

SPECIAL MEETING MINUTES

WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO.200

Notice is hereby given that the Board of Commissioners of the **WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200** held a special meeting and public meeting on **August 20, 2019 at 7:00 p.m.** at the District office located at **40644 Business Highway 290, Waller, Texas 77484.**

In attendance were: Commissioners: Tommy Davis, Rick Dalton, Tommy Albert and Hollis Ulbricht; Gundersons Bookkeeping, the District Bookkeeper; Adam Tabak, District Counsel; and Mr. Weinman, ESD Director.

1. **Call Meeting to order.** The meeting was called to order at 7:17 p.m. by *Mr. Tommy Davis*.
2. **To review and take action on the District FY 2020 Budget.** Adam Tabak produced a budget to look at. *No Action*
3. **To review and take action on the 2019 appraisal valuations and commencement of adoption of 2019 tax rate, including action to adopt a rate at or below the Effective Tax Rate or to propose a rate above the Effective Tax Rate and to schedule public hearings to adopt District 2019 tax rate.** Adam Tabak suggest to either go up to .10 tax rate or use the Effective Tax Rate (.0955). If the District goes with the Effective Tax Rate, there will not be any additional tax meetings. If they stay at the current rate of .0995 or if they go up to .10 tax rate and the proceed goes over \$500,000 then there will be an automatic election. *Mr. Tommy Albert* made a motion to go with the maximum tax rate of .10. *Mr. Hollis Ulbricht* second the motion, which passed 4-0. Coveler & Peeler will handle publishing the special tax meetings in the local paper. The dates for the special meetings are: September 4, 2019 @ 6:00 p.m. at the District Office. September 10, 2019 @ 7:00 p.m. before the District Board Meeting. September 17, 2019 @ 6:00 p.m. to adopt the tax rate at the District Office.
4. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.** *No Action*
5. **Adjourn.** *Mr. Hollis Ulbricht* made a motion to adjourn. *Mr. Rick Dalton* second the motion, which passed 4-0.



Tommy Albert, Secretary/Treasurer

MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200

Board of Commissioners of The **WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200** meeting was held on **Tuesday, August 13, 2019** at **7:00 p.m.** at the **Prairie View City Hall** located at **44500 US Business Highway 290, Prairie View, TX 77446.**

In attendance were: Commissioners: Tommy Davis, Tommy Albert, Rick Dalton, and Hollis Ulbricht; Legal Counsel: Mr. Adam Tabak with Coveler & Peeler, P.C.; Providers: City of Brookshire, City of Hempstead, Monaville VFD, Mt. Zion VFD, Pattison Area VFD, Prairie View VFD, Rolling Hills VFD, Tri-County FD, Waller VFD, and Waller County EMS; Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman, ESD Director.

- 1. Call Meeting to order, pledge of allegiance, and invocation.** The meeting was called to order at 7:02 p.m. by *Mr. Tommy Davis*. *Mr. Tommy Albert* led the pledge and Chief Jackson delivered the invocation.
- 2. To receive public comment, including vendors and service providers.** Ray Holiday with BRW Architects introduced their firm for future projects and handed out pamphlets. Chris Wilson with the State Fire Marshal's office stated that any fire department with a vehicle or structure fire must call the respective fire marshal's office. Mr. Wilson also stated that everyone needs to be really cautious about what they post on social media. If there is any doubt just call and ask. Mr. Wilson also let the District know that the smoke detector program has been rolled out and the citizens are happy. A citizen asked what kind of liability the District takes on. Mr. Wilson stated there is a form to sign that releases liability to the District. Verdon Bourdeaux presented the current fire academy cadets that will be graduating December 7, 2019.
- 3. To review and approve minutes of prior meetings.** *Mr. Tommy Albert* made a motion to accept the minutes. *Mr. Rick Dalton* seconded the motion, which passed 4 to 0.
- 4. To review and approve proposed tax sales requested and submitted by Waller County or Harris County.** *No Action*
- 5. To address financial matters including monthly report from the District Treasurer and bookkeeper, pay bills, investment policy, investment actions, designation of depository institutions, and depository pledge agreements.** Kristin Gunderson read the financial report. *Mr. Tommy Albert* made a motion to accept the financial report. Mr. Hollis Ulbricht second the motion, which passed 4 to 0. *Mr. Tommy Albert* stated to Barry Weinman that there is a check to pay off the lockers and wanted to know if he has seen the lockers. Barry Weinman stated that he has and Mr. Eckerman has come and picked up the majority of them to fix. Barry stated that he has never seen his work before and that he is not happy with them. *Mr. Tommy Albert* stated that when he brought the lockers back to Waller they are broken again already and the racks on them have no support. *Mr. Tommy Albert* stated to hold the check and Mr. Eckerman needs to fix them properly. Justin Vollmering stated that his lockers were made by the same person, but all the other stations are not built like Monaville's. *Mr. Tommy Davis* stated to take them all back and build them like Monaville Fire Department. Mr. Tommy Albert made a motion to pay the bills except Mr. Eckerman. Mr. Rick Dalton second the motion, which passed 4 to 0.

Prosperity – Operations # 1881	\$238,358.54
Prosperity – Tax/Public # 8700	\$41,594.75
FNB – Public Funds # 8084	\$787,746.21
Texas CLASS Investment	\$4,510,559.93
Accounts Receivable	\$417,418.11
Total Revenue for June	\$128,478.65
Total Provider Payments	\$194,967.85
Total District Expenses	\$215,182.94

Waller-Harris ESD #200
Unpaid Bills
All Dates

	Date	Amount	Memo/Description
AFLAC			
	07/25/2019	893.28	ACCT#LKG30
Total for AFLAC		\$ 893.28	
AGILITY			
	8/10/2019	\$ 129.20	Vision - Katy
Total for AGILITY		\$ 129.20	
Axcess Hose & Ladder Co., Inc.			
	07/22/2019	3,820.45	Hose & Ladder Testing - Waller
	07/29/2019	1,279.00	Pump Testing - Tri-County
Total for Axcess Hose & Ladder Co., Inc.		\$ 5,099.45	
Blue Cross Blue Shield			
	08/01/2019	24,682.15	Profile#0000241890 - Katy
Total for Blue Cross Blue Shield		\$ 24,682.15	
CenterPoint			
	7/29/2019	\$ 24.00	Gas Bill - Katy
Total for CenterPoint		\$ 24.00	
City of Hempstead FD			
	8/1/2019	\$ 30,000.00	2nd Half of 2019
Total for City of Hempstead FD		\$ 30,000.00	
Colorado County Oil Co.			
	07/24/2019	1,327.94	Fuel - Katy Station
	07/24/2019	545.22	Unleaded Fuel & Floor Dry - Katy & VFD
Total for Colorado County Oil Co.		\$ 1,873.16	
Concentra			
	07/31/2019	59.50	Ryan Arwine - Katy
Total for Concentra		\$ 59.50	
Consolidated Communications			
	08/01/2019	351.60	Phone/Internet - Katy

Total for Consolidated Communications		\$ 351.60	
Construction Administration			
	07/31/2019	<u>11,824.00</u>	Payment & Performance Bond - Mallard Crossing
Total for Construction Administration		\$ 11,824.00	
Coveler & Peeler, P.C.			
	08/05/2019	<u>5,233.33</u>	Professional services rendered in July 2019
Total for Coveler & Peeler, P.C.		\$ 5,233.33	
Delta Industrial Service and Supply			
	07/25/2019	4,053.91	Gloves & Hoods - Katy
	07/11/2019	156.00	Thorogood Boots - Katy
	07/10/2019	2,190.29	Kevlar Mask - Duty Crew
	7/29/2019	296.18	Kevlar Mask - Inventory
	7/31/2019	<u>3,093.00</u>	Kevlar Mask - Katy
			Gear - Katy
Total for Delta Industrial Service and Supply		\$ 9,789.38	
Edward Jones			
	07/31/2019	<u>2,902.58</u>	JULY 2019 - KATY
Total for Edward Jones		\$ 2,902.58	
Ellie Nedell			
	8/12/2019	<u>\$ 51.96</u>	TEEX - Meals
Total for Ellie Nedell		\$ 51.96	
Galls, LLC			
	07/24/2019	<u>139.00</u>	Badge Katy
Total for Galls, LLC		\$ 139.00	
Gundersons Bookkeeping LLC			
	08/01/2019	46.62	Copy Charges - July 2019
	08/01/2019	<u>3,000.00</u>	August Bookkeeping
Total for Gundersons Bookkeeping LLC		\$ 3,046.62	
Joshua Hahn			
	08/12/2019	<u>184.11</u>	TEEX - Meals
Total for Joshua Hahn		\$ 184.11	
Kyle Friedel			
	08/12/2019	<u>122.96</u>	TEEX - Meals
Total for Kyle Friedel		\$ 122.96	
Lonestar Tactical Buildings/Firehouse Rods & Customs			
	07/30/2019	<u>16,000.00</u>	Gear Lockers - Final Prmt - WVFD & TC
Total for Lonestar Tactical Buildings/Firehouse Rods & Customs		\$ 16,000.00	
martinez Architects			
	08/01/2019	<u>3,795.86</u>	Mallard Crossing
Total for martinez Architects		\$ 3,795.86	
Michael & Christina Mathis			
	8/12/2019	<u>\$ 429.88</u>	TEEX - Meals & Mileage
Total for Michael & Christina Mathes		\$ 429.88	
Monaville VFD			
	08/01/2019	<u>4,575.84</u>	Provider Payment - September 2019
Total for Monaville VFD		\$ 4,575.84	

Mt. Zion Community VF Assoc., Inc.	08/01/2019	<u>2,025.00</u>	Provider Payment - September 2019
Total for Mt. Zion Community VF Assoc., Inc.		\$ 2,025.00	
Municipal Emergency Services			
	07/12/2019	<u>89.75</u>	Hydrotest - Tri-County
Total for Municipal Emergency Services		\$ 89.75	
Municipal Information Services			
	08/06/2019	<u>6,825.00</u>	Consulting Services, Information or Incidental Expenses
Total for Municipal Information Services		\$ 6,825.00	
Northwest Communication Inc.			
	07/18/2019	1,229.49	Radio Repair - HVFD & BVFD
	07/18/2019	<u>85.00</u>	Radio Repair - Booster 6
Total for Northwest Communication Inc.		\$ 1,314.49	
Pattison Area VFD, Inc.			
	08/01/2019	<u>8,037.33</u>	Provider Payment - September 2019
Total for Pattison Area VFD, Inc.		\$ 8,037.33	
Prairie View VF Association, Inc.			
	08/01/2019	<u>4,458.33</u>	Provider Payment - September 2019
Total for Prairie View VF Association, Inc.		\$ 4,458.33	
Prosperity Bank - CC			
	08/06/2019	<u>2,035.66</u>	ACCT#4054699990002467
Total for Prosperity Bank - CC		\$ 2,035.66	
Republic Services			
	07/26/2019	<u>221.92</u>	Monthly Trash - Katy
Total for Republic Services		\$ 221.92	
Rolling Hills VFD			
	08/01/2019	4,742.50	Provider Payment - September 2019
	08/02/2019	<u>4,447.00</u>	Reimbursement - Auto & Commercial
Total for Rolling Hills VFD		\$ 9,189.50	
Texas Mutual Insurance			
	8/9/2019	<u>\$ 45,927.00</u>	Worker's Comp Renewal - Katy
Total for TX Mutual Ins		\$ 45,927.00	
Travis Sellers			
	8/12/2019	<u>\$ 225.12</u>	TEEX - Meals & Mileage
Total for Travis Sellers		\$ 225.12	
Tri-County VFD			
	08/01/2019	7,859.58	Provider Payment - September 2019
	08/12/2019	2,338.20	TEEX Fire School - Hotel
	08/04/2019	<u>5,475.00</u>	Reimbursement Commercial & Auto - Tri-County
Total for Tri-County VFD		\$ 15,672.78	
Tyler Willis			
	08/12/2019	<u>94.93</u>	TEEX - Meals
Total for Tyler Willis		\$ 94.93	
VFIS of Texas			
	07/29/2019	<u>22,259.00</u>	WALLE-1 - CPKG Renewal - Katy
Total for VFIS of Texas		\$ 22,259.00	

Waller County EMS, Inc.

08/01/2019	155,552.60	Provider Payment - September 2019
7/31/2019	<u>237.00</u>	Supplies First Responder & E-Dispatch

Total for Waller County EMS, Inc.

\$155,789.60

Waller VFD, Inc.

08/01/2019	6,050.00	Provider Payment - September 2019
08/04/2019	<u>7,254.00</u>	Reimbursement Auto & Commercial - Waller

Total for Waller VFD, Inc.

\$ 13,304.00

Watson Mechanical

07/15/2019	<u>134.00</u>	
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Total for Watson Mechanical

\$ 134.00

Wendy D. Langford

08/01/2019	1,300.00	RENT - September 2019
8/12/2019	<u>260.80</u>	Electricity - July 2019

Total for Wendy D. Langford

\$ 1,300.00

Yanet Sorola

8/12/2019	\$ 165.39	TEEX - Meals & Mileage
	<u>\$ 165.39</u>	

TOTAL

\$410,513.46

Thursday, Aug 08, 2019 012:58:31 PM GMT-7

- To review and take action on the 2019 appraisal valuations and commencement of adoption of the 2019 tax rate, including review of the 2019 effective tax rate calculations, and scheduling any necessary public hearings to adopt the District's 2019 tax rate.** Adam Tabak stated that Harris County just sent out the certified tax roll and Linebarger hasn't submitted it yet so there will have to be a special meeting on August 20, 2019 at the District office to propose the rate. There will be a special meeting on September 17, 2017 as a back up to adopt the tax rate because it needs to be turned in by September 20th. *No Action*
- To review and discuss the proposed District 2020 budget.** *No Action.* Mr. Tommy Albert asked if everyone has turned in their budget and Kristin Gunderson stated that Waller EMS and Prairie View have not turned theirs in. Mr. Tommy Albert stated that they are fixing to start working on the budgets and asked the Fire Chiefs what they thought about placing duty crews 7 days a week during the daytime. Ed Faterkowski stated that in his opinion the District needs to add a 3rd person on each truck which would be safer for the Duty Crews before adding Saturday and Sunday. Kenny Pyka stated that instead of putting money to more man power for the weekends, when there are volunteers to cover that, to purchase equipment that is needed. Mr. Tommy Albert also stated that the District is looking to go back to ADP since there has been conflicting things with Benefits Mall lately and we are getting prices right now.
- To propose 2019 District tax rate.** *No Action.*

9. **To receive a report from Ron Welch of Municipal Information Services regarding the growth within the District.** Ron Welch stated 2018-2019 certified taxable values for real and personal property in Waller County are approximately \$4.24 billion and \$4.42 billion, respectively. Harris County for the 2018 tax year is approximately \$2.05 billion. The estimated taxable value in the ESD for the 2018 tax year exceeded \$6.29 billion and is expected to increase to \$8.19 billion by 2023. On January 1, 2018 there were approximately 19,207 housing units and by the beginning of 2023 the number of housing units is expected to increase to 26,387. The population is expected to increase from 49,276 in 2018 to an estimated 67,915 by the beginning of 2023. For the Long-Run Forecast (2024-2033) by 2033 approximately 96,500 total persons will be residing in the ESD based on current trends and with the current tax rate of \$0.0995 that will generate \$12.51 million in revenues during 2034. Ron Welch toured the entire ESD in 2018 and the fastest growing section is in the southeastern most portion of the District, in Harris County, south of FM 529 and in Waller County is Prairie View. Ron Welch gave the District a flash drive with his full report for anyone that would like to have it.
10. **To review and approve payments for operations funding pursuant to emergency services provider agreements.** *Mr. Tommy Albert* made a motion to pay providers. *Mr. Hollis Ulbricht* second the motion, which passed 4 to 0.
11. **To receive a report from the District Emergency Service Director on matters affecting the provision of emergency services within the District.** Barry Weinman stated that the radio patch has been up and running for over a month and seems to be working great and he recommended everyone in the south end on their VHF radio get the frequency in their mobile units. Barry also stated that school has started back and everyone be mindful not to run thru school zones and follow the rules. Jimmie Orsak talked about the fire chiefs monthly meeting. Jimmie stated that there was discussion about having key maps in the trucks and e-dispatch having some maps in their app. There was also discussion about adding iPads in the responding trucks that will help with e-dispatch and pre-plans. Jimmie said there was some discussion of issues with the duty crews in which some have already been addressed and the other will be discussed with the duty crew. There was discussion about the increase of fuel charges and utility charges. There was discussion about orienting new people that are hired. Jimmie stated that the public is watching the trucks because there were questions about trucks being at restaurants in the mornings eating breakfast and lunch. Fire Marshal's office was at the meeting and presented the Emergency Reporting System, which several departments already use, and it can be used for pre-plans and the dispatch system can link to it so that after a call it uploads into the report. Fire Marshal's office is also presenting a class to help with preserving evidence and recognizing things to pay attention to so that evidence doesn't get destroyed. Gregory's Wrecker Service will be offering a motor vehicle incident training and it will basically be an extrication type class within the year. Also at the meeting, Chief Jackson stated he thinks there needs to be a District wide table top training about the hurricane season in regards to flooding and an active shooter class. Emergency Management is doing a table top training on the NCI Incident on September 6. Jimmie stated at the meeting Chief Jackson gave information about VFIS having a group cancer policy because they are seeing it more and more in the fire industry. *Mr. Tommy Albert* stated that the fuel was not budgeted for the paid crew and will be adjusted in the next budget and if the money runs out just bring it to the District's attention, but there should be enough to get through the end of the year. *Mr. Rick Dalton* asked Barry if the pagers have

been signed out and if any old ones have been turned in. Barry stated that as far as he knows there hasn't been any turned in, but if some do he will try to get them fixed.

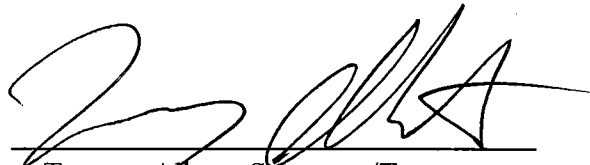
12. **To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.257. *No Action***
13. **To review any and all issues related to coverage of the District by emergency services providers, including, but not limited to funding emergency services, coverage areas, organization/consolidation of providers, or provision of services directly by the District, including hiring personnel, and placement of emergency services facilities, vehicles and equipment. *Tabled to Executive Session*** - Mr. Tommy Davis asked Blake Bowers what the District needs to prepare for a grant. Blake Bowers stated that he will get the information together and send over to the District. Barry Weinman asked if it was for staffing and Blake said yes. Barry asked Blake what about grants for fire stations and Blake stated that it can be done but it is very difficult and is based on the need. Blake also stated that there has to be a budget figured which is your best educated guess and add 10% to it.
14. **To receive a report regarding the construction of the Mallard Crossing fire station.** Adam Tabak stated that Gant Industries needs to get the completion and payment bonds, but wants the District to pay for it upfront and then he will pay for them. Mr. Tommy Davis offered to anyone that would like to have the playground on the Mallard Crossing station ground can take it.
15. **To review and act on fire station construction, modification or repairs. *No Action*.**
16. **To review and act to approve capital acquisitions and appropriate funding thereof, including action on acquisition financing. *No Action***
17. **To review and act on any and all matters related to paid personnel employed by District or contracted service providers, including hiring, termination, pay, scheduling employment policies, and benefits. *Tabled to Executive Session***
18. **To review and take any action necessary on real estate, including but not limited to purchase, sale, encumbrances, platting and acquisition financing. *Tabled to Executive Session***
19. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.** Board left for executive session at 7:59 p.m. and returned from executive session at 8:55 p.m.
20. **To meet in closed Session pursuant to Government Code §551.074 to discuss personnel matters.**
21. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers of on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.**

5. Monaville submitted a couple of reallocations to their budget. *Mr. Tommy Albert* made a motion to approve the reallocations. *Mr. Hollis Ulbricht* second the motion, which passed 4 to 0.

15. Mr. Tommy Albert made a motion for Barry Weinman and Rick Dalton to move forward with meeting with architects on designing 2 fire stations. Mr. Hollis Ulbricht second the motion, which passed 4 to 0.

Mr. Tommy Albert asked the Chief Justin Vollmering (Monaville) to talk about what happened with 3 of his fire fighters in Galveston. Justin stated that Michael Fink, Tristan Aguirre, and David Barry were going fishing at a very well-known area. When they got to the location there was a grandfather, dad, and son tied up to the rough side of the jetty and the rocks had put a hole in the boat and it was sinking and starting to capsize. Michael Fink pulled his boat next to their boat and called the Coast Guard. Then the son jumped into the water and they threw a line to him and pulled him in. The grandfather was next and jumped in the water and got caught in a current and got bashed against all the rocks and couldn't swim anymore, so David Barry jumped in and grabbed him and they threw a line to David and pulled both of them in. Then the dad jumped into the boat and as he jumped the boat capsized. The Coast Guard stated that these fireman did more than they could have done due to timing. The 3 fireman saved 3 lives and prevented 2 casualties.

22. Adjournment. *Mr. Hollis Ulbricht* made a motion to adjourn at 9:00 PM. *Mr. Rick Dalton* seconded the motion, which passed 4 to 0.



Tommy Albert, Secretary/Treasurer