

MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200**. Was held on **Tuesday, March 13, 2018 at 7:00 p.m.** at the **Prairie View City Hall located at 44500 US Business Highway 290, Prairie View, TX 77446.**

In attendance were: Commissioners: Tommy Davis, Gary Ferguson, Tommy Albert, Darwin Hargrave, and Hollis Ulbricht; Legal Counsel: Mr. John Peeler with Coveler & Peeler, P.C.; Providers: City of Brookshire, City of Hempstead, Monaville VFD, Mt. Zion VFD, Pattison Area VFD, Prairie View VFD, Rolling Hills VFD, Tri-County FD, Waller VFD, and Waller County EMS; Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman, ESD Director.

- 1. Call Meeting to order, pledge of allegiance, and invocation.** The meeting was called to order at: 7:04 p.m. by *Mr. Tommy Davis*. *Mr. Albert* led the pledge of allegiance and Prairie View VFD Chief Frank Jackson led the invocation.
- 2. To receive public comment, including vendors and service providers.** Mr. Frankie Marcinkiewicz stated SFFMA District meeting will be held on September 8, 2018 in Santa Fe. He would like to extend an invitation to anyone who would like to attend. Anyone who is interested can see him after the meeting for some pamphlets with the information. Mr. Marcinkiewicz stated the SFFMA Convention will be held June 22, 2018 thru June 28, 2018 in Arlington.
An unknown attendee stated that the gear the District currently has is the wrong sizes and does not fit properly. Mr. Weinman stated that seventy percent of the collected gear has been reissued and all that remains are some odd sizes. Tri-County FD Chief Ed Faterkowski stated that the gear also needs to be checked for expiration dates. The volunteers need the correct equipment (gear) to be able to help the community.
Mt. Zion VFD Chief Gerald Jones stated that one of their members, Moses Graves passed and his family would like to say Thank You for everything the District has done for their family.
- 3. To review and act on approval of minutes of prior meetings.** *Mr. Ulbricht* made a motion to accept the minutes. *Mr. Hargrave* seconded the motion, which passed 5 to 0.
- 4. To receive a report from the Waller County Fire Chief's Association.** Pattison Chief Hollis Ulbricht Jr. stated the Prairie View fire was discussed in depth. Chief Ulbricht also stated Monaville VFD would like to see a cascade station built for Monaville.
- 5. To review and take action on properties designated for tax sales by Waller County, including action on deeds for same.** No Action.
- 6. To address financial matters including report from the District Treasurer and bookkeeper, pay bills, investment policy and depository pledge agreements.** Mrs. Guel read the financial report. *Mr. Albert* made a motion to approve the District Bookkeepers financial report and for the District bills to be paid. *Mr. Hargrave* seconded the motion, which passed 5 to 0.

Prosperity – Operations # 1881 \$47,698.83

Prosperity – Tax/Public # 8700	\$50,686.87
FNB – Public Funds # 8084	\$5,991,506.10
Accounts Receivable	\$965,263.99
Total Revenues for February	\$519,088.86
Total Provider Payments	\$202,505.15
Total District Expenses	\$191,116.85

Vendor	Date	Memo	Open Balance
Adam's Equipment Repair	03/01/2018	Inv #2000527	2,082.84
Allied Breathing Air, LLC	03/01/2018	Inv #20171089 - Nov 2017 Qtr Svc - Pattison	513.00
Allied Breathing Air, LLC	03/01/2018	Inv #20171090 - Nov 2017 Qtr Svc - Prairie View VFD	302.33
Allied Breathing Air, LLC	03/01/2018	Inv #20171087 - Nov 2017 Qtr Svc - Monaville	334.55
Allied Breathing Air, LLC	03/08/2018	Inv #20180128 - Qtrly Service - Monavill	597.00
Allied Breathing Air, LLC	03/08/2018	Inv #20180129 - Qtrly Service - Pattison	399.32
Allied Breathing Air, LLC	03/08/2018	Inv #20180130 - Qtrly Service - Prairie View	608.36
Blue Cross Blue Shield	03/08/2018	Acct #216830	16,501.55
Check Mate Service Line	02/20/2018	Check Reorder	57.75
City of Brookshire	03/01/2018	Provider Payment - April 2018	1,375.00
Colorado County Oil Co.	02/09/2018	Inv #35514	46.94
Colorado County Oil Co.	02/21/2018	Inv #356161`	903.81
Consolidated Communications	03/01/2018	Acct #281-574-5606/0	296.73
Coveler & Peeler, P.C.	03/05/2018	Professional services rendered in Feburary 2018	3,080.33
Daco Fire Equipment	02/27/2018	Inv #16715	10,005.66
Edward Jones	03/07/2018	February Payroll	3,769.47
Gary Ferguson	03/13/2018	Reimb for Safe-D Expenses	380.56
Gundersons Bookkeeping LLC	03/01/2018	Inv #1669 - March Bookkeeping	3,000.00
Gundersons Bookkeeping LLC	03/07/2018	Reimb for February Copies & Mileage to Safe-d	164.44
Harris Co Appraisal Dist	02/15/2018	Inv #PSI18000583 - 2nd Qtr Assessment	2,853.00
Hollis Ulbricht	03/06/2018	Reimb for Safe D Expenses	340.66
Metro Fire, Inc.	02/12/2018	Inv #120674-1 - Troubleshoot water leak	325.63
Metro Fire, Inc.	02/12/2018	Inv #120674-1 - Troubleshoot water leak	85.00
Metro Fire, Inc.	02/16/2018	Remaining Balance on Trucks Ordered	9,440.99
Monaville VFD	03/01/2018	Provider Payment - April 2018	5,221.67
Mt. Zion Community VF Assoc., Inc.	03/01/2018	Provider Payment - April 2018	2,025.00
Pattison Area VFD, Inc.	03/01/2018	Provider Payment - April 2018	8,037.33
PPE Care	02/16/2018	Inv #2162018E - Waller	380.00

Prairie View VF Association, Inc.	03/01/2018	Provider Payment - April 2018	4,096.67
Prosperity CC	02/28/2018	February Charges Due March 2018	5,768.31
Republic Services	03/05/2018	Acct #3-0853-0092650	148.26
Rodney Crosby	03/02/2018	Inv #142 - Prairie Veiw	6,800.00
Rodney Crosby	03/02/2018	Inv #143 Hempsted	1,818.75
Rolling Hills VFD	03/01/2018	Provider Payment - April 2018	4,742.50
Rosehill Fire Department	02/14/2018	Driver Operator Class - 9 Attendees	2,025.00
TESRS	02/28/2018	Inv #10834 - Pension Contributions	11,566.80
The Waller Times	03/13/2018	Aug 17 Inv #083017-1	149.33
Top Service Audio & Video	02/13/2018	Service Call to Reset DVR Password	70.00
Tri-County VFD	03/01/2018	Provider Payment - April 2018	6,466.67
Tri-County VFD	03/06/2018	Reimb for VFIS Inv #41711	5,811.00
Tri-County VFD	03/08/2018	Reimb for Training Expense	33.46
Tri D. Luu	03/01/2018	Inv #051-030118	175.00
U S Postmaster	03/05/2018	Renewal of PO Box 510	92.00
VFIS of Texas	02/16/2018	Inv #41389 - 2018 Freight Pumper Tanker	898.10
Waller Co Appraisal District	02/19/2018	2018 Allocation - 2nd Qtr	17,454.75
Waller County EMS, Inc.	02/15/2018	Reimb for Physio-Control Inv #118005192 - Laryngoscopes	14,469.40
Waller County EMS, Inc.	03/01/2018	Provider Payment - April 2018	135,000.00
Waller VFD, Inc.	03/01/2018	Provider Payment - April 2018	5,325.00
Waller VFD, Inc.	03/07/2018	Reimb for VFIS Inv #41219	6,767.00
Wendy D. Langford	03/01/2018	RENT - April 2018	1,400.00
Wendy D. Langford	03/06/2018	Electric bill for February 2018	205.52
Total Expenses:			304,412.44

Katy Station Expenses from Budget List

Vendor	Date	Description	Amount
Opening Balance		Opening Balance	\$120,000.00
Fast Signs	5/10/2017	Waller/Harris ESD 200 Future Fire Station Sign	\$336.00
Hometown Hardware	6/29/2017	Lock box for Katy property	\$129.99
Katy Hardware	7/7/2017	Flags and air filters	\$80.97
Hometown Hardware	7/7/2017	Exchange wrong filters	-\$5.41
Newcomb Furniture	7/13/2017	Furniture	\$9,518.05
Waller County Tractor	7/13/2017	Mower	\$5,200.00
Hometown Hardware	7/17/2017	Blowers, Weed Eaters and trash cans	\$1,251.39
S&N Appliance	7/19/2017	Appliances	\$1,947.00
Lane Equipment	7/20/2017	Ice Machine	\$5,118.00
Tri Luu	7/20/2017	Computers and Printer	\$1,244.84

Barry Weinman	7/20/2017	Reimb for Katy Hardware - Cleaning Supplies	\$216.85
Hometown Hardware	7/24/2017	Mobile Home Entry	\$11.99
Sam's Club	8/10/2017	Katy Station Supplies	\$1,022.72
Costco Wholesale	8/11/2017	Supplies	\$108.24
Emergency Reporting	8/15/2017	Inv #2017_5097 Fire Package for Sept	\$2,189.00
Tractor Supply	8/17/2017	Air Compressor, couplers, plugs & hoses	\$1,144.81
Lowe's	8/17/2017	Washer, Hose, Accessories	\$759.09
SC Products	8/21/2017	Gear Cleaner	\$148.99
Webstaurant Store	8/21/2017	Coffe Brewer	\$229.99
Delta Tank Co.	8/22/2017	Fuel Tank	\$1,705.00
Wasp Barcode Technologies	8/24/2017	Asset Tracking	\$40,450.49
Key Map Company	8/25/2017	Purchase 7 Key Maps	\$279.65
Fast Signs	9/1/2017		\$1,343.20
Barry Weinman	9/1/2017	Reimb for Fastsigns	\$43.33
O'Reilly Auto Parts	9/4/2017	Air Plug, Tape, Air Chuck and Infltr Gauge	\$66.46
Katy Hardware	9/4/2017	Trash bags, primer spray, truckwash, screws, coupler plug, blowgun, squeege & hose	\$106.69
Katy Hardware	9/4/2017	Vise, Orange Cord, Fasteners, Blue Tape, Plug, Cord Connector, Drill Bits & Connector	\$206.25
Sam's Club	9/5/2017	Batteries	\$49.15
Harbor Freight Tools	9/5/2017	Shop Fan	\$82.24
Hometown Hardware	9/6/2017	Blower Fan	\$179.97
Hometown Hardware	9/7/2017	Katy Supplies - Trash can, Creeper and 4 Keys	\$91.93
AMI Fire Equipment	9/7/2017	Install Radio Plate & Labor	\$280.00
Wasp Barcode Technologies	9/1/2017	WaspProtect Service Plan - 2Yr	\$89.00
A-Line Auto Parts	9/12/2017	Fuel Pump & Knozzle	\$1,158.10
Hometown Hardware	9/12/2017	Station Supplies	\$33.91
Katy Hardware	9/13/2017	Padlocks, Grease Guns & Misc Items	\$92.21
Katy Hardware	9/13/2017	Liquid Wrench, Pipe Compound, Ext Cord	\$141.41
Geargrid Corporation	9/18/2017	Lockers and Hose Racks	\$11,598.00
Katy Hardware	9/28/2017	NEED RECEIPT	\$27.22
Bolinger Supply Company	10/4/2017	Inv #081759	\$1,408.00
Office Makers	10/4/2017	Lateral File Cabinets	\$275.00
Texas Commision on Fire Pr.	10/14/2017	Lic/Cert for FF	\$767.13
PostNet	10/24/2017	Business Cards for Captains	\$159.13
Staples	11/1/2017	Personnel Supplies	\$168.26
Fred Williams	11/1/2017	Reimb for Atlas Inv #543506 - 9 Lite Door Window	\$31.96
Hometown Hardware	11/4/2017	Sledge Hammer, Water, Mop Head and Handle	\$238.44
Rainbow Rider	11/10/2017	Gravel for Katy Station	\$500.00
Sam's Club	11/14/2017	Station Supplies	\$77.10
Delta Tank Inc.	11/21/2017	Inv #418 - 515 Gal. Skid Tank	\$1,705.00
Lowe's	11/27/2017	Kobalt 230 Pc. General Purpose	\$161.29
A-Line Auto Parts	12/14/2017	Pump w/ Meter & Auto Nozzle & Hoses	\$997.17

O'Reilly Auto Parts	12/14/2017	Nozzle	\$79.99
Northern Tool	12/28/2017	BTU Kerosene Heater	\$289.99
Centerpoint Energy	02/06/2018	Account Registration	\$102.75
Harris County Permit	02/09/2018	Well Permit	\$200.00
A-1 Security Cameras	02/20/2018	Supplies for Cameras	\$391.65
Remaining Balance			\$23,770.42

7. **To review and act to pay operations funding pursuant to emergency services provider agreements.** *Mr. Ulbricht* made a motion to pay the providers that have turned in their signed contracts. *Mr. Ferguson* seconded the motion, which passed 5 to 0. *Mr. Albert* requested Rolling Hills VFD payment be placed on hold till an updated Roster is turned in.
8. **To review and take action regarding commissioner compensation pursuant to Texas Health and Safety Code 775.038, including adopting policies and procedures on same.** No Action.
9. **To review and take action to impose fees for false alarms pursuant to Texas Health and Safety Code 775.040, including adopting policies and procedures on same and to review other issues related to fees for service as presented by the Waller County Fire Marshall.** No Action.
10. **To review and take action to approve funding for first responder training, including but not limited to emergency care attendant certifications.** No Action.
11. **To review and act to revise District budget or provider funding amounts.** No Action.
12. **To review and act on emergency services provider agreements, including interlocal agreements with municipalities.** Table.
13. **To receive a report from the District Emergency Services Director on matters affecting the provision of emergency services within the District.** *Mr. Weinman* stated that the Katy Staion 6 received a visit from Harris Galveston Subsidence and had to pay a \$25.00 fee for the well, but all was taken care of.

Mr. Weinman stated the Safe-D Conference held some very good classes this year and they opened his eyes to several different items. He can't wait to go next year with the final three fire chiefs of the District.

14. **To review and take any action necessary on real estate, including but not limited to purchase, sale, encumbrances, platting and acquisition financing.** No Action. *Mr. Davis* stated Waller County Appraisal District did abolish the right of way for the Prairie View property just waiting on the ordinance to release the property.
15. **To review and act on fire stations construction, modification or repairs, including but not limited to payments, selection of architects or engineers and selection of contractors.** *Mr. Albert* requested that the Board consider adding 40' of concrete to the Katy Station 6 slab. When trucks are being washed mud is being tracked into the station. If the slab was large enough the trucks could be wash there instead of the ground where mud is then created. *Mr. Albert* requested

Mr. Weinman to begin getting bids from several contractors to see what the cost would be before the Board can make a decision.

- 16. To review and act to approve capital acquisitions and appropriate funding thereof, including action on acquisition financing.** No Action
- 17. To review and act on any and all matters related to paid personnel employed by District or contracted service providers, including hiring, termination, pay, scheduling employment policies, and benefits.** Table to Executive Session.
- 18. To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code 775.251.** Mr. Weinman stated that the Rolling Hills VFD pumper is ready to be either put on auction or for a small disposal cost be given to another department that is need of it. *Mr. Ferguson* made a motion for the pumper to be transferred to the Todd Mission VFD for a small disposal cost. *Mr. Albert* seconded the motion, which passed 5 to 0.
- 19. To review and take action on mutual aid agreements with neighboring districts and service providers.** No Action.
- 20. To Review and take action on placement of ambulances within the District.** Pattison Mayor Joe Garcia addressed the Board with a request for a second ambulance on the south end of Waller County. Mr. Garcia stated that area is growing and will soon be in need of another ambulance to keep up with the community. Mr. Garcia stated that by moving the ambulance it would place it further from the schools and puts the railroad between the schools and the ambulance. *Mr. Davis* thanked Mr. Garcia for taking the time to inform the Board.
- 21. To review, and take action on communications matters, including contracting with vendors and purchasing equipment.** Mr. Peeler stated he will coordinate with I Am Responding and E-Dispatch for a presentation to see which one is the best option to go with. Waller VFD Chief Gene Schmidt stated the Waller VFD station could be used if needed to accommodate a large group so that all of the Chiefs who would like to attend could come.
- 22. To meet in Executive Session pursuant to Government Code Sections 551.072, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel.** Board left for executive session at 8:05 pm, and returned from executive session at 8:44 pm.
- 17. To review and act on any and all matters related to paid personnel employed by District or contracted service providers, including hiring, termination, pay, scheduling employment policies, and benefits.** No Action.
- 23. Adjournment.** *Mr. Davis* made a motion to adjourn at 8:45 PM. *Mr. Hargrave* seconded the motion, which passed 5 to 0.

Tommy Albert, Secretary/Treasurer