

**MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200**

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200**. Was held on **Tuesday, September 8, 2015** at **7:00 p.m.** at the **District Office located at 40644 Business Highway 290, Waller, TX 77484**

In attendance were: Commissioners: Tommy Albert, Darwin Hargrave, Gary Ferguson and Tommy Davis; Legal Counsel: Mr. Peeler; Providers: Brookshire VFD, City of Katy, Mt. Zion VFD, Monaville VFD, Pattison Area VFD, Rolling Hills VFD, Tri-County VFD, Waller EMS, and Waller VFD; Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman the ESD Director.

The Meeting was called to order at: 7:00 p.m. by *Mr. Tommy Davis*. An opening prayer was said by Mr. Albert.

- 1. To receive public Comment, including vendors and service providers.** Thursday, Sept 10th at 6:30 pm at Waller VFD will training, inviting everyone from all departments to come. Pattison Area VFD will have their fundraiser this Saturday, September 12<sup>th</sup> starting at 5 pm. Rolling Hills asked the board to consider a date to have an open house / dedication to opening the new fire station.
- 2. To review and take action on approval of minutes of prior meetings.** *Mr. Albert* made a motion to approve the prior minutes. *Mr. Hargrave* seconded the motion, which passed 3 to 0. *Mr. Ferguson* abstained due to not being at the last meeting.
- 3. To receive a report from the Waller County Fire Chief's Association.** They did not have a meeting last month. There was talk about the new law about inspections stickers.
- 4. To receive financial report from the District Treasurer and bookkeeper and pay bills.** *Mr. Ferguson* had a question about the \$3,000 Due from Title Company on the Balance Sheet. He also had a question about the \$600 Security Deposit. *Mrs. Guel* with Gundersons Bookkeeping said she would look into these two questions and get back to the board with answers.

*Mr. Albert* made a motion to approve the bills. *Mr. Hargrave* seconded the motion which passed 4 to 0.

Prosperity – Operations # 1881	\$10,083.06
Prosperity – Tax/Public # 8700	\$1,047,134.18
FNB – Public Funds # 8084	\$2,012,403.33
Accounts Receivable	\$315,678.72
Total Revenues for August	\$31,816.92
Total Provider Payments	\$175,123.08
Total District Expenses	<b>\$355,243.99</b>

Type	Date	Source Name	Memo	Open Balance
Bill	07/22/2015	Axcess Hose & Ladder Co.	Inv # 9583 - Annual Hose and Pump Testing - Prairie View FD	2,788.75
Bill	09/01/2015	BFF Investments	RENT - October 2015	1,400.00
Bill	09/01/2015	BFF Investments	August Light Bill	241.52
Bill	09/01/2015	City of Brookshire	Provider Payment - October 2015	1,216.67
Bill	09/01/2015	City of Katy	Provider Payment - October 2015	6,250.00
Bill	09/08/2015	Coveler & Katz	August 2015 Services	4,133.72
Bill	08/25/2015	First Financial Bank, NA	Loan payment for 4 new fire trucks.	200,677.59
Bill	09/03/2015	Gundersons Bookkeeping LLC	Inv #685 - Bookkeeping 8/6/15 - 9/2/15	1,291.33
Bill	08/26/2015	Knapp Chevrolet	Inv #2015082601	103,225.00
Bill	09/03/2015	Metro Fire	Equipment for Fire Truck for Tri-County	26,067.90
Bill	09/02/2015	Michael & Christina M Mathes	Meal & Mileage Reimbursement for TEEX Municipal Fire Training	539.35
Bill	08/27/2015	Michael Twigg	Inv #000134 - Website Maintenance	100.00
Bill	09/01/2015	Monaville VFD	Provider Payment - October 2015	6,650.00
Bill	09/01/2015	Mt. Zion Community VF Assoc., Inc.	Provider Payment - October 2015	1,593.75
Bill	08/24/2015	Municipal Emergency Services	Inv #00662326_SNV	55.58
Bill	08/21/2015	Pattison Area VFD, Inc.	Inv. # 28868 - VFIS Renewal Reimbursement	5,357.00
Bill	09/01/2015	Pattison Area VFD, Inc.	Provider Payment - October 2015	7,075.42
Bill	08/10/2015	Prairie View VF Association, Inc.	Texas Mutual Insurance Reimbursement	178.00
Bill	09/01/2015	Prairie View VF Association, Inc.	Provider Payment - October 2015	4,411.42
Bill	08/31/2015	Prosperity Bank Credit Card	August Fuel, Internet bill, and recorder expense	498.24
Bill	08/31/2015	Rodney Crosby	Inv # 66 - Praire View VFD - August Training	525.00
Bill	08/31/2015	Rodney Crosby	Inv #67 - Hempstead VFD - August Training	700.00
Bill	08/31/2015	Rodney Crosby	Inv #68 - Rolling Hills VFD - August Training	575.00
Bill	09/01/2015	Rolling Hills VFD	Provider Payment - October 2015	4,087.92
Bill	09/02/2015	Rolling Hills VFD	VFIS Inv #28984 - Insurance Reimbursement	3,548.00
Bill	09/02/2015	Rolling Hills VFD	Reimbursement for Station Repairs & Maintenance	11.76
Bill	09/02/2015	Rolling Hills VFD	Reimbursement for Station Repairs & Maintenance	178.00
Bill	08/24/2015	Tri-County VFD	Pledge #31 - Training Reimbursement - 4 Students @ Municipal Fire School	2,052.00
Bill	08/24/2015	Tri-County VFD	Pledge #32 - VFIS Reimburse Renewal Installment	3,212.29
Bill	09/02/2015	Tri-County VFD	Reimbursement for Hotel Stay - June SFFMA Training	285.20
Bill	09/02/2015	Tri-County VFD	Reimbursement for Meals - Swift Water Rescue Training	56.60
Bill	09/02/2015	Tri-County VFD	Reimbursement for Meals - Swift Water Rescue Training	56.41
Bill	09/03/2015	Tri-County VFD	Reimbursement for Edmonds Ins Inv #1642 - Workers Comp	10,976.00
Bill	09/01/2015	Tri-County VFD	Provider Payment - October 2015	6,618.50
EFT	09/10/2015	United States Treasury	August Payroll Liabilities	1,113.74
Bill	08/21/2015	Waller Co Appraisal District	4th Qtr Allocation	14,300.16

Bill	09/01/2015	Waller County EMS, Inc.	Provider Payment - October 2015	95,833.33
DD	09/15/2015	Weinman, Barry	Payroll	1,463.27
DD	09/30/2015	Weinman, Barry	Payroll	1,463.27
Bill	09/02/2015	Weinman, Barry	Reimb for Oil change on truck	68.46
Bill	09/01/2015	Waller VFD, Inc.	Provider Payment - October 2015	5,648.33
Bill	09/02/2015	Waller VFD, Inc.	Reimbursement for 3 rooms for Fire School - July 2015	1,719.00
				<b>528,243.48</b>

5. **To review and take action on the payment of operations funding pursuant to 2015 budgets and service agreements with the District fir and EMS service providers.** *Mr. Albert* made a motion to pay the service providers. *Mr. Hargrave* seconded the motion, which passed 4 to 0.
6. **To review and take action on approval of sale of tax foreclosed properties.** No Action.
7. **To review and take action on revisions to District and/or Department operating and capital budgets pursuant to re-allocations and/or other matters.** Tri-County requested moving \$1,900 from acct 5902 (Gear cleaning) to account 7002 (Apparatus Repairs). This is needed to pay for Metro Fire Shelves for New Engine. Also requesting to move \$850 from line item 6304 (FF Equipment – Supplies) to 6303 (FF Equipment – Purchases). Requesting to move \$800 from 6301 (FF Equipment – Repairs) to 6303 (FF Equipment – Purchases). This is to purchase a K12 Saw for Engine 41. The board members asked questions about the saw they want to purchase. *Mr. Albert* made a motion to approve this budget reallocation for Tri-County. *Mr. Ferguson* seconded the motion, which passed 4 to 0.
8. **To receive a report from the District Emergency Service Director.** Mr. Weinman said the chassis finally made it to the US tanker for Rolling Hills tender – that was the hold up. EMS picked up their remount today – this is the gasoline chassis we ordered. Willow Creek Park – that property they are proposing that we could possibly get – not seeing how it would work for us. That property is in the back surrounded by retention ponds. *Mr. Davis* said we just need to find property to buy in Katy. *Mr. Ferguson* said to just tell them that if they can’t find us property to build a fire station on south of I-10, then we will just build north of I-10. Mr. Wienman said that maybe we can move the station west at the intersection of Igloo and Kingsland might be a better place to put it. It puts it a little father from the city and back towards Brookshire more. *Mr. Davis* asked if Barry talked to the home owners association yet. Mr. Weinman said he did, not the president but a board member of the HOA.
9. **To review and take action on real estate.** The President of the Association came to the meeting. He said ESD has all 7 of the board members support. Mallard Crossing Association, 01 Ranch Road, Little over 22,000 square foot. Has a fire hydrant on the back side. *Mr. Davis* asked about deed restrictions and building a station. The President said they would like a brick façade, and like a tan color, just not a tin building, nothing major. It is part of the subdivision. Mr. Peeler advised the board to authorize Mr. Davis to close on the donated property as soon as we can get the terms ironed out. He also advised to go through Title to make sure it has a clean title before building a building. There will be some closing costs involved, but nothing like purchasing a

piece of property. *Mr. Ferguson* made a motion to approve the closing of the donated property. *Mr. Albert* seconded the motion, which passed 4 to 0. A suggestion was made to put a sign out on the property saying something to the order of “Future Home of Fire Station – Volunteers Needed”. The board asked Mr. Wienman to get a sign made up.

- 10. To review and take action on District facilities including administration building and fire stations, including construction payments, selection of architects or engineers and selection of contractors.** Mr. Peeler received some documents from Mr. Ferguson last night. But already was given authority to look for architects or engineers to do the design build – he will review and move forward so that it will be ready at the October meeting.
- 11. To review and take action to approve capital acquisitions and appropriate funding theory, including action on acquisition financing.** No Action.
- 12. To review and take action on the disposition of surplus and salvage property.** *Mr. Albert* said that Tri-County has 2 fire trucks that are sitting out back. Mr. Peeler said that ESD has the authority to use Internet Auction sites again, tradition news paper notice, or can sell to another ESD in the state at a nominal fee for them to come get it for you. *Mr. Albert* said the fire trucks aren’t good for fire trucks any more. Mr. Peeler said we can haul it off for scrap metal. *Mr. Ferguson* said to make things smoother, we should do an internet auction site. The auction sites usually keep a percentage of the auction price. *Mr. Ferguson* made a motion to put the 1 fire trucks and a Chevy 1 ton chassis on Loan Star Auctions. *Mr. Hargrave* seconded the motion which passed 4 to 0. Mr. Wienman will get the information to Mr. Peeler.
- 13. To meet in Executive Session pursuant to Government Code Sections 551.072, 551.074 and 551.071 to discuss District real estate, personnel matters and to consult with legal counsel.** The board asked everyone to leave at 7:38; they reopened the meeting at 8:00 pm.
- 14. To review and take action on any matters related to district funding of Monaville VFD.** No Action.
- 15. To review and take action under Health and Safety Code section 775.042 to remove Commissioner due to absence from meetings.** *Mr. Ferguson* made a motion to remove Brook Robinson from the ESD Board of Commissioners. *Mr. Hargrave* seconded the motion, which passed 4 to 0.
- 16. To review and take action under Health and Safety Code section 775.044 to fill a vacancy on the Board.** Mr. Peeler said the statue doesn’t give much direction – we have a 90 day period to refill or it falls in the hands of the County Commissioners. No Action.
- 17. Adjournment.** *Mr. Albert* made a motion to adjourn the meeting at 8:03. *Mr. Hargrave* seconded the motion, which passed 3 to 0 with Mr. Ferguson abstaining.

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Tommy Albert, Secretary/Treasurer