

**MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200**

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200**. Was held on **Tuesday, December 08, 2015** at **7:00 p.m.** at the **Prairie View City Hall located at 44500 US Business Highway 290, Prairie View, TX 77446.**

In attendance were: Commissioners: Darwin Hargrave, Hollis Ulbricht, Tommy Albert and Tommy Davis; Legal Counsel: Mr. Peeler; Providers: Brookshire VFD, City of Katy, Monaville VFD, Pattison Area VFD, Prairie View VFD, Rolling Hills VFD, Tri-County VFD, Waller EMS, and Waller VFD; Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman the ESD Director.

**1 and 2.** The Meeting was called to order at: 7:01 p.m. by *Mr. Tommy Davis*. The pledge of allegiance was said by Mr. Tommy Albert and an opening prayer was said by Chief Frank Jackson.

- 3. To receive public Comment, including vendors and service providers.** Chief Gene Schmidt mentioned that the Ladder Truck's ladder isn't working properly. Brookshire VFD mentioned the Lighting and Parade will be held on Saturday December 12, 2015 at 6 PM and everyone is invited to attend. Jimmie Orsack wanted to wish everyone a Merry Christmas and a Happy New Year.
- 4. To review and take action on approval of minutes of prior meetings.** *Mr. Tommy Albert* made a motion to approve the November minutes. *Mr. Hargrave* seconded the motion, which passed 4 to 0 with the corrections from Attorney John Peeler.
- 5. To receive a report from the Waller County Fire Chief's Association.** No meeting was held this month.
- 6. To receive financial report from the District Treasurer and bookkeeper and pay bills.**

*Mr. Albert* made a motion to approve the bills, except for paying the Porter Hedges, LLP Bills for \$1,778.07, which *Mr. Peeler* mentioned Mixed Gas Technologies was GCBA that went bankrupt and will require further investigation. *Mr. Ulbricht* seconded the motion. The motion passed 4 to 0.

Prosperity – Operations # 1881	\$2,899.75
Prosperity – Tax/Public # 8700	\$499,478.23
FNB – Public Funds # 8084	\$2,016,873.57
Accounts Receivable	\$251,992.79
Total Revenues for November	\$11,125.69
Total Provider Payments	\$139,385.34
Total District Expenses	<b>\$49,289.05</b>

<b>Vendor Name</b>	<b>Memo</b>	<b>Open Balance</b>
Allied Breathing Air	Inv #20150573 - Pattison Area Fire Department	478.00
Allied Breathing Air	Inv #20150575 - Waller VFD	282.52
Allied Breathing Air	Inv #20150575 - Waller VFD	282.52
Allied Breathing Air	Inv #20150577 - Tri-County VFD	478.00
Allied Breathing Air	Inv #20150576 - Prairie View VFD	272.50
BFF Investments, LLC	November Light Bill	172.48
BFF Investments, LLC	RENT - Jan 2016	1,400.00
City of Brookshire	Provider Payment - January 2016	1,375.00
City of Katy	Provider Payment - January 2016	4,166.63
Coveler & Katz, P.C.	November Services	2,475.46
Gundersons Bookkeeping	Bookkeeping 11-5-15 thru 12-3-2015	1,730.95
Harris Co Appraisal Dist	PSI15002961 - 1st Qtr Assessment	1,486.00
Hollis Ulbricht	Commissioner Fees	150.00
Michael Twigg	Website Maintenance - Inv #145	100.00
Monaville VFD	Provider Payment - January 2016	5,358.37
Mt. Zion Community VF Assoc., Inc.	Provider Payment - January 2016	2,015.87
Pattison Area VFD, Inc.	Provider Payment - January 2016	7,732.50
Prairie View VF Association, Inc.	Provider Payment - January 2016	4,089.62
Prosperity Bank Credit Card	November Charges	449.66
Rodney Crosby	Inv #75 - Hempstead VFD	350.00
Rodney Crosby	Inv #76 - Prairie View VFD	175.00
Rodney Crosby	Inv #77 - Rolling Hills VFD	525.00
Rodney D. Tow, Chapter 7 Trustee	Case #15-32633 - Pattison Area VFD	421.00
Rodney D. Tow, Chapter 7 Trustee	Case #15-32633 - Tri-County VFD	385.00
Rodney D. Tow, Chapter 7 Trustee	Case #15-32633 - Monaville VFD	464.56
Rodney D. Tow, Chapter 7 Trustee	Case #15-32633 - Waller Harris ESD	281.29
Rodney D. Tow, Chapter 7 Trustee	Case #15-32633 - Prairie View VFD	226.22
Rolling Hills VFD	Provider Payment - January 2016	5,254.62
Rolling Hills VFD	Reimbursement for Edmonds Ins	1,511.00
Rolling Hills VFD	Reimbursement for Training	258.26
Rolling Hills VFD	Reimbursement for Insurance	3,534.00
Texas Correctional Industries	318617	704.80
Texas Emergency Services Retirement System	Pension	6,408.00
Tri-County VFD	Provider Payment - January 2016	7,254.62
United States Treasury	November Payroll Liabilities	1,113.76
Waller Co Appraisal District	2016 Allocation - 1st Qtr	14,550.24
Waller County EMS, Inc.	Provider Payment - January 2016	100,000.00
Weinman, Barry	Payroll	1,463.44
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Waller VFD, Inc.	Provider Payment - January 2016	5,981.63
		<u>186,861.12</u>

7. **To review and take action to pay operations funding pursuant to budgets and service agreements with the District contracted emergency services providers (Departments).** *Mr. Ulbricht* made a motion to pay the service providers. *Mr. Albert* seconded the motion, as long as the providers turned in their reports and contracts. The motion was passed 4 to 0.
8. **To review and take action on engagement of auditor to perform District 2015 Audit.** *Mr. Peeler* handed out the contract. *Mr. Albert* made a motion to engage with McCall Gibson. *Mr. Hargrave* seconded the motion. The motion was passed 4 to 0. *Mr. Albert* inquired on the status of Monaville VFD audit, *Mr. Peeler* had no update at this time.
9. **To review and take action on revisions to District and/or Department 2015 budgets pursuant to re-allocations and/or other matters.** No Action.
10. **To review and take action on revisions to District 2016 Budget.** No Action.
11. **To review and take action on 2016 budgets and approve funding for Departments.** No Action
12. **To review and take action to contract with Departments for 2016, including approval of contract forms and action on coverage areas.** No Action.
13. **To receive a report from the District Emergency Service Director.** *Mr. Weinman* mentioned that the Mallard Crossing Property is not going smoothly; Stewart Title is not done surveying the property. When the surveyor went out to the property to survey it, he realized that the property was not the same property that was supposed to be donated to WHESD. This particular property has a playground on it. *Mr. Weinman* is to go to Stewart Title to inquire about what to do next. *Mr. Weinman* asked that any Fire Department that has a lock on their generator to please unlock so that he can take a tech around to them.
14. **To review and take action on real estate.** No Action
15. **To review and take action on District facilities including administration building and fire stations, including construction payments, selection of architects or engineers and selection of contractors.** No Action.
16. **To review and take action to approve capital acquisitions and appropriate funding thereof, including action on acquisition financing.** *Mr. Weinman* mentioned that the Scott air bottles what we have are 15 years old and have met their useful life span and will need to be thrown out and replaced. Scott now does 30 year bottles. *Mr. Weinman* suggests that the 30 year bottles be purchased.

*Mr. Weinman* mentioned that he forgot to order the equipment for the Rolling Hills Tender last month and ESD needs to approve the equipment list soon for the new tender. *Mr. Weinman* got two quotes, each were within \$10 of each other. *Mr. Weinman* suggested with equipment from MES for \$14,010.00. *Mr. Ulbricht* made a motion to purchase the equipment from MES. *Mr. Hargrave* seconded the motion, which passed 4 to 0.

Mr. Weinman also mentioned it is time to start considering order a truck for Hockley, it takes approximately a year to get tender. *Mr. Albert* questioned if any other trucks that we can move to the Hockley Station. Mr. Weinman said Monaville has 2 pumpers, both are ESD trucks. Not a lot of extra fire trucks around. Mt. Zion doesn't have a pumper, they have 2 boosters. There is also no stations that can house a fire truck either.

According to *Mr. Ferguson* it will be 6 to 8 months for Mallard Crossing.

- 17. To review and take action on the disposition of surplus and salvage property.** Tri-County is missing the title on the truck that needs to go to auction, so this is what is holding up the auction. A new title is to be ordered for the fire truck so that we can proceed with the auction.
- 18. To review and take action necessary regarding municipal annexations.** No Action. *Mr. Davis* mentioned that the Diakin building will house 6,000 employees and is 4.2 million sq ft.
- 19. To meet in Executive Session pursuant to Government Code Sections 551.072, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel.**  
No Action
- 20. Adjournment.** *Mr. Albert* made a motion to adjourn at 7:29 PM, *Mr. Hargrave* seconded the motion, which passed 4 to 0.

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Tommy Albert, Secretary/Treasurer