

MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200**. Was held on **Tuesday, February 13, 2018 at 7:00 p.m.** at the **Prairie View City Hall located at 44500 US Business Highway 290, Prairie View, TX 77446.**

In attendance were: Commissioners: Tommy Davis, Gary Ferguson, Darwin Hargrave, and Hollis Ulbricht; Legal Counsel: Mr. John Peeler with Coveler & Peeler, P.C.; Providers: City of Brookshire, City of Hempstead, Monaville VFD, Mt. Zion VFD, Pattison Area VFD, Prairie View VFD, Rolling Hills VFD, and Waller County EMS; Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman, ESD Director.

- 1. Call Meeting to order, pledge of allegiance, and invocation.** The meeting was called to order at: 7:05 p.m. by *Mr. Tommy Davis*. *Mr. Ferguson* led the pledge of allegiance and Prairie View VFD Chief Frank Jackson led the prayer.
- 2. To receive public comment, including vendors and service providers.** Pattison Mayor Joe Garcia stated he would like to extend an invitation to everyone to join them in the next City of Pattison City Council meeting next week. He recently saw in the newspaper that a decision had been made that would affect their City. The City of Pattison has supported Waller Harris ESD in the past years. So much so that they have spent \$80,000.00 to accommodate an ambulance in Pattison. Mayor Garcia stated that it would be beneficial to keep the ambulance in the City of Pattison and add an additional one on the South end of Waller. Mayor Garcia stated that if the Waller Harris ESD board does come to the agreement to move said ambulance out of Pattison to please allow Pattison to attend any meeting that has to do with said move so that they can let their community be aware of what is going on.

A Mallard Crossing Representative stated he has had several members of the Mallard Crossing Community come to him asking if and when would the new Fire Station would be built. He stated he has spoken to Mr. Gary Ferguson and Mr. Barry Weinman and he was told it was it was a permit issue. The Mallard Crossing Representative stated that he has contacted Harris County and the permits are ready and waiting to be purchased. *Mr. Davis* stated that he would get his answer later today.

- 3. To review and act on approval of minutes of prior meetings.** *Mr. Ulbricht* made a motion to accept the minutes. *Mr. Hargrave* seconded the motion, which passed 4 to 0.
- 4. To receive a report from the Waller County Fire Chief's Association.** Pattison Chief Hollis Ulbricht Jr. stated there was no meeting held. The only item that was left open from the last meeting was the total cost of the I am Responding program. Chief Ulbricht stated he was not sure if anyone had gotten a definite total agreed upon. Mr. Davis stated he spoke to the sheriff and he gave his blessing on the situation.
- 5. To review and take action on properties designated for tax sales by Waller County, including action on deeds for same.** No Action.

6. To address financial matters including report from the District Treasurer and bookkeeper, pay bills, investment policy and depository pledge agreements. Mrs. Gunderson read the financial report. *Mr. Ulbricht* made a motion to approve the District Bookkeepers financial report and for the District bills to be paid. *Mr. Hargrave* seconded the motion, which passed 4 to 0.

Prosperity – Operations # 1881	\$89,256.82
Prosperity – Tax/Public # 8700	\$50,677.68
FNB – Public Funds # 8084	\$5,783,200.89
Accounts Receivable	\$3,040,628.64
Total Revenues for January	\$3,293,397.18
Total Provider Payments	\$174,789.84
Total District Expenses	\$147,144.05

Vendor	Date	Memo	Open Balance
Blue Cross Blue Shield	02/01/2018	Acct #216830	14,855.51
Bugs Incorporated	01/31/2018	Inv #106951	135.31
City of Brookshire	02/01/2018	Provider Payment - March 2018	1,375.00
City of Hempstead FD	02/01/2018	1st Half of 2018	30,000.00
Colorado County Oil Co.	01/24/2018	Inv #354417	716.77
Consolidated Communications	02/01/2018	Acct #281-574-5606/0	296.73
Coveler & Peeler, P.C.	02/05/2018	Professional services rendered in January 2018	3,540.85
Edward Jones	02/13/2018	Jan 2018 457B Contributions due Feb 2018	4,229.30
Gundersons Bookkeeping LLC	02/01/2018	Inv #1614 - Year End Bookkeeping	144.20
Gundersons Bookkeeping LLC	02/01/2018	Inv #1623 - February Bookkeeping	3,000.00
Gundersons Bookkeeping LLC	02/12/2018	Inv #1558 - Office Expenses	98.13
Joseph Blake Disalvo	02/13/2018	Reimb for TX Comm on Fire Protection - Training	170.00
Joseph Blake Disalvo	02/13/2018	Reimb for DSHS - EMS Renewal	64.00
Metro Fire, Inc.	01/16/2018	Inv #117498-1 - Boots	295.00
Metro Fire, Inc.	01/29/2018	Inv #115045-1 - Freight Charges	201.00
Monaville VFD	02/01/2018	Provider Payment - March 2018	5,221.67
Monaville VFD	02/06/2018	Reimb for VFIS Inv #40743	3,554.00
Monaville VFD	02/06/2018	Reimb for Training KARS - Clcke & Blakely	450.00
Mt. Zion Community VF Assoc., Inc.	02/01/2018	Provider Payment - March 2018	2,025.00
Pattison Area VFD, Inc.	02/01/2018	Reimb for Axxcess Inv #10147	2,868.54
Pattison Area VFD, Inc.	02/01/2018	Reimb for VFIS Inv #40791	6,812.00
Pattison Area VFD, Inc.	02/01/2018	Provider Payment - March 2018	8,037.33
PPE Care	12/13/2017	Inv #12132017D	345.00
PPE Care	12/18/2017	Inv #1102018A	1,245.00
Prairie View VF Association, Inc.	02/01/2018	Provider Payment - March 2018	4,096.67
Prosperity Bank - CC	01/02/2018	Jan 2018 CC Charges; Acct ending 9927	1,997.98

Republic Services	01/26/2018	Acct #3-0853-0092650	147.77
Rodney Crosby	02/01/2018	Inv #141 - Prairie Veiw	2,600.00
Rodney Crosby	02/02/2018	Inv #140 Hempsted	981.25
Rolling Hills VFD	01/11/2018	Inv #1309 - Reimb for VFIS Inv #40856	1,433.43
Rolling Hills VFD	01/28/2018	Inv #1310 - Reimb for VFIS Inv #41002	3,919.00
Rolling Hills VFD	02/01/2018	Provider Payment - March 2018	4,742.50
Stryker Sales Corporation	02/01/2018	Inv #2302933M - Waller Co EMS	15,161.58
Tri D. Luu / Cerebros	02/01/2018	Inv #051-020118	175.00
Tri-County VFD	02/01/2018	Provider Payment - March 2018	6,466.67
Tri-County VFD	02/01/2018	Inv #282 - Reimb for VFIS Inv #40883	314.44
TriEagle Energy	02/09/2018	Acct #1706130023	346.14
TriEagle Energy	02/09/2018	Acct #1706130025	266.77
Waller County EMS, Inc.	01/18/2018	Inv #1583 - 11 Drug Screens @ Cy-Fair Medical Clinic	351.23
Waller County EMS, Inc.	01/18/2018	Inv #1582 - Reimb for Penguin Management	1,638.00
Waller County EMS, Inc.	02/01/2018	Provider Payment - March 2018	135,000.00
Waller County News Citizen	01/22/2018	Inv #2352	20.25
Waller Times	02/01/2018	WHESD Ad - Notice of Location of Amin Office	19.65
Waller VFD, Inc.	02/01/2018	Provider Payment - March 2018	5,325.00
Wendy D. Langford	01/15/2018	Reimb for Jan Elect Bill	202.50
Wendy D. Langford	02/01/2018	RENT - March 2018	1,400.00
Total Expenses			<u>276,286.17</u>

Katy Station Expenses from Budget List

Vendor	Date	Description	Amount
Opening Balance		Opening Balance	\$120,000.00
		Waller/Harris ESD 200 Future Fire Station	
Fast Signs	5/10/2017	Sign	\$336.00
Hometown Hardware	6/29/2017	Lock box for Katy property	\$129.99
Katy Hardware	7/7/2017	Flags and air filters	\$80.97
Hometown Hardware	7/7/2017	Exchange wrong filters	-\$5.41
Newcomb Furniture	7/13/2017	Furniture	\$9,518.05
Waller County Tractor	7/13/2017	Mower	\$5,200.00
Hometown Hardware	7/17/2017	Blowers, Weed Eaters and trash cans	\$1,251.39
S&N Appliance	7/19/2017	Appliances	\$1,947.00
Lane Equipment	7/20/2017	Ice Machine	\$5,118.00
Tri Luu	7/20/2017	Computers and Printer	\$1,244.84
Barry Weinman	7/20/2017	Reimb for Katy Hardware - Cleaning Supplies	\$216.85
Hometown Hardware	7/24/2017	Mobile Home Entry	\$11.99

Sam's Club	8/10/2017	Katy Station Supplies	\$1,022.72
Costco Wholesale	8/11/2017	Supplies	\$108.24
Emergency Reporting	8/15/2017	Inv #2017_5097 Fire Package for Sept	\$2,189.00
Tractor Supply	8/17/2017	Air Compressor, couplers, plugs & hoses	\$1,144.81
Lowe's	8/17/2017	Washer, Hose, Accessories	\$759.09
SC Products	8/21/2017	Gear Cleaner	\$148.99
Webstaurant Store	8/21/2017	Coffe Brewer	\$229.99
Delta Tank Co.	8/22/2017	Fuel Tank	\$1,705.00
Wasp Barcode Technologies	8/24/2017	Asset Tracking	\$40,450.49
Key Map Company	8/25/2017	Purchase 7 Key Maps	\$279.65
Fast Signs	9/1/2017		\$1,343.20
Barry Weinman	9/1/2017	Reimb for Fastsigns	\$43.33
O'Reilly Auto Parts	9/4/2017	Air Plug, Tape, Air Chuck and Infiltr Gauge	\$66.46
Katy Hardware	9/4/2017	Trash bags, primer spray, truckwash, screws, coupler plug, blowgun, squeegee & hose	\$106.69
Katy Hardware	9/4/2017	Vise, Orange Cord, Fasteners, Blue Tape, Plug, Cord Connector, Drill Bits & Connector	\$206.25
Sam's Club	9/5/2017	Batteries	\$49.15
Harbor Freight Tools	9/5/2017	Shop Fan	\$82.24
Hometown Hardware	9/6/2017	Blower Fan	\$179.97
Hometown Hardware	9/7/2017	Katy Supplies - Trash can, Creeper and 4 Keys	\$91.93
AMI Fire Equipment	9/7/2017	Install Radio Plate & Labor	\$280.00
Wasp Barcode Technologies	9/1/2017	WaspProtect Service Plan - 2Yr	\$89.00
A-Line Auto Parts	9/12/2017	Fuel Pump & Nozzle	\$1,158.10
Hometown Hardware	9/12/2017	Station Supplies	\$33.91
Katy Hardware	9/13/2017	Padlocks, Grease Guns & Misc Items	\$92.21
Katy Hardware	9/13/2017	Liquid Wrench, Pipe Compound, Ext Cord	\$141.41
Geargrid Corporation	9/18/2017	Lockers and Hose Racks	\$11,598.00
Katy Hardware	9/28/2017	NEED RECEIPT	\$27.22
Bolinger Supply Company	10/4/2017	Inv #081759	\$1,408.00
Office Makers	10/4/2017	Lateral File Cabinets	\$275.00
Texas Commission on Fire Pr.	10/14/2017	Lic/Cert for FF	\$767.13
PostNet	10/24/2017	Business Cards for Captains	\$159.13
Staples	11/1/2017	Personnel Supplies	\$168.26
Fred Williams	11/1/2017	Reimb for Atlas Inv #543506 - 9 Lite Door Window	\$31.96
Hometown Hardware	11/4/2017	Sledge Hammer, Water, Mop Head and Handle	\$238.44
Rainbow Rider	11/10/2017	Gravel for Katy Station	\$500.00
Sam's Club	11/14/2017	Station Supplies	\$77.10
Delta Tank Inc.	11/21/2017	Inv #418 - 515 Gal. Skid Tank	\$1,705.00
Lowe's	11/27/2017	Kobalt 230 Pc. General Purpose	\$161.29
A-Line Auto Parts	12/14/2017	Pump w/ Meter & Auto Nozzle & Hoses	\$997.17
O'Reilly Auto Parts	12/14/2017	Nozzle	\$79.99

Remaining Balance

\$24,464.82

7. **To review and take action to pay operations funding pursuant to budgets and service agreements with the District contracted emergency service providers (Departments).** *Mr. Ulbricht* made a motion to pay the providers that have turned in their signed contracts. *Mr. Ferguson* seconded the motion, which passed 4 to 0.
8. **To review and take action regarding commissioner compensation pursuant to Texas Health and Safety Code 775.038, including adopting policies and procedures on same.** Table to next meeting.
9. **To review and take action to impose fees for false alarms pursuant to Texas Health and Safety Code 775.040, including adopting policies and procedures on same and to review other issues related to fees for service as presented by the Waller County Fire Marshall.** Table to next meeting.
10. **To review and take action to approve funding for first responder training, including but not limited to emergency care attendant certifications.** No Action.
11. **To review and act to revise District budget or provider funding amounts.** No Action.
12. **To review and act on emergency services provider agreements, including interlocal agreements with municipalities.** *Mr. Ferguson* made a motion to approve the interlocal agreement with the City of Hempstead. *Mr. Hargrave* seconded the motion, which passed 4 to 0.
13. **To receive a report from the District Emergency Services Director.** Mr. Weinman stated that all the new apparatus are now in and all parties have been paid.

Mr. Weinman stated the occupancy permit is in the process, the fee has been paid and it is going thru Harris County.

Mr. Weinman stated that Centerpoint has come out and set the meter but they won't sent them till the regulators are in place. Mr. Weinman has contacted Buddy the plumber to get the regulators on and then Centerpoint can come back out to set the meter.

14. **To review and take any action necessary on real estate, including but not limited to purchase, sale, encumbrances, platting and acquisition financing.** No Action.
15. **To review and act on fire stations construction, modification or repairs, including but not limited to construction, payments, selection of architects or engineers and selection of contractors.** Table to Executive Session.
16. **To review and act to approve capital acquisitions and appropriate funding thereof, including action on acquisition financing.** No Action

- 17. To review and act on any and all matters related to paid personnel employed by District or contracted service providers, including hiring, termination, pay, scheduling employment policies, and benefits.** Table to Executive Session.
- 18. To review and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code 775.251.** No Action.
- 19. To review and take action on mutual aid agreements with neighboring districts and service providers.** *Mr. Ulbricht* made a motion to sign the updated version of the Harris County Mutual Aid Agreement. *Mr. Ferguson* seconded the motion, which passed 4 to 0.
- 20. To review and take action on communications matters, including contracting with vendors and purchasing equipment.** Mr. Peeler stated he has been handed the I Am Responding information and he has reviewed it. He spoke to them and they sent him an agreement for three years with a cost of \$20,320.00 spread over the three years for ten departments. Additional departments can be added, but there is an additional cost for each addition. *Mr. Ferguson* made a motion to set up a workshop with I am Responding to see how it all works. *Mr. Ulbricht* seconded the motion, which passed 4 to 0.
- 21. To meet in Executive Session pursuant to Government Code Sections 551.072, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel.** Board left for executive session at 7:50 pm, and returned from executive session at 8:39 pm.
- 8. To review and take action regarding commissioner compensation pursuant to Texas Health and Safety Code 775.038, including adopting policies and procedures on same.** *Mr. Ferguson* made a motion to adopt the Rate of Pay at \$150.00 per day. *Mr. Hargrave* seconded the motion, which passed 4 to 0.
- 15. To review and act on fire stations construction, modification or repairs, including but not limited to construction, payments, selection of architects or engineers and selection of contractors.** No Action.
- 17. To review and act on any and all matters related to paid personnel employed by District or contracted service providers, including hiring, termination, pay, scheduling employment policies, and benefits.** No Action.
- 22. To receive a report from counsel regarding annual reports, including SB 625 (2017) pertaining to Texas special purpose districts and HB 1378 (2015) pertaining to debt reporting.** Mr. Peeler stated that the two annual reports that are due to the State Comptroller's Office are being worked on by his office and he will get with Mrs. Gunderson about the debt that is owed and file the reports.
- 23. Adjournment.** *Mr. Ferguson* made a motion to adjourn at 8:41 PM. *Mr. Hargrave* seconded the motion, which passed 4 to 0.

Tommy Davis, President