6,561.76	Professional services rendered in August 2018
Total for Coveler & Peeler, P.C.		\$ 6,561.76	
Edward Jones			
	9/1/2018	\$ 6,775.56	Contributions - 457b
Total Edward Jones		\$ 6,775.56	
First Financial Bank, N.A.			
	08/17/2018	\$ 200,677.59	Acct #25500026684
Total for First Financial Bank, N.A.		\$ 200,677.59	
Gundersons Bookkeeping LLC			
	09/01/2018	\$ 3,000.00	Monthly Bookkeeping
	9/11/2018	\$ 89.52	Copies Charge Aug 2018
Total for Gundersons Bookkeeping LLC		\$ 3,089.52	
Harris Co Appraisal Dist			
	08/17/2018	\$ 2,951.00	Inv #PSI18002344 - 3rd Qtr Assessment
Total for Harris Co Appraisal Dist		\$ 2,951.00	
Jerri Bello			
	08/01/2018	\$ 108.92	TEEX Wildland FF Training - 7/22-7/27 Reimbursement
Total for Jerri Bello		\$ 108.92	
Joshua Hahn			
	08/01/2018	\$ 447.44	TEEX High/Low Angle Rope Rescuer 1 - 7/15-7/20 Reimbursement
	08/01/2018	\$ 262.01	TEEX Wildland Training 7/22-7/27 Reimbursement
Total for Joshua Hahn		\$ 709.45	
Metro Fire, Inc.			
	08/17/2018	\$ 1,069.00	INV#128471-1 - Gloves

	9/5/2018	\$ 82.00	6" Standard Shield
	9/5/2018	\$ 1,162.00	4" face shield helmet; foam impact suspension crown system; Nylon crown strap
	9/5/2018	\$ 179.00	5" Storz x 4.5" Swivel F NH Long handle hardcoat
Total for Metro Fire, Inc.		\$ 2,492.00	
Michael & Christina M Mathes			
	08/01/2018	\$ 488.88	TEEX 89th Municipal Fire School - 7/22-7/27
Total for Michael & Christina M Mathes		\$ 488.88	
Michael Mathes			
	08/01/2018	\$ 424.62	NFPA 472 Hazmat Training - 6/25-6/29 2018 Reimbursement
Total for Michael Mathes		\$ 424.62	
Monaville VFD			
	09/01/2018	\$ 5,221.67	Provider Payment - September 2018
Total for Monaville VFD		\$ 5,221.67	
Mt. Zion Community VF Assoc., Inc.			
	09/01/2018	\$ 2,025.00	Provider Payment - September 2018
Total for Mt. Zion Community VF Assoc., Inc.		\$ 2,025.00	
Municipal Emergency Services			
	08/27/2018	\$ 1,555.74	Inv#1257440 SILV-EX Plus Foam Concentrate
Total for Municipal Emergency Services		\$ 1,555.74	
Northwest Communication Inc.			
	08/13/2018	\$ 356.50	INV#1029498 - Batteries for radios
Total for Northwest Communication Inc.		\$ 356.50	
Pattison Area VFD, Inc.			
	09/01/2018	\$ 8,037.33	Provider Payment - September 2018
Total for Pattison Area VFD, Inc.		\$ 8,037.33	
Prairie View VF Association, Inc.			
	09/01/2018	\$ 4,096.67	Provider Payment - September 2018
Total for Prairie View VF Association, Inc.		\$ 4,096.67	
Prosperity Bank - CC			
	08/31/2018	\$ 5,104.63	CC Payment
Total for Prosperity Bank - CC		\$ 5,104.63	
Republic Services			
	08/26/2018	\$ 178.96	ACCT#3-0853-0092650 - Trash
Total for Republic Services		\$ 178.96	
Rolling Hills VFD			
	09/01/2018	\$ 4,742.50	Provider Payment - September 2018
Total for Rolling Hills VFD		\$ 4,742.50	
Texas Emergency Svcs Ret System			
	08/31/2018	\$ 12,034.80	TESRS Pension Contributions
Total for Texas Emergency Svcs Ret System		\$ 12,034.80	
Texas Mutual Insurance Co.			
	08/06/2018	\$ 15,931.00	Workers Comp Policy Renewal

Total for Texas Mutual Insurance Co.		\$ 15,931.00	
Tommy Albert			
	09/04/2018	<u>\$ 7,000.00</u>	
Total for Tommy Albert		\$ 7,000.00	Commissioner Fees
Tommy Davis			
	9/10/2018	<u>\$ 7,000.00</u>	Commissioner Fees
Total for Tommy Davis		\$ 7,000.00	
Tri-County VFD			
	08/22/2018	\$ 637.50	Reimbursement Flood Boat Operator's Course
	09/01/2018	\$ 6,466.67	Provider Payment - September 2018
	09/01/2018	\$ 7,407.00	Edmonds Ins - TX Workers Comp Reimbursement
	08/22/2018	\$ 625.00	Reimburse for TEEX - Wildland FF Course
	08/31/2018	<u>\$ 487.22</u>	VFIS Ins - Reimbursement to add 2018 Ford RTL
Total for Tri-County VFD		\$ 15,623.39	
Tyler Willis			
	09/04/2018	\$ 55.18	TEEX Hazmat Training - 6/25-6/29
	09/04/2018	<u>\$ 202.30</u>	TEEX Wildland Training - 7/22-7/27 Reimbursement
Total for Tyler Willis		\$ 257.48	
Waller Co Appraisal District			
	08/15/2018	<u>\$ 17,454.75</u>	2018 4th Qtr Payment
Total for Waller Co Appraisal District		\$ 17,454.75	
Waller County EMS, Inc.			
	09/01/2018	<u>\$ 135,000.00</u>	Provider Payment – September 2018
Total for Waller County EMS, Inc.		\$ 135,000.00	
Waller VFD, Inc.			
	07/21/2018	\$ 1,921.60	Reimbursement for hotels - TEEX 89th Annual Municipal Fire School - 7/22-7/27
	09/01/2018	\$ 5,325.00	Provider Payment - September 2018
	09/04/2018	<u>\$ 6,749.00</u>	
Total for Waller VFD, Inc.		\$ 13,995.60	
Wendy D. Langford			
	09/01/2018	\$ 1,400.00	Office Rent October
	08/13/2018	<u>\$ 198.75</u>	Electric Bill July 2018
Total for Wendy D. Langford		\$ 1,598.75	
TOTAL		\$ 500,662.96	

8. To review and discuss the proposed District 2019 budget. *No Action*

9. To review and act to pay operations funding pursuant to emergency services provider agreements. *Mr. Hollis Ulbricht* made a motion to pay providers. *Mr. Darwin Hargrave* second the motion, which passed 5-0.

10. **To review and take action to engage the services of a grant-writing consultant.** Barry Weinman said there have been some preliminary plans emailed to the Board of Commissioners. He stated that if they want to pursue this then they need feedback on what they want to fund with the grant and how far they want to go with it.
11. **To review and act to revise District budget or provider funding amounts.** *No Action.*
12. **To receive a report from the District Emergency Services Director on matters affecting the provision of emergency services within the District.** Barry Weinman spoke to Ag-Meier and was told the Booster truck for Waller VFD is almost finished. EMS ambulance is at the same stage and they should be here in 45-60 days.
13. **To review and take action necessary on real estate, including but not limited to purchase, sale, encumbrances, platting and acquisition financing.** *Executive Session – No Action*
14. **To review and act on fire station construction, modification or repairs, including but not limited to payments, selection of architects or engineers and selection of contractors.** *Mr. Tommy Davis* stated that there are 2 people working on the bids for Mallard Crossing. One will have theirs in by the end of the week, the other says the end of the month.
15. **To review and act to approve capital acquisitions and appropriate funding thereof, including action on acquisition financing.** *No Action.*
16. **To review and act on any and all matters related to paid personnel employed by District or contracted service providers, including hiring, termination, pay, scheduling employment policies, and benefits.** *Executive Session – No Action*
17. **To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code.** *No Action*
18. **To review and take action on mutual aid agreements with other jurisdictions and service providers.** *No Action.* *Mr. Tommy Albert* asked if there were any Monaville personnel at the meeting. Richard Edwards was present and was asked to elaborate why there was a Monaville fire truck at a Cy-Fair school watering down the band. Richard stated that Cy-Fair FD was asked to water down the band and they told them “no”. The President and Treasurer of MVFD have kids there, so they took their truck there. *Mr. Tommy Albert* asked again about taking a fire truck funded by tax payers dollars, when they miss calls because they are short staffed, to water down a band out of district. Richard stated those 2 topics are unrelated, but that he will answer them separate. Richard answered yes to taking the truck on tax payers dollars to Cy-Fair to water down the band. On topic #2 about missing fire calls or being short-handed for fire calls, Richard stated that they are a volunteer fire department and they are limited to those capabilities because they don’t get paid to man the station. Richard also stated they have requirements as far as being a member or active fire fighter to try to increase that. Richard said that he works at times 96 hours a week between the station and his full-time job to get a truck out. Richard also questioned about using trucks at funerals or anything else. *Mr. Tommy Albert* stated that you don’t know for sure that there is just water in that truck. Dirt or debris could have come out of the water source and hit someone in the face or eye. *Mr. Tommy Albert* said that it will have to be updated in the contracts of the providers.
19. **To review and take action on communications matters, including contracting with vendors, and purchasing equipment/license/software.** *No Action.*

20. To meet in Executive Session pursuant to Government Code Sections 551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas. *Executive Session*
21. To meet in Closed Session pursuant to Government Code 551.072 to deliberate regarding real estate matters. *No Action*
22. To meet in Closed Session pursuant to Government Code 551.074 to discuss personnel matters. Board left for executive session at 7:39 pm and returned from executive session at 8:25 pm.
23. **Adjournment.** *Mr. Gary Ferguson* made a motion to adjourn at 8:26 PM. *Mr. Darwin Hargrave* seconded the motion, which passed 5 to 0.

Tommy Albert, Secretary/Treasurer