

MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200**. Was held on **Tuesday, November 9, 2016 at 7:00 p.m.** at the **Prairie View City Hall located at 44500 US Business Highway 290, Prairie View, TX 77446.**

In attendance were: Commissioners: Darwin Hargrave, Hollis Ulbricht, Tommy Albert and Gary Ferguson; Legal Counsel: Mr. Peeler with Coveler & Katz; Providers: Hempstead VFD, Monaville VFD, Mt. Zion VFD, Pattison Area VFD, Prairie View VFD, Rolling Hills VFD, Tri-County VFD, Waller County EMS and Waller VFD; and Gundersons Bookkeeping, the District Bookkeeper.

- 1. Call Meeting to order, pledge of allegiance, and invocation.** The Meeting was called to order at: 7:00 p.m. by *Mr. Gary Ferguson*. The pledge of allegiance was said by *Mr. Tommy Albert* and the opening prayer was said by Chief Frank Jackson.
- 2. To take action to declare unopposed candidates elected for the 2017 – 2020 term.** Mr. Peeler stated that two positions were up for election but the only applications submitted were of those currently holding the open positions; therefore, the election goes unopposed. *Mr. Albert* made a motion for the certificate of unopposed election of *Mr. Tommy Davis & Mr. Hollis Ulbricht*. *Mr. Hargrave* seconded the motion, which passed 4 to 0.
- 3. To receive public comment, including vendors and service providers.** Mr. Joe Garcia with Pattison PD stated he has reviewed the minutes posted in 2016. He stated he was appreciative that the minutes are on the website for the public to view. Mr. Garcia stated that he has seen where there has been discussion about having an ambulance in Pattison and possibly moving said ambulance to Brookshire but moving it won't solve the problem in Waller County. The solution may be to have a 2nd ambulance on the South end of the county. He also stated that he would like to know what the plan is for Waller-Harris ESD #200. He would like to invite the board members to a meeting to talk about any plans and possibly get a strategic plan in place. The next meeting will be held on the 1st Monday in December in Pattison and would hope to see all there.
- 4. To review and take action on approval of minutes of prior meetings.** *Mr. Albert* made a motion to approve the October meeting minutes. *Mr. Hargrave* seconded the motion, which passed 4 to 0.
- 5. To receive a report from the Waller County Fire Chief's Association.** No Meeting held.
- 6. To address financial matters including report from the District Treasurer and bookkeeper, pay bills, investment policy and depository pledge agreements.** Mrs. Gunderson read the financial report. *Mr. Albert* made a motion to approve the District Bookkeepers financial report and for the District bills to be paid. *Mr. Ulbricht* seconded the motion, which passed 4 to 0.

Prosperity – Operations # 1881	\$10,968.82
Prosperity – Tax/Public # 8700	\$210,416.64
FNB – Public Funds # 8084	\$2,969,034.49
Accounts Receivable	\$288,615.21
 Total Revenues for November	 \$22,527.37
Total Provider Payments	\$174,529.53
Total District Expenses	\$98,201.53

Vendor	Date	Memo	Open Balance
ADP	11/4/16	Payroll Fees	182.28
Allied Breathing Air	11/08/2016	Inv #20160752 - Monaville VFD	341.97
Allied Breathing Air	11/08/2016	Inv #20160753 - Pattison Area VFD	504.00
Allied Breathing Air	11/08/2016	Inv #20160754 - Prairie View VFD	415.00
Allied Breathing Air	11/08/2016	Inv #20160758 - Waller VFD	341.32
Barry Weinman	12/15/2016	Payroll and Taxes	2,018.44
Barry Weinman	12/30/2016	Payroll and Taxes	2,018.44
Butler Business Products	11/29/2016	Ink for Printer	93.96
Butler Business Products	12/05/2016	Inv #49224-0	100.32
City of Brookshire	12/01/2016	Provider Payment - January 2017	1,375.00
City of Katy	12/01/2016	Provider Payment - January 2017	8,333.33
Coveler & Katz, P.C.			1,990.80
Gunderspms Bookkeeping	12/10/2016	Inv #1088 - 11/4/16 thru 12/9/16 Bookkeeping	2,787.86
Harris Co Appraisal Dist	11/17/2016	2017 1st Qtr Assessment	1,835.00
Hollis Ulbricht	12/05/2016	2016 Commissioner Fees	1,300.00
Mac Haik Dodge Chrysler Jeep	12/06/2016	Inv #E-2872	150,875.00
Michael Twigg	12/01/2016	Inv #194 - Website Maintenance	100.00
Monaville VFD	11/21/2016	Reimb - Katy Area Rescue School Inv #2016-D15031	675.00
Monaville VFD	12/01/2016	Provider Payment - January 2017	5,358.33
Mt. Zion Community VF Assoc., Inc.	12/01/2016	Provider Payment - January 2017	2,015.83
Pattison Area VFD, Inc.	07/15/2016	Reimb Northwest Comm. Inv #1023363 - Pattison Area VFD Radio	998.79
Pattison Area VFD, Inc.	11/21/2016	Reimb - Brookshire's Best Inv #6832	7.00
Pattison Area VFD, Inc.	11/21/2016	Reimb - Brookshire's Best Inv #6833	7.00
Pattison Area VFD, Inc.	12/01/2016	December 2016 Payroll	9,044.71
Pattison Area VFD, Inc.	12/01/2016	Provider Payment - January 2017	7,732.50
Prairie View VF Association, Inc.	12/06/2016	Reimb for VFIS Inv #34748	3,668.00
Prairie View VF Association, Inc.	12/01/2016	Provider Payment - January 2017	4,089.58

Prosperity Bank - CC	12/01/2016	Nov 2016 CC Charges; Acct ending 9927	1,359.65
Rodney Crosby	12/01/2016	Inv #110 - Hempstead VFD	732.75
Rodney Crosby	12/01/2016	Inv #111 - Rolling Hills VFD	782.75
Rodney Crosby	12/01/2016	Inv #112 - Prairie View VFD	1,795.25
Rolling Hills VFD	12/08/2016	Reimb for Teex Training Mileage	226.80
Rolling Hills VFD	12/01/2016	Provider Payment - January 2017	5,254.58
TESRS	12/30/2016	Inv #9844 - Pension Contributions	5,940.00
Tri-County VFD	11/06/2016	Reimb for VFIS Inv #34747	4,592.00
Tri-County VFD	12/01/2016	December 2016 Payroll	9,044.71
Tri-County VFD	12/01/2016	Provider Payment - January 2017	7,254.58
Waller Co Appraisal District	11/01/2016	2017 Allocation - 1st Qtr	15,039.78
Waller County EMS, Inc.	12/01/2016	Provider Payment - January 2017	100,000.00
Waller VFD, Inc.	12/01/2016	Provider Payment - January 2017	5,981.67
Waller VFD, Inc.	12/01/2016	December 2016 Payroll	9,044.71
Wendy D. Langford	11/09/2016	November Light Bill	141.09
Wendy D. Langford	12/01/2016	RENT - January 2017	1,400.00
			376,799.78

7. **To review and take action to pay operations funding pursuant to budgets and service agreements with the District contracted emergency service providers (Departments).** *Mr. Ulbricht* made a motion to pay the providers. *Mr. Albert* seconded the motion which passed 4 to 0.
8. **To discuss and take action on the ratification of a continuing Contract with private law firm for the collection of delinquent District ad valorem property taxes, and providing for the payment of up to 20% of the delinquent taxes, penalties and interest which are collected by the attorney under said Contract.** *Mr. Peeler* stated he has the contract on file, but the board will need to take action each year.
9. **To discuss and take action on the imposition of additional penalty on delinquent taxes for 2016 pursuant to Section 33.07 of the Property Tax Code and adoption of a Resolution regarding same.**
10. **To discuss and take action on the imposition of additional penalty on delinquent taxes for 2016 pursuant to defray costs of collection by the District's delinquent tax attorney, pursuant to Section 33.08 of the Property Tax Code and adoption of a Resolution regarding same.**
11. **To discuss and take action on the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to Section 33.11 of the Property Tax Code and adoption of a Resolution regarding same.** *Mr. Peeler* stated that the items 9 – 11 are in regards to the delinquent taxes and that 20% of all penalties collected will go to the collection firm. *Mr. Ulbricht* made a motion to approve the additional penalties imposed to defray the collecting firm's costs. *Mr. Hargrave* seconded the motion, which passed 5 to 0.

- 12. To review and take action on revisions to District and/or Department budgets.** *Mr. Albert* mad a motion to approve the budgets. *Mr. Ulbricht* seconded the motion, which passed 5 to 0.
- 13. To review and take action to regarding interlocal agreements with municipalities for the provision of emergency services.** No Action
- 14. To receive a report from the District Emergency Services Director.** Mr. Weinman stated that The City of Katy has approved the contract for 2016.
Mr. Weinman gave an update on the station – Hodde & Hodde is doing the survey once City of Houston approves it we will need to get the variance and then the platting completed then it will go back to the county for approval then it will come back to us
Mr. Weinman stated that Bo Henshaw with Waller County EMS will be picking up the new ambulance tomorrow.
- 15. To review and take action on emergency services provider agreements for 2017.** No Action.
- 16. To review and take any action necessary on real estate, including but not limited to purchase, sale, encumbrances and platting.** Will table for discussion in executive session.
- 17. To review and take action on District facilities including administration building and fire stations, including but not limited to construction, payments, selection of architects or engineers and selection of contractors.** Will table for discussion in executive session.
- 18. To review and take to approve capital acquisitions and appropriate funding thereof, including action on acquisition financing.** Mr. Weinman stated that he received a bid to remount chasis on the ambulance that has had so many problems. The approximate cost would be \$115,000.00, the box is only 4 years old so the cost may be way less.
Mr. Weinman stated Chief Gene Schmidt tried out the miniature 1 pager for a month. Chief Schmidt stated that it was working fine then after a few days it no longer would monitor the area. It had reset itself and there were no instructions so he didn't know anything about it. When it did work it was a lot clearer than the one he is currently using. It has a lot of features but with no instructions those features were of no use. Mr. Weinmans stated that it is way clearer than the Motorola, it is also \$50.00 cheaper plus it is waterproof.
As of right now there are 55 pagers needed. The cost for the Motorola 5 is \$375.00 each, the Motorola 6 is \$378.00 each and the Miniature 1 is \$320.75 each. Pattison Chief Hollis Ulbricht, Jr. would like for the Miniature 1 to be reprogrammed for their area and try it out for the month to see if it works for them.

Mr. Albert made a motion to purchase a chassis and do remount on ambulance that has been giving EMS so much problem. *Mr. Ulbricht* seconded the motion, which passed 4 to 0. *Mr. Ulbricht* asked for the cost of the work to be done. Mr. Weinman stated that the quote gives us items we do not need so it should be less than the quote of \$115,000.00 given. Mr. Ferguson stated he would like for Mr. Weinman to get an accurate quote. Mr. Albert stated that the subject of an accurate quote is discussed every month and we kill month after month debating it. It doesn't need paint, bolts, anolinum tiles. This truck has ate us up on repairs, ate EMS on repairs. *Mr. Albert* would like to ask Mr. Peeler to write a letter to Dodge to see if they would purchase

this vehicle back. The people in business are protecting themselves by giving a \$115,000.00 quote. The invoices have never been the price of the quote, when we have done remounts in the past.

Mr. Weinman stated that if the chassis is ordered now it will be delivered by April. If we wait till after January 1st the price of an ambulance will increase by \$30,000.00 due to new laws.

- 19. To review and take action on the disposition of surplus and salvage property.** Mr. Peeler stated that the title clerk came in today to get all titles in order. He will get trucks online by the end of next month.
- 20. To review and take action on any and all matters related to paid personnel.** No Action.
- 21. To review and take any action on emergency services provider contacts for 2017.** No Action.
- 22. To meet in Executive Session pursuant to Government Code Sections 551.072, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel.** Board left for executive session at 7:34 pm, and returned from executive session at 8:32 pm.
- 13. To review and take action to real estate, including purchase, sale, encumbrances.** *Mr. Albert* made a motion to get the property in Prairie View that is owned by Waller-Harris ESD #200 platted and surveyed. *Mr. Hargrave* seconded the motion, which passed 4 to 0. *Mr. Albert* made a motion to have Mr. Peeler send a preliminary lease/contract with The City of Brookshire to build a Fire Station. *Mr. Hargrave* seconded the motion, which passed 4 to 0.
- 23. Adjournment.** *Mr. Albert* made a motion to adjourn at 8:35 PM, *Mr. Hargrave* seconded the motion, which passed 4 to 0.

Tommy Albert, Secretary/Treasurer