

## **MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200**

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200**. Was held on **Tuesday, May 09, 2017 at 7:00 p.m.** at the **Prairie View City Hall located at 44500 US Business Highway 290, Prairie View, TX 77446.**

In attendance were: Commissioners: Tommy Davis, Gary Ferguson, Tommy Albert, Darwin Hargrave, and Hollis Ulbricht; Legal Counsel: Mr. John Peeler with Coveler & Peeler, P.C.; Providers: City of Brookshire, Monaville VFD, Mt. Zion VFD, Pattison Area VFD, Prairie View VFD, Rolling Hills VFD, Tri-County VFD, Waller County EMS and Waller VFD; Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman, ESD Director.

- 1. Call Meeting to order, pledge of allegiance, and invocation.** The meeting was called to order at: 7:02 p.m. by *Mr. Tommy Davis*. The pledge of allegiance and prayer was said by *Mr. Tommy Albert*.
- 2. To receive public comment, including vendors and service providers.** Chief Bourdeaux stated they attended a demonstration with live fire tactical simulator. Chief Bourdeaux would like to thank Tri-County FD for hosting this demonstration at their location and Chief Ed will elaborate more on the demonstration. Mr. Bourdeaux mentioned that the Board should look at the prop used.  
Chief Ed Faterkowski stated that our area is in lack of a burn building. Bullex brought out a prop with simulation to help the departments learn to attack a fire properly. It is a real neat tool to have. County wide one unit would be good for us to have for training. Chief Faterkowski stated he received a quote from Bullex in the amount of \$17,555.00 for the simulator.
- 3. To review and take action on approval of minutes of prior meetings.** *Mr. Albert* made a motion to approve the April meeting minutes. *Mr. Hargrave* seconded the motion, which passed 5 to 0.
- 4. To receive a report from the Waller County Fire Chief's Association.** No meeting this month.
- 5. To review and take action regarding applying for Texas Commission for Fire Protection certification for a District fire department.** Mr. Weinman stated that been completed.
- 6. To address financial matters including report from the District Treasurer and bookkeeper, pay bills, investment policy and depository pledge agreements.** Mrs. Guel read the financial report. *Mr. Albert* made a motion to approve the District Bookkeepers financial report and for the District bills to be paid. *Mr. Ulbricht* seconded the motion, which passed 5 to 0. Mr. Albert stated that if there are any expenses that need to be turned in for reimbursement they are to be turned in to the District Bookkeeper by noon on the Thursday before the District Board Meeting.

Prosperity – Operations # 1881	\$9,485.03
Prosperity – Tax/Public # 8700	\$80,551.10
FNB – Public Funds # 8084	\$4,676,279.17
Accounts Receivable	\$603,600.01

Total Revenues for April	\$22,149.23
Total Provider Payments	\$169,693.91
Total District Expenses	<b>\$950,634.58</b>

Vendor	Date	Memo	Balance
ADP	05/12/2017	Payroll Fees	234.24
Barry Weinman	05/15/2017	Payroll & Taxes	2,129.50
Barry Weinman	05/17/2017	Reimb for Copy of PV Deed	9.00
Barry Weinman	05/31/2017	Payroll & Taxes	2,129.50
City of Brookshire	05/01/2017	Provider Payment - June 2017	1,375.00
City of Katy	05/01/2017	Provider Payment - June 2017	8,333.33
Command Communications	05/04/2017	Inv #i17-3768 - 20 Motorola Radios	8,900.00
Coveler & Peeler, P.C.	05/08/2017	April Services	3,534.56
Gundersons Bookkeeping LLC	05/01/2017	Inv #1342 - May Bookkeeping	3,000.00
Hodde & Hodde Land Surveying, Inc.	04/04/2017	Jones Property Survey - Katy Property	1,959.33
Lone Star Uniforms Inc	03/30/2017	Inv #007093368, #007205866, & #007263954	112.34
McCall Gibson Swedlund Barfoot PLLC	05/04/2017	2016 Audit	12,000.00
Michael Twigg	05/01/2017	Website Maintenance	125.00
Monaville VFD	05/01/2017	Provider Payment - June 2017	5,085.61
Mt. Zion Community VF Assoc., Inc.	05/01/2017	Provider Payment - June 2017	1,491.74
Pattison Area VFD, Inc.	04/17/2017	Reimb VFIS Inv #37064 - Auto & Com Ins	6,267.00
Pattison Area VFD, Inc.	05/01/2017	Reimb for Edmonds Ins - WC	1,001.00
Pattison Area VFD, Inc.	05/01/2017	Provider Payment - June 2017	7,685.14
Pattison Area VFD, Inc.	05/01/2017	May 2017 Payroll	8,932.88
Prairie View VF Association, Inc.	05/01/2017	Provider Payment - June 2017	3,317.31
Prairie View VF Association, Inc.	05/01/2017	Reimb for Training Exp - TX EMS Conf.	1,385.48
Prosperity - CC	05/01/2017	March Charges Acct #9927	328.59
Rodney Crosby	05/01/2017	Inv #126 - Prairie View Training	587.50
Rodney Crosby	05/01/2017	Inv #127 - Hempstead Training	7,431.25
Rodney Crosby	05/01/2017	Inv #128 - Short Cadet Class	10,282.50
Rolling Hills VFD	05/01/2017	Provider Payment - June 2017	4,035.04
Tri-County VFD	05/01/2017	May 2017 Payroll	8,932.88
Tri-County VFD	05/01/2017	Provider Payment - June 2017	6,495.04
Tri-County VFD	05/04/2017	Reimb for Harris County FFA - Training	1,400.00
Tri-County VFD	05/07/2017	Reimb for VFIS Inv #37291	5,230.00

Waller County EMS, Inc.	05/01/2017	Provider Payment - June 2017	100,000.00
Waller VFD, Inc.	05/01/2017	May 2017 Payroll	8,932.88
Waller VFD, Inc.	05/04/2017	Reimb Edmonds Ins Inv #2455 - WC	1,304.00
Waller VFD, Inc.	05/04/2017	Reimb VFIS Inv #37293 - Auto & Comm	6,628.00
Waller VFD, Inc.	05/04/2017	Reimb VFIS inv #37162 - A&S	2,675.00
Waller VFD, Inc.	05/01/2017	Provider Payment - June 2017	5,077.12
Wendy D. Langford	05/02/2017	April Electric Bil	161.88
Wendy D. Langford	05/01/2017	RENT - June 2017	1,400.00
			249,581.05

- 7. To review and take action to pay operations funding pursuant to budgets and service agreements with the District contracted emergency service providers (Departments).** *Mr. Albert* made a motion to pay the providers. *Mr. Hargrave* seconded the motion, which passed 5 to 0.
- 8. To review and take action on revisions to District and/or Department budgets.** No Action.
- 9. To review and take action to regarding interlocal agreements with municipalities for the provision of emergency services.** No Action.
- 10. To receive a presentation from Municipal Information Systems regarding financial analysis of the District.** No Action.
- 11. To review and take action on emergency services provider agreements.** No Action.
- 12. To receive a report from the District Emergency Services Director.** *Mr. Weinman* stated that the 20 radios that were sent to be upgraded have arrived.

*Mr. Weinman* stated the platting for the Mallard Crossing property has been there for 10 days, *Richard* said it should be back pretty quick.

- 13. To review and take any action necessary on real estate, including but not limited to purchase, sale, encumbrances, platting and acquisition financing.** Table to Executive Session.
- 14. To review and take action on fire stations construction, including but not limited to construction, payments, selection of architects or engineers and selection of contractors.** Table to Executive Session.
- 15. To review and take action to approve capital acquisitions and appropriate funding thereof, including action on acquisition financing.** *Mr. Albert* inquired about the status of the wrecked ambulance. *Mr. Hashaw* stated the truck was headed to Frazier to put the box back on but they are still waiting on the dashboard, which is on national back order. *Mr. Davis* asked what the total up to this point is for the repairs. *Mr. Hashaw* stated that so far it is up to \$58,000.00.

*Mr. Albert* stated that while doing the budget for this year everyone with the exception of Prairie View had nothing down for Capital. Was there something that I missed?

*Mr. Albert* requested a status update from *Mr. Peeler* regarding missing titles to be able to sell the surplus. *Mr. Peeler* did not have a update at this time. *Mr. Ferguson* requested that he be given the paperwork and he would take care of getting the titles. *Mr. Ferguson* asked *Mr. Weinman* to compile a list of all vehicles owned by Waller Harris ESD 200 and have titles to said vehicles all in one place. *Mr. Ferguson* also requested the list of vehicle titles be sent to each of the commissioners for review. *Mr. Ferguson* asked *Mr. Weinman* for a status on the Inventory List. *Mr. Weinman* stated that it is written, but it has not been typed up. *Mr. Ferguson* requested that the Inventory list be typed up and sent to the commissioners as well.

**16. To review and take action to regarding boundaries of service areas for contracted emergency services providers.** No Action.

**17. To review and take action on any and all matters related to paid personnel employed by District service providers.** Table to Executive Session.

**18. To meet in Executive Session pursuant to Government Code Sections 551.072, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel.** Board left for executive session at 7:20 pm, and returned from executive session at 8:22 pm.

**13. To review and take any action necessary on real estate, including but not limited to purchase, sale, encumbrances, platting and acquisition financing.** *Mr. Albert* made a motion to authorize *Mr. Weinman* to go with Natural Gas at the station, get an electrician to move the outside lights, add electrical to the station, get a temporary sign and get a price for the outdoor sign for the Stockdick School Rd (Katy) Station. *Mr. Hargrave* seconded the motion, which passed 5 to 0.

*Mr. Albert* made a motion to have *Mr. Weinman* check with Myers Electrical about a new gas fired generator not to exceed \$10,000.00. *Mr. Ferguson* seconded the motion, which passed 5 to 0.

*Mr. Albert* made a motion to get with *Drymala* to redesign the Mallard Crossing Property to add a meeting room and bathroom. *Mr. Ulbricht* seconded the motion, which passed 5 to 0.

**14. To review and take action on fire station construction, including but not limited to construction, payments, selection of architects or engineers and selection of contractors.** No Action.

**17. To review and take action on any and all matters related to paid personnel employed by District service providers.** *Mr. Albert* made a motion to look into hiring 12 Fire and EMS trained personnel for 24 hour coverage for the Katy Station. *Mr. Hargrave* seconded the motion, which passed 5 to 0.

**19. Adjournment.** *Mr. Albert* made a motion to adjourn at 8:29 PM, *Mr. Hargrave* seconded the motion, which passed 5 to 0.

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Tommy Albert, Secretary/Treasurer