

MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200**. Was held on **Tuesday, September 12, 2017 at 7:15 p.m.** at the **Prairie View City Hall located at 44500 US Business Highway 290, Prairie View, TX 77446.**

In attendance were: Commissioners: Tommy Davis, Gary Ferguson, Tommy Albert, Darwin Hargrave, and Hollis Ulbricht; Legal Counsel: Mr. John Peeler with Coveler & Peeler, P.C.; Providers: City of Brookshire, City of Hempstead, Monaville VFD, Mt. Zion VFD, Pattison Area VFD, Prairie View VFD, Rolling Hills VFD, Tri-County Fire Department, Waller County EMS, and Waller VFD; Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman, ESD Director.

- 1. Call Meeting to order, pledge of allegiance, and invocation.** The meeting was called to order at: 7:15 p.m. by *Mr. Tommy Davis*. *Mr. Albert* led the pledge of allegiance and the Reverend led the prayer.
- 2. To receive public comment, including vendors and service providers.** Chief Frank Jackson presented to the Board a copy of a study that was done about the flooding. He would like for the Board to review this study.

Chief Bordeaux stated he would like to thank the Board for allowing the time for him to present to the Board a Flyer about National Night Out where he would like to invite all the Fire Chiefs in the ESD area to participate. There will be a table set up where the Chief can sit and meet the public. Chief Bordeaux also would like to inform the Board that he has spoken to Mr. Weinman, the ESD Director about Emergency Care Training by the Department of Health Services. He would like to use Waller Harris ESD 200 as a sponsor so it can open up the training to the District not just for Prairie View. Mr. Peeler asked that the paperwork be given to him to review and put on the next month's agenda for approval.

Chief Faterkowski stated that during Hurricane Harvey they put in long hours. He would like to request a study be done to see if there is a need for more evacuation boats as well as swift water boats to assist in rescuing citizens. Chief Faterkowski stated there are still 24 slots open for the training being held September 30th thru October 1st for Swift Water Training for the Waller County Agencies in New Braunfels.

- 3. To review and take action on approval of minutes of prior meetings.** *Mr. Albert* made a motion to approve both sets of the August meeting. *Mr. Hargrave* seconded the motion, which passed 5 to 0.
- 4. To receive a report from the Waller County Fire Chief's Association.** No meeting held.
- 5. To review and take action on properties designated for tax sales by Waller County, including action on deeds for same.** None

6. To address financial matters including report from the District Treasurer and bookkeeper, pay bills, investment policy and depository pledge agreements. Mrs. Gunderson read the financial report. *Mr. Albert* made a motion to approve the District Bookkeepers financial report and for the District bills to be paid. *Mr. Hargrave* seconded the motion, which passed 5 to 0.

Prosperity – Operations # 1881	\$140,366.30
Prosperity – Tax/Public # 8700	\$50,613.99
FNB – Public Funds # 8084	\$3,722,027.86
Accounts Receivable	\$313,887.02

Total Revenues for August	\$44,619.16
Total Provider Payments	\$234,693.97
Total District Expenses	\$298,564.94

Vendor	Date	Memo	Open Balance
ADP	8/25/2017	Payroll Fees	122.93
ADP	9/1/2017	Payroll Fees	122.93
Allied Breathing Air, LLC	8/31/2017	Inv #20170723 - Prairie View	446.00
Allied Breathing Air, LLC	8/31/2017	Inv #20170726 - Pattison	351.33
Allied Breathing Air, LLC	8/31/2017	Inv #20170728 - Monaville	597.00
AMI Fire Equipment	8/2/2017	Inv #1571F	280.00
Andrew Crofton	9/12/2017	Reimb for Fuel	85.00
Barry Weinman	9/7/2017	Reimb for Hometown Hardware - Katy Supplies	91.93
Blue Cross Blue Shield	8/1/2017	Aug Payment - Ck #3106	6,083.85
Blue Cross Blue Shield	9/1/2017	Acct #216830	6,083.95
Bugs Incorporated	8/15/2017	Inv #103560	189.44
		Inv #57326-0 - Color Printer for Katy Station	128.16
Butler Business Products	8/15/2017	Station	128.16
Butler Business Products	8/22/2017	Inv #57543-0 - Speakers	30.54
City of Brookshire Consolidated	9/1/2017	Provider Payment - October 2017	1,375.00
Communications	9/1/2017	Acct #281-574-5606/0	637.62
Coveler & Peeler, P.C.	9/11/2017	August Services	5,302.15
Edward Jones	9/12/2017	Retirement Contributions	554.33
Gundersons Bookkeeping LLC	9/1/2017	Inv #1464 - September Bookkeeping	3,000.00
Gundersons Bookkeeping LLC	9/7/2017	Inv #1465 - Copies & Filing Fee	73.67
Harris Co Appraisal Dist	8/17/2017	Inv #PSI17002356 - 4th Qtr Assessment	2,163.00
JM Electrical Services, Inc.	9/4/2017	Inv #826 - 2nd Draw	18,000.00
Monaville VFD	8/21/2017	Reimb for Training - TEEX, Hotel & Meals	1,200.21

Monaville VFD	9/1/2017	Provider Payment - October 2017	5,085.61
Mt. Zion Community VF Assoc., Inc.	9/1/2017	Provider Payment - October 2017	1,491.74
Pattison Area VFD, Inc.	9/1/2017	Provider Payment - October 2017	7,185.74
Pattison Area VFD, Inc.	9/1/2017	September 2017 Payroll	8,932.88
PPE Care	8/21/2017	Inv #8212017E - Monaville	338.50
Prairie View VF Association, Inc.	9/1/2017	Provider Payment - October 2017	3,317.31
Prairie View VF Association, Inc.	9/6/2017	Reimb for VFIS Ins & Lawn Maint.	7,439.00
Prosperity Bank - CC	8/24/2017	Aug 2017 CC Charges; Acct ending 9927	6,983.23
Republic Services	8/26/2017	Acct #3-0853-0092650	131.66
Rodney Crosby	9/6/2017	Inv #133 - Hempstead	1,556.25
Rolling Hills VFD	9/1/2017	Provider Payment - October 2017	4,035.04
Styers Concrete & Construction Inc.	8/21/2017	Sidewalk, Generator Pad and additional concrete work	5,680.70
TESRS	9/30/2017	Qtr Ending 8/31/17	6,156.00
Tri-County VFD	9/1/2017	Reimb for VFIS Inv #38502	5,230.00
Tri-County VFD	9/1/2017	Provider Payment - October 2017	6,495.04
Tri-County VFD	9/1/2017	September 2017 Payroll	8,932.88
Tri-County VFD	9/7/2017	Reimb Edmonds Ins - WC Ins	7,025.00
Tri-County VFD	9/7/2017	Reimb for Training Exp - TEEX Class	1,910.00
Tri D. Luu	8/10/2017	Inv #051-081017	298.00
Tri D. Luu	9/6/2017	Inv #051-090617	175.00
TriEagle Energy	9/8/2017	Acct #1706130023	177.84
TriEagle Energy	9/8/2017	Acct #1706130025	142.57
VFIS of Texas	9/11/2017	Inv #39212 - Commercial & Auto Ins.	8,265.00
Waller Cnty Tax Assessor - Col	8/24/2017	Property #304100-170-000-100 - R7059	55.36
Waller Cnty Tax Assessor - Col	8/24/2017	Property #304100-168-000-100 - R7060	55.36
Waller Cnty Tax Assessor - Col	8/24/2017	Property #304100-173-000-100 - R7061	55.36
Waller Cnty Tax Assessor - Col	8/24/2017	Property #304100-169-000-100 - R7062	55.36
Waller Cnty Tax Assessor - Col	8/24/2017	Property #304100-172-000-100 - R7063	55.36
Waller Cnty Tax Assessor - Col	8/24/2017	Property #304100-171-000-100 - R7064	55.36
Waller Co Appraisal District	8/15/2017	2017 4th Qtr Allocation	15,039.78
Waller County EMS, Inc.	9/1/2017	Provider Payment - October 2017	135,000.00
Waller County EMS, Inc.	9/1/2017	Provider Payment - Aug 2017 - Additional	35,000.00
Waller County EMS, Inc.	9/7/2017	Equipment for Medic 6	58,728.63
Waller County EMS, Inc.	9/11/2017	Inv #1565 - Stryker Inv #2243896M	2,880.36
Waller VFD, Inc.	8/24/2017	Reimb for Training Exp - Tyler Willis	101.20
Waller VFD, Inc.	8/24/2017	Reimb for Training Exp - Mathes	688.66
Waller VFD, Inc.	8/24/2017	Reimb for Training Exp - Kyle Friedel	47.52
Waller VFD, Inc.	8/24/2017	Reimb for Training Exp - Hannah Carlton	71.88
Waller VFD, Inc.	8/24/2017	Reimb for Training Exp - Tyler Willis	279.79

Waller VFD, Inc.	8/24/2017	Reimb for Training Exp - Mathes	513.97
Waller VFD, Inc.	8/24/2017	Reimb for Training Exp - Kyle Friedel	73.88
Waller VFD, Inc.	8/24/2017	Reimb for Training Exp - Hannah Carlton	106.89
Waller VFD, Inc.	8/24/2017	Reimb for Training Exp - Jerri Bello	192.90
Waller VFD, Inc.	9/7/2017	Reimb for Training Exp - La Quinta	1,280.30
Waller VFD, Inc.	9/1/2017	Provider Payment - October 2017	5,077.12
Waller VFD, Inc.	9/1/2017	September 2017 Payroll	8,932.88
Wasp Barcode Technologies	8/24/2017	Asset Tracking	4,048.42
Wendy D. Langford	9/1/2017	Rent - October 2017	1,400.00
Wendy D. Langford	9/7/2017	Aug Elec Bill	196.43
			413,896.80

Katy Station Expenses from Budget List

Vendor	Date	Description	Amount
Opening Balance		Opening Balance	\$120,000.00
Newcomb Furniture	7/13/2017	Furniture	\$9,518.05
Waller County Tractor	7/13/2017	Mower	\$5,200.00
S&N Appliance	7/19/2017	Appliances	\$1,947.00
Lane Equipment	7/20/2017	Ice Machine	\$5,118.00
Tri Luu	7/20/2017	Computers and Printer	\$1,244.84
Katy Hardware	7/7/2017	Flags and air filters	\$80.97
Hometown Hardware	7/7/2017	Exchange wrong filters	-\$5.41
Hometown Hardware	7/17/2017	Blowers, Weed Eaters and trash cans	\$1,251.39
M&S Outfitters	7/21/2017	Patches	\$315.00
Hometown Hardware	7/24/2017	Mobile Home Entry	\$11.99
Butler Business Products	7/26/2017	Office Supplies	\$627.66
Butler Business Products	7/27/2017	Office Supplies	\$18.36
Shirts Caps & More	7/27/2017	Caps	\$440.87
Shirts Caps & More	7/27/2017	Safety Vest	\$326.16
Shirts Caps & More	7/27/2017	Shirts	\$2,224.58
Shirts Caps & More	7/27/2017	Parkas	\$1,062.72
Butler Business Products	7/31/2017	Office Supplies	\$18.64
Sam's Club	8/10/2017	Supplies	\$1,022.72
Costco	8/11/2017	Supplies	\$108.24
Emergency Reporting	8/15/2017	Inv #2017_5097 Fire Package for Sept	\$2,189.00
Butler Business Products	8/15/2017	Printer & Ink	\$128.16
Tractor Supply	8/17/2017	Air Compressor, couplers, plugs & hoses	\$1,144.81
Lowe's	8/17/2017	Washer, Hose, Accessories	\$759.09

SC Products	8/21/2017	Gear Cleaner	\$148.99
Webstaurant Store	8/21/2017	Coffe Brewer	\$229.99
Butler Business Products	8/22/2017	Speakers for Computers	\$30.54
Delta Tank Co.	8/22/2017	Fuel Tank	\$1,705.00
Wasp Barcode Technologies	8/24/2017	Asset Tracking	\$4,048.42
Key Map Company	8/25/2017	Purchase 7 Key Maps	\$279.65
Fast Signs	9/1/2017	Signs/Plaques	\$43.33
		Air Plug, Tape, Air Chuck and Infiltr	
O'Reilly Auto Parts	9/4/2017	Gauge	\$66.46
Katy Hardware	9/4/2017	Trash bags, primer spray, truckwash, screws, coupler plug, blowgun, squeege & hose	\$106.69
Katy Hardware	9/4/2017	Vise, Orange Cord, Fasteners, Blue Tape, Plug, Cord Connector, Drill Bits & Connector	\$206.25
Sam's Club	9/5/2017	Batteries	\$49.15
Harbor Freight Tools	9/5/2017	Shop Fan	\$82.24
Hometown Hardware	9/6/2017	Blower Fan	\$179.97
Hometown Hardware	9/7/2017	Katy Supplies - Trash can, Creeper and 4 Keys	\$91.93

- 7. To review and take action to pay operations funding pursuant to budgets and service agreements with the District contracted emergency service providers (Departments).** *Mr. Albert* made a motion to pay the providers. *Mr. Ulbricht* seconded the motion, which passed 5 to 0.
- 8. To review and take action on revisions to District and/or Department budgets.** *Mr. Ferguson* made a motion to add \$855.00 to the Pattison Area VFD fuel budget for fuel used over approved budget. *Mr. Albert* seconded the motion, which passed 5 to 0.
- 9. To review and take action to regarding interlocal agreements with municipalities for the provision of emergency services.** No Action.
- 10. To review and take action on emergency services provider agreements.** No Action.
- 11. To receive a report from the District Emergency Services Director.** *Mr. Weinman* stated that that the three trucks ordered in South Dakota should be available around October 15th, 2017.

Mr. Weinman stated that one of the ESD trucks was involved in a minor accident where someone in a trailer side swiped the truck and damaged the side mirror and cracked the door.

Mr. Weinman stated that the 911 system is due to be switched on September 15, 2017 for Harris and Waller Counties and they will be receiving the calls.
- 12. To review and take any action necessary on real estate, including but not limited to purchase, sale, encumbrances, platting and acquisition financing.** No Action.

13. **To review and take action on fire stations construction, including but not limited to construction, payments, selection of architects or engineers and selection of contractors.** No Action.
14. **To review and take action to approve capital acquisitions and appropriate funding thereof, including action on acquisition financing.** Mr. Peeler will get with Royce from Prosperity Bank for the financing of the four new vehicles.
15. **To review and take action on any and all matters related to paid personnel employed by District or contracted service providers, including hiring, termination, pay, scheduling employment policies, and benefits.** Table to executive session.
16. **To review and take action on the disposition of surplus or salvage property.** Mr. Weinman stated there is a surplus chassis that needs to get put on the online auction. Mr. Ferguson made a motion to approve for Mr. Weinman to get the chassis put online. Mr. Ulbricht seconded the motion, which passed 5 to 0.
17. **To meet in Executive Session pursuant to Government Code Sections 551.072, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel.** Board left for executive session at 7:44 pm, and returned from executive session at 8:24 pm.
15. **To review and take action on any and all matters related to paid personnel employed by District or contracted service providers, including hiring, termination, pay, scheduling employment policies, and benefits.** *Mr. Davis* stated that within the next few weeks some of the Board members would be going around to have a discussion with the three Fire Chief, Pattison Area VFD, Tri-County FD, and Waller VFD and any paid personnel about how everything is working or not working.
18. **Adjournment.** *Mr. Albert* made a motion to adjourn at 8:26 PM. *Mr. Hargrave* seconded the motion, which passed 5 to 0.

Tommy Albert, Secretary/Treasurer