

**MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200**

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200**. Was held on **Tuesday, April 11, 2017 at 7:00 p.m.** at the **Prairie View City Hall located at 44500 US Business Highway 290, Prairie View, TX 77446.**

In attendance were: Commissioners: Tommy Davis, Gary Ferguson, Tommy Albert, Darwin Hargrave, and Hollis Ulbricht; Legal Counsel: Mr. John Peeler with Coveler & Peeler, P.C.; Providers: City of Brookshire, Monaville VFD, Mt. Zion VFD, Pattison Area VFD, Prairie View VFD, Rolling Hills VFD, Tri-County VFD, Waller County EMS and Waller VFD; Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman, ESD Director.

- 1. Call Meeting to order, pledge of allegiance, and invocation.** The meeting was called to order at: 7:02 p.m. by *Mr. Tommy Davis*. The pledge of allegiance and prayer was said by *Mr. Tommy Albert*.
- 2. To receive public comment, including vendors and service providers.** The Prairie View Fire Academy would like to say Thank You for your help we are learning a lot. Mr. Brian Cantrell stated he has worked with the Sherriff's Office for 16 years and is now the new Waller County Fire Marshall. Mr. Cantrell stated he would need the help of all the Fire Chiefs, we need to work as a team for all to run smooth.
- 3. To review and take action on approval of minutes of prior meetings.** *Mr. Ulbricht* made a motion to approve the March meeting minutes. *Mr. Hargrave* seconded the motion, which passed 5 to 0.
- 4. To receive a report from the Waller County Fire Chief's Association.** No meeting this month.
- 5. To review and take action regarding applying for Texas Commission for Fire Protection certification for a District fire department.** Mr. Weinman stated that he has completed the required forms, but found a few errors that will need to be corrected before submitting.
- 6. To address financial matters including report from the District Treasurer and bookkeeper, pay bills, investment policy and depository pledge agreements.** Mrs. Gunderson read the financial report. *Mr. Albert* made a motion to approve the District Bookkeepers financial report and for the District bills to be paid. *Mr. Hargrave* seconded the motion, which passed 5 to 0.

Prosperity – Operations # 1881	\$10,240.20
Prosperity – Tax/Public # 8700	\$80,531.24
FNB – Public Funds # 8084	\$5,652,915.45
Accounts Receivable	\$944,120.56

Total Revenues for March	\$49,664.26
Total Provider Payments	\$169,694.03
Total District Expenses	<b>\$179,832.29</b>

Vendor	Date	Memo	Open Balance
ADP	3/24/2017	Payroll Fees – March 2017	234.24
ADP	4/24/2017	Payroll Fees – April 2017	234.24
Allied Breathing Air, LLC	03/21/2017	Inv #20170210 - Tri-County	2,992.00
Allied Breathing Air, LLC	03/21/2017	Inv #20170147 - Prairie View	446.00
Barry Weinman	4/14/2017	Payroll & Taxes	2,129.50
Barry Weinman	4/28/2017	Payroll & Taxes	2,129.50
City of Brookshire	04/01/2017	Provider Payment - May 2017	1,375.00
City of Katy	04/01/2017	Provider Payment - May 2017	8,333.27
Coveler & Peeler, P.C.	04/10/2017	Inv for March Services	3,307.98
Darwin Hargrave	04/11/2017	Reimb for Embassy Suites - Safe-D	287.50
Gundersons Bookkeeping LLC	04/01/2017	Inv #1280 - April Bookkeeping	3,000.00
Hodde & Hodde Land Surveying, Inc.	04/04/2017	Inv #7186 - Fernando Garza Property Survey	4,102.66
Lone Star Uniforms Inc	03/20/2017	Inv #007197514, #007197534, #0017197538, & #007187270	258.74
Michael Twigg	04/01/2017	Website Maintenance - Inv #214, and SSL Certificate (1 yr)	250.00
Monaville VFD	03/21/2017	Reimb - Edmonds Ins WC Policy	407.00
Monaville VFD	03/26/2017	Reimb for VFIS Inv #36723 - Commercial	4,005.00
Monaville VFD	04/01/2017	Provider Payment - May 2017	5,085.61
Mt. Zion Community VF Assoc., Inc.	04/01/2017	Provider Payment - May 2017	1,491.74
Pattison Area VFD, Inc.	04/01/2017	Provider Payment - May 2017	7,685.14
Pattison Area VFD, Inc.	04/01/2017	April 2017 Payroll	8,932.88
Pattison Area VFD, Inc.	04/09/2017	Reimb - MES Inv #IN1117459	4,242.96
Prairie View VF Association, Inc.	04/01/2017	Provider Payment - May 2017	3,317.31
Prosperity Bank - CC	04/06/2017	March 2017 CC Charges; Acct ending 9927	3,088.23
Rodney Crosby	04/05/2017	Inv #123 - Short Term Classes	2,437.50
Rodney Crosby	04/05/2017	Inv #124 - Prairie View	1,700.00
Rodney Crosby	04/05/2017	Inv #125 - Short Term Classes	9,718.75
Rolling Hills VFD	04/01/2017	Provider Payment - May 2017	4,035.04
Terracon Consultants, Inc	03/29/2017	Inv #T891639 - Katy Property Phase 1 Environ Site Assessment	2,100.00
Tri-County VFD	04/01/2017	Provider Payment - May 2017	6,495.04
Tri-County VFD	04/01/2017	April 2017 Payroll	8,932.88
Tri-County VFD	04/03/2017	Reimb for Training Exp - Guitar Center	253.97
Waller County EMS, Inc.	04/01/2017	Provider Payment - May 2017	100,000.00
Waller VFD, Inc.	04/01/2017	Provider Payment - May 2017	5,077.12
Waller VFD, Inc.	04/01/2017	April 2017 Payroll	8,932.88
Waller VFD, Inc.	04/06/2017	Reimb - Tyler Willis - Training School	223.40
Waller VFD, Inc.	04/06/2017	Reimb Hannah Carlton - Training School	250.44
Waller VFD, Inc.	04/06/2017	Reimb Jerri Bello - Training School	190.37
Wendy D. Langford	03/29/2017	March Electric Bill	150.32

7. **To review and take action to pay operations funding pursuant to budgets and service agreements with the District contracted emergency service providers (Departments).** *Mr. Albert* made a motion to pay the providers. *Mr. Ulbricht* seconded the motion, which passed 5 to 0.
8. **To review and take action on revisions to District and/or Department budgets.** No Action.
9. **To review and take action to regarding interlocal agreements with municipalities for the provision of emergency services.** No Action
10. **To review and take action on emergency services provider agreements.** No Action.
11. **To receive a report from the District Emergency Services Director.** *Mr. Weinman* stated that the 800 radios sent to be upgraded should be ready this week.

*Mr. Ulbricht* asked for *Mr. Weinman* to look into getting water for the new station in Katy. *Mr. Weinman* stated that Harris County MUD #495 will be laying a 12" line and this would be a good time to tap into it.

12. **To review and take any action necessary on real estate, including but not limited to purchase, sale, encumbrances, platting and acquisition financing.** Table to Executive Session.
13. **To review and take action on District facilities including administration building and fire stations, including but not limited to construction, payments, selection of architects or engineers and selection of contractors.** Table to Executive Session.
14. **To review and take action to approve capital acquisitions and appropriate funding thereof, including action on acquisition financing.** Table to Executive Session
15. **To review and take action to regarding boundaries of service areas for contracted emergency services providers.** No Action.
16. **To review and take action on any and all matters related to paid personnel employed by District service providers.** Table to Executive Session.
17. **To meet in Executive Session pursuant to Government Code Sections 551.072, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel.** Board left for executive session at 7:15 pm, and returned from executive session at 8:05 pm.
12. **To review and take any action necessary on real estate, including but not limited to purchase, sale, encumbrances, platting and acquisition financing.** *Mr. Albert* made a motion to rescind the approval of applying for the \$1 Million financing with Government Capital to purchase the Katy Property. *Mr. Ulbricht* seconded the motion, which passed 4 to 1 with *Mr. Ferguson* opposing. *Mr. Albert* made a motion to purchase the property on Stockdick Rd. in Katy not to exceed \$950,000.00. *Mr. Ferguson* asked if the \$950,000.00 to purchase the property was going to be returned. *Mr. Davis* responded no the money will not be returned, when we make a

purchase the money is not returned. *Mr. Ulbricht* seconded the motion, which passed 4 to 1. *Mr. Ferguson* opposes taking \$950,000.00 out of the bank and not replacing it. .

**18. Adjournment.** *Mr. Albert* made a motion to adjourn at 8:10 PM, *Mr. Hargrave* seconded the motion, which passed 5 to 0.

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Tommy Albert, Secretary/Treasurer