

MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200** meeting was held on **Tuesday, March 12, 2019** at **7:00 p.m.** at the **Prairie View City Hall** located at **44500 US Business Highway 290, Prairie View, TX 77446.**

In attendance were: Commissioners: Tommy Davis, Gary Ferguson, Tommy Albert, Rick Dalton, and Hollis Ulbricht; Legal Counsel: Coveler & Peeler, P.C.; Providers: City of Brookshire, City of Hempstead, Monaville VFD, Mt. Zion VFD, Pattison Area VFD, Prairie View VFD, Rolling Hills VFD, Tri-County FD, Waller VFD, and Waller County EMS; Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman, ESD Director.

1. **Call Meeting to order, pledge of allegiance, and invocation.** The meeting was called to order at 7:02 p.m. by *Mr. Tommy Davis*. *Mr. Tommy Albert* led the pledge of allegiance and the invocation.
2. **To receive public comment, including vendors and service providers.** Captain J. Vazquez with Brookshire VFD invited everyone to the FFA parade on March 23, 2019.
3. **To review and act on approval of minutes of prior meetings.** *Mr. Tommy Albert* made a motion to approve the minutes. *Mr. Hollis Ulbricht* second the motion, which passed 5-0.
4. **To receive a report from the Waller County Fire Chiefs' Association.** *No Action*

Prosperity – Operations # 1881	\$242,135.75
Prosperity – Tax/Public # 8700	\$41,455.55
FNB – Public Funds # 8084	\$6,645,519.56
Accounts Receivable	\$1,249,953.15
Total Revenue for February	\$766,305.83
Total Provider Payments	\$194,326.70
Total District Expenses	\$238,080.31

**Waller-Harris ESD #200
Unpaid Bills
All Dates**

	<u>Date</u>	<u>Amount</u>	<u>Memo/Description</u>
AFLAC			
	02/25/2019	<u>593.52</u>	ACCT#LKG30 - Katy Station
Total for AFLAC		\$ 593.52	
AGILITY			
	3/10/2019	<u>\$ 139.52</u>	Vision - Katy
Total for Agility		\$ 139.52	
Barry Weinman			

	02/20/2019	<u>235.96</u>	Reimbursement - Office Depot - Toner Cartridges
Total for Barry Weinman Blue Cross Blushield of Texas		\$ 235.96	
	3/4/2019	<u>\$ 12,043.45</u>	Medical Insurance - Katy
		\$ 12,043.45	
CenterPoint			
	2/28/2019	<u>220.00</u>	Gas Bill - Katy
Total for CenterPoint Colorado County Oil Co.		\$ 220.00	
	02/13/2019	<u>701.77</u>	Katy Station Fuel
Total for Colorado County Oil Co. Consolidated Communications		\$ 701.77	
	03/01/2019	<u>313.23</u>	Phones - Katy
Total for Consolidated Communications Coveler & Peeler, P.C.		\$ 313.23	
	03/05/2019	<u>2,142.60</u>	Professional services rendered in January 2019
Total for Coveler & Peeler, P.C. Delta Industrial Service and Supply		\$ 2,142.60	
	02/07/2019	1,613.45	Compact Boot Style Firefighter Turnout Gear Bag - Katy
	02/11/2019	345.50	14" Struct FF Boot - Powitzky
	02/11/2019	137.95	Regular Suspenders, Dynafit, 8 point - katy
	02/12/2019	541.90	Ben 2 LR Black - DELJET0020 - Katy
	02/15/2019	1,428.78	Ben 2 LR Black - Katy Ben 2 LR Yellow - Katy
	02/15/2019	735.00	Gloves & Boot - Katy
	02/25/2019	149.83	Thorogood 8M - Katy
	3/1/2019	152.95	Gear Cleaning - Prairie View
	3/5/2019	1,065.73	Ben 2 LR Black - Katy
	3/5/2019	<u>270.00</u>	Ben 2 LR Black -Katy
Total for Delta Industrial Service and Supply Edward Jones		\$ 6,441.09	
	02/28/2019	<u>2,536.79</u>	457(b) Match February Payroll
Total for Edward Jones Gundersons Bookkeeping LLC		\$ 2,536.79	
	03/01/2019	3,000.00	Monthly Bookkeeping
	03/07/2019	<u>57.06</u>	Copy Charges - February 2019
Total for Gundersons Bookkeeping LLC Harris Co Appraisal Dist		\$ 3,057.06	
	02/15/2019	<u>3,786.00</u>	2nd Qtr Assessment
Total for Harris Co Appraisal Dist Harris Co Treasurer		\$ 3,786.00	
	02/01/2019	<u>252.00</u>	Radio Programming - EMS
Total for Harris Co Treasurer Hollis Ulbricht		\$ 252.00	
	02/21/2019	575.70	Hollis Ulbricht Hotel - 2/7-2/9 - Safe D Mileage: 525 x .58

Total for Hollis Ulbricht Monaville VFD	\$ 575.70	
	03/01/2019 <u>4,575.84</u>	Provider Payment - April 2019
Total for Monaville VFD	\$ 4,575.84	
Mt. Zion Community VF Assoc., Inc.		
	03/01/2019 <u>2,025.00</u>	Provider Payment - April 2019
Total for Mt. Zion Community VF Assoc., Inc.	\$ 2,025.00	
Pattison Area VFD, Inc.		
	03/01/2019 <u>8,037.33</u>	Provider Payment - April 2019
Total for Pattison Area VFD, Inc.	\$ 8,037.33	
Physio-Control Inc.		
	02/25/2019 <u>6,429.60</u>	AED's & Service Plan
Total for Physio-Control Inc.	\$ 6,429.60	
PPE Care		
	2/20/2019 <u>\$ 1,149.50</u>	Gear repair & Cleaning - Rolling Hills
Total for PPE Care	\$ 1,149.50	
Prairie View VF Association, Inc.		
	03/01/2019 <u>4,458.33</u>	Provider Payment - April 2019
Total for Prairie View VF Association, Inc.	\$ 4,458.33	
Prosperity Credit Card		
	3/25/2019 <u>\$ 9,302.28</u>	Credit Card
	\$ 9,302.28	
Republic Services		
	02/26/2019 <u>177.70</u>	Trash - Katy
Total for Republic Services	\$ 177.70	
Rolling Hills VFD		
	03/01/2019 4,742.50	Provider Payment - April 2019
	03/07/2019 65.39	Add Trailer to policy - RHVFD
	03/07/2019 546.00	Add CanAm UTV - Rolling Hills
	03/07/2019 <u>4,095.00</u>	Quarterly Ins Payment - RHVFD
Total for Rolling Hills VFD	\$ 9,448.89	
Texas Emergency Svcs Ret System		
	02/28/2019 9,504.00	Pension Contributions
	02/19/2019 <u>-417.60</u>	
Total for Texas Emergency Svcs Ret System	\$ 9,086.40	
Texas Mutual Insurance Co.		
	02/27/2019 <u>29,961.00</u>	WC Insurance - Katy
Total for Texas Mutual Insurance Co.	\$ 29,961.00	
Thomas E Davis_Reimb		
	02/25/2019 <u>287.56</u>	Mileage = 495.80 x .58 - Safe D Conference
Total for Thomas E Davis_Reimb	\$ 287.56	
Tri-County VFD		
	03/01/2019 7,859.58	Provider Payment - April 2019
	03/04/2019 5,475.00	Commercial/Auto Renewal - Qrtly Installment

	03/03/2019	<u>382.00</u>	Reimbursement Add Kubota RTV - Tri-Co
Total for Tri-County VFD		\$ 13,716.58	
U S Postmaster			
	03/05/2019	<u>94.00</u>	PO Box Renewal
Total for U S Postmaster		\$ 94.00	
Waller Co Appraisal District			
	02/15/2019	<u>16,891.00</u>	2nd QTR Allocation Pymt
Total for Waller Co Appraisal District		\$ 16,891.00	
Waller County EMS, Inc.			
	03/01/2019	156,193.75	Provider Payment - April 2019
	03/06/2019	<u>4,119.71</u>	Drug Screens & Supplies for First Responder program
Total for Waller County EMS, Inc.		\$160,313.46	
Waller VFD, Inc.			
	03/01/2019	6,050.00	Provider Payment - April 2019
	03/06/2019	<u>7,274.00</u>	Reimbursement Auto Ins Installment - Waller
Total for Waller VFD, Inc.		\$ 13,324.00	
Wendy D. Langford			
	3/1/2019	235.41	Feb Electric Bill
	04/01/2019	<u>1,300.00</u>	April 2019 Rent
Total for Wendy D. Langford		\$ 1,535.41	
TOTAL		\$323,855.57	

Thursday, Mar 07, 2019 02:09:03 PM GMT-8

5. **To address financial matters including monthly report from the District Treasurer and bookkeeper, pay bills, investment policy, investment actions, designation of depository institutions, annual audits and depository pledge agreements.** Miki Ellis read the financials. *Mr. Tommy Albert* made a motion to accept the financials. *Mr. Rick Dalton* second the motion, which passed 5-0. *Mr. Tommy Albert* made a motion to pay the bills. *Mr. Rick Dalton* second the motion, which passed 5-0.
6. **To review and act to pay operations funding pursuant to emergency services provider agreements.** *Mr. Tommy Albert* made a motion to pay providers. *Mr. Hollis Ulbricht* second the motion. *Mr. Tommy Albert* asked if the providers have turned in the insurance information requested by the District. Miki Ellis stated yes. *Mr. Hollis Ulbricht* asked how we are on contracts. Miki Ellis stated that the City of Brookshire is the only contract missing. *Mr. Tommy Davis* asked associate from Coveler & Peeler if there is any information on the contract and the associate stated that there will have to be an Interlocal Agreement between the city and the district stating that the City of Brookshire will man the fire station and lease the equipment from the district. *Mr. Tommy Davis* said that it will be discussed another time. The motion passed 5-0.
7. **To receive a report from the District Emergency Service Director on matters affecting the provision of emergency services within the District.** Barry Weinman stated that the Prairie View platt is completed and signed. Mr. Weinman stated the First Responder program is moving


forward. Getting trained over at the EMS station and it will be completed by the end of April. Mr. Weinman handed out the study from Northwest Communications on the coverage of the tower in Pattison. According to the study it will provide 95% coverage. Mr. Weinman reported that Katy Station 6 has all the power and everything hooked up finally including the generator. *Mr. Tommy Davis* asked where they are exactly on the communications and Mr. Weinman stated that the equipment has been ordered and it will take approximately 6-8 weeks for delivery.

8. **To review and take any action necessary on real estate, including but not limited to purchase, sale, encumbrances, platting and acquisition financing.** *No Action*
9. **To review and act on fire station construction, modification or repairs, including but not limited to payments, selection of architects or engineers and selection of contractors.** *Moved to Executive Session*
10. **To review and act to approve capital acquisitions and appropriate funding thereof, including action on acquisition financing.** Barry Weinman stated that the container from *Mr. Gary Ferguson* is no good. He asked the Board of Commissioners to re-visit the funding of \$2400 for the container for Katy#6. Mr. Weinman also stated that the concrete slab at Station #6 is buckling around the metal plate. Mr. Weinman stated that Tri-County has asked for lockers in their capital request and has 2 quotes that are around the same cost. One quote is from Gear Grid and one is from a local man off Mayer Rd by the name of David Eckerman. Mr. Weinman stated that he has a picture of the lockers and they look better than the other company. It is going to run \$20,000 and it will be split between the 2 stations in Tri-County. Justin Vollmering, Monaville Fire Chief, stated that David Eckerman built their lockers and Mr. Weinman stated that he went and looked at them and they are good quality. *Mr. Tommy Albert* stated that since they are talking about lockers, that Waller VFD has requested lockers as well, but their quote was cheaper. *Mr. Tommy Davis* asked who Waller VFD got their quote from and Mr. Mathis stated Gear Grid. *Mr. Hollis Ulbricht* stated that he has a capital request that has been put off for 3 years and *Mr. Tommy Davis* asked what is it and *Mr. Hollis Ulbricht* stated an engine for Pattison. No one responded. *Mr. Tommy Albert* made a motion to buy both stations lockers with Tri-County getting 39 and Waller getting 24. *Mr. Rick Dalton* second the motion which passed 5-0. *Mr. Gary Ferguson* made a motion to buy the container up to \$2500 with all additions. *Mr. Rick Dalton* second the motion, which passed 5-0.
11. **To review and act on any and all matters related to paid personnel employed by District or contracted service providers, including hiring, termination, pay, scheduling employment policies, and benefits.** *No Action*
12. **To review and take action on mutual aid agreements with other jurisdictions and service providers.** *No Action*
13. **To review and take action on communications matters, including contracting with vendors, and purchasing equipment/licenses/software.** *No Action*
14. **To review any and all issues related to coverage of the District by emergency services providers, including, but not limited to funding emergency services, coverage areas, organization/consolidation of providers, or provision of services directly by the District, including hiring personnel, and placement of emergency services facilities, vehicles and equipment.** *No Action*

15. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers of on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas. *No Action***
16. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters. *No Action***
17. **To meet in closed Session pursuant to Government Code §551.074 to discuss personnel matters.** Board left for executive session at 7:32 p.m. and returned from executive session at 8:13 p.m.

16. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters. *Mr. Tommy Davis* stated that there have been 3 bids submitted for the Mallard Crossing station and that a committee has been formed with the members being *Mr. Tommy Davis, Mr. Gary Ferguson,* and *Mr. Barry Weinman.* They will compare and review the bids and have a special meeting to vote on the Mallard Crossing station.

18. **Adjournment.** *Mr. Hollis Ulbricht* made a motion to adjourn at 8:14 PM. *Mr. Rick Dalton* second the motion, which passed 5 to 0.



Tommy Albert, Secretary/Treasurer