

MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200**. Was held on **Tuesday, February 09, 2016** at **7:00 p.m.** at the **Prairie View City Hall** located at **44500 US Business Highway 290, Prairie View, TX 77446**.

In attendance were: Commissioners: Hollis Ulbricht, Tommy Albert, Gary Ferguson and Tommy Davis; Legal Counsel: Mr. Peeler; Providers: Brookshire VFD, City of Hempstead VFD, Monaville VFD, Pattison Area VFD, Prairie View VFD, Rolling Hills VFD, Tri-County VFD, Waller EMS, and Waller VFD; Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman the ESD Director.

- 1. Call Meeting to order, pledge of allegiance, and invocation.** The Meeting was called to order at: 7:02 p.m. by Mr. Tommy Davis. The pledge of allegiance was said by Mr. Tommy Albert and an opening prayer was said by Chief Frank Jackson.
- 2. To receive public Comment, including vendors and service providers.** Mr. Frankie Marcinkiewicz mentioned that there will be a meeting held in Alvin on Saturday March 5th from 8 am till noon and all Fire Departments are welcomed to join. There will be free training on Search and Rescue and a Chicken Fried Steak super will be served.
- 3. To review and take action on approval of minutes of prior meetings.** *Mr. Tommy Albert* made a motion to approve the January minutes. *Mr. Ulbricht* seconded the motion, which passed 4 to 0.
- 4. To receive a report from the Waller County Fire Chief's Association.** Fire Chief Hollis Ulbricht mentioned that they met and discussed the satellite stations. The Fire Chiefs don't agree with an Administration Building being built. They do not believe that it will add any benefit to provide the public with fire safety. Mr. Davis thanking him for providing their opinion.
- 5. To address financial matters including report from the District Treasurer and bookkeeper, pay bills, investment policy and depository pledge agreements.** Mrs. Gunderson read the financial report. *Mr. Ulbricht* made a motion to approve the bills and the financial report read by Mrs. Gunderson. *Mr. Albert* seconded the motion, which passed 4 to 0.

Prosperity – Operations # 1881	\$9,721.15
Prosperity – Tax/Public # 8700	\$2,872,668.71
FNB – Public Funds # 8084	\$2,019,920.73
Accounts Receivable	\$2,177,911.60
Total Revenues for January	\$1,828,241.37
Total Provider Payments	\$142,895.40
Total District Expenses	\$19,991.98

<u>Vendor Name</u>	<u>Memo</u>	<u>Open Balance</u>
Adams Equipment Repair	Inv #1000236 - Generator Service for stations	2,071.00
BFF Investments, LLC	January Light Bill	181.26
BFF Investments, LLC	RENT - March 2015	1,400.00
City of Brookshire	Provider Payment - March 2016	1,375.00
City of Katy	Provider Payment - March 2016	4,166.67
Covler & Katz	January Legal Fees	3,033.71
Gundersons Bookkeeping LLC	Inv #756	135.95
Gundersons Bookkeeping LLC	Inv #778 - Jan 9 - Feb 3, 2016 Bookkeeping	2,214.04
HTS, Inc. Consultants	Inv #12254 - New Firestation in Hockley	760.00
Mac Haik Dodge Chrysler Jeep	X-1065(E-2033)	113,425.00
Michael Twigg	Website Maintenance	100.00
Monaville VFD	Provider Payment - March 2016	5,358.33
Mt. Zion Community VF Assoc., Inc.	Provider Payment - March 2016	2,015.83
Pattison Area VFD, Inc.	Inv. #30795 - Renewal Installment for Auto & CPKG	5,339.00
Pattison Area VFD, Inc.	Provider Payment - March 2016	7,732.50
Pattison Area VFD, Inc.	Reimbursement for Axxess Hose & Ladder Inv #9700	1,909.84
Prairie View VF Association, Inc.	Provider Payment - March 2016	4,089.58
Prosperity Bank	Loan 217542 - Paid in Full	50,283.67
Prosperity Bank	Credit Card Payment - Jan	172.11
Rodney Crosby	Inv #0000081 - Hempstead VFD	350.00
Rodney Crosby	Inv #0000082 - Prairie View VFD	350.00
Rodney Crosby	Inv #0000083 - Rolling Hills VFD	350.00
Rolling Hills VFD	Provider Payment - March 2016	5,254.58
Rolling Hills VFD	Reimbursement for MES Inv #00703018_SNU	165.00
Tri-County VFD	Provider Payment - March 2016	7,254.58
United States Treasurer	January 2016 Payroll Liabilities	1,111.76
Barry Weinman/ ADP Payroll	2/12/16 Payroll & PR taxes	2,080.32
Barry Weinman/ ADP Payroll	2/29/16 Payroll & PR taxes	2,077.32
Waller County EMS, Inc.	Provider Payment - March 2016	100,000.00
Waller County News Citizen	Inv #1594 - Administration Office Location	13.50
Waller VFD, Inc.	Provider Payment - March 2016	5,981.67
Waller VFD, Inc.	Provider Payment - Feb 2016 - Amount shorted by accident Reimb for Ladder Truck testing; Inv# 2160214 - American Test Center	333.34
Waller VFD, Inc.		530.00
		<u>331,615.56</u>

6. To review and take action to pay operations funding pursuant to budgets and service agreements with the District contracted emergency services providers (Departments). Mr.

Albert questioned if all providers had turned in their contracts and Mrs. Gunderson informed him that The City of Katy and Brookshire VFD had not yet turned their contracts in, Mr. Peeler suggested that all other providers be paid but that the checks for those that had not turned their contracts in be held until they are received. *Mr. Albert* made a motion to pay the service providers. *Mr. Ulbricht* seconded the motion, as long as the providers turned in their reports and contracts. The motion was passed 4 to 0.

7. **To review and take action on revisions to District and/or Department budgets pursuant to re-allocations and/or matters.** Waller VFD requested money for training. They were informed that those expenses are already approved but will need to turn in receipts of expenses for any reimbursements.
8. **To receive a report from the District Emergency Service Director.** Mr. Weinman stated that for the Mallard Crossing property Mr. Billy Smith was misled the front property does not belong to the HOA but the property that the park is located on is theirs and is the ESD's to have. The park property would work but it would need more preparation. Mr. Weinman and Mr. Ferguson have driven out to look at the property. The current owners of the front property is the MUD and they really want a fire station nearby. Mr. Weinman stated that there are 28 acres between the sewer line and the power plant that would be perfect for a fire station.

Mr. Weinman, Chief JR Wooley, and Chief Gene Schmidt have toured the new Daikin building. Chief Schmidt stated that product has begun being placed into the 1st section of the completed building, they did find a few issues with pipes that will need to be fixed. Another tour will be done with the Fire Marshall, the Owners, the Fire Chiefs and their staff to get to know the layout of the inside of the buildings. Daikin has a 500,000 gallon storage tank and 2 - 8' wells that should be able to sustain a 2 hour fire. Mr. Weinman stated that anything that was suggested for them to do construction wise was agreeable to them.

Mr. Weinman informed the Board that he is still gathering more information about the 800 Radios and as soon as he had all information available he would make it available to the Board. Mr. Weinman stated that the Safe-D Conference was next Thursday starting at 2 pm. He also stated that they have workshops on Day Crew that are really good. Mr. John Peeler is working on getting the information. Mr. Weinman has all the information he can get but the main thing is Record Keeping and Hose & Ladder Testing.

Mr. Weinman stated Monaville have an ATV and a 16' trailer but would prefer a flatbed for the ATV instead. They would like an old ambulance chassis to remount for the ATV. There are 2 old chassis but needs to be sure they are worth using and will also need a bed. Hollis Ulbricht stated that he spent \$5,500 to \$6,000 to reformat an old one and a new one would run approximately \$10,000. *Mr. Albert* asked for Mr. Weinman to get a final price and get back with the Board.

Mr. Weinman asked about the ESD stickers for the Fire Trucks, would like to get a more uniform system in place. *Mr. Ferguson* stated that the 13” ESD stickers are to be placed on the doors of all new vehicles that are purchased. The taxpayers need to know what their tax dollars are being used for. Any existing stickers are to be kept the size they are, there is no need to replace with the larger one.

9. **To review and take action on revisions to District 2016 Budget.** No Action.
10. **To review and take action on District facilities including administration building and fire stations, including construction payments, selection of architects or engineers and selection of contractors.** Mr. Ferguson and Mr. Albert meet with the 1st choice for ESD’s engineer firm. Mr. Peeler mentioned that right now the name of the contract is District Admin building & satellite fire station. They can cancel at any time. They will charge, not to exceed \$150 an hour, on a design build. Mr. Peeler read the contract, a description of the job duties. ESD will need to develop a schedule. *Mr. Davis* mentioned he was at a meeting today and he thinks maybe ESD should post pone all building construction right now until we know where the high speed rail is going in. *Mr. Ferguson* doesn’t think it will affect the western area at all. *Mr. Ferguson* made a motion to approve the contract. *Mr. Albert* seconded the motion, which passed 4 to 0.
11. **To review and take action to approve capital acquisitions and appropriate funding thereof, including action on acquisition financing.** Mr. Weinman mentioned that Tri-County would like to replace the old booster truck they have. It’s the first truck ESD purchased. Tri-County just spent a few thousand dollars on repairs last year. Mr. Weinman has a quote on a Booster for \$77,763.00 for a gasoline chassis. He cannot justify spending extra on getting a diesel chassis. *Mr. Albert* asked if Mr. Weinman only got one quote. He mentioned the board was going to Safe-D and there will be trucks all over for sale, so to hold off until they get back from the conference.

Mr. Weinman said ESD needs to get 75 pails of Class A foam, and 55 pails of Class B foam. The lowest bid was MES and we will get free shipping. *Mr. Albert* made a motion to purchase the foam from MES, *Mr. Ulbricht* seconded the motion, which passed 4 to 0.

12. **To review and take action on the disposition of surplus and salvage property.** Mr. Peeler said that the reason we couldn’t find a title is because it was still in the City of Waller’s name. He had the paperwork for Mr. Davis to sign to get the title transferred into ESD’s name so that we could put it on the auction site. No Action.
13. **To review and take action regarding audits and/or financial matters of contracted service providers.** Mr. Peeler mentioned that the company hasn’t finished the audit yet.
14. **To review and take action necessary regarding municipal annexations.** No Action.
15. **To review and take action regarding proposed high speed rail being built within the District.** This was discussed earlier in item 10. *Mr. Davis* mentioned that ESD should take a stance against the High Speed Rail. *Mr. Albert* made a motion to make a resolution against the

High Speed Rail going in, in the WHESD district. *Mr. Ulbricht* seconded the motion, which passed 4 to 0. *Mr. Ferguson* asked Mr. Peeler to write up a resolution for the district and it needs to go out to more than just our area, it needs to go out to everyone involved.

- 16. To review and take action regarding recent changes to Texas gun regulations and implications for access to District facilities.** Mr. Peeler mentioned that the new gun regulations state that any government owned facility; we cannot restrict people from open or canceled carry hand guns. Private facilities can restrict however they want. Employee and Volunteers cannot bring gun into job site.
- 17. To review, discuss and take action on all matters related to the employment of fire suppression personnel by the District.** *Mr. Albert* said we are still waiting on Mr. Peeler to get us more information. No Action.
- 18. To meet in Executive Session pursuant to Government Code Sections 551.072, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel.** None needed.
- 19. Adjournment.** *Mr. Ferguson* made a motion to adjourn at 8:09 PM, *Mr. Ulbricht* seconded the motion, which passed 4 to 0.

Tommy Albert, Secretary/Treasurer