

MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200** meeting was held on **Tuesday, September 10, 2019 at 7:00 p.m.** at the **Prairie View City Hall** located at **44500 US Business Highway 290, Prairie View, TX 77446.**

In attendance were: Commissioners: Tommy Davis, Tommy Albert, Gary Ferguson, Rick Dalton, and Hollis Ulbricht; Legal Counsel: Mr. Adam Tabak with Coveler & Peeler, P.C.; Providers: City of Brookshire, City of Hempstead, Monaville VFD, Mt. Zion VFD, Pattison Area VFD, Prairie View VFD, Rolling Hills VFD, Tri-County FD, Waller VFD, and Waller County EMS; Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman, ESD Director.

- 1. Call Meeting to order, pledge of allegiance, and invocation.** The meeting was called to order at 7:12 p.m. by *Mr. Tommy Davis*. *Mr. Tommy Albert* led the pledge and Chief Jackson delivered the invocation.
- 2. To receive public comment, including vendors and service providers.** Kenny Pyka with Pattison VFD presented an invitation to PVFD annual fundraiser on September 14, 2019 starting at 5:00 PM. Brandon Davis with Signal Boosters spoke about their product of signal boosters that offers 2-way radio enhancements inside buildings where you cannot get a signal.
- 3. To review and approve minutes of prior meetings.** *Mr. Tommy Albert* made a motion to accept the minutes. *Mr. Gary Ferguson* seconded the motion, which passed 5 to 0.
- 4. To review and approve proposed tax sales requested and submitted by Waller County or Harris County.** *No Action*
- 5. To receive the District financial report including monthly report from the District Treasurer and bookkeeper, and to review the District’s investment policy, investment actions, designation of depository institutions, and depository pledge agreements.** Kristin Gunderson read the financial report. Kristin also stated the interest earned of \$18,945.52 from TX CLASS Investment Pool in the 2 ½ months we have been investing with them. *Mr. Tommy Albert* made a motion to accept the financial report. *Mr. Rick Dalton* second the motion, which passed 5 to 0.

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| Prosperity – Operations # 1881 | \$179,256.89 |
| Prosperity – Tax/Public # 8700 | \$41,594.75 |
| FNB – Public Funds # 8084 | \$243,419.71 |
| Texas CLASS Investment | \$4,518,945.52 |
| Accounts Receivable | \$518,669.81 |
| Total Revenue for August | \$17,495.19 |
| Total Provider Payments | \$ 224,967.85 |
| Total District Expenses | \$578,318.67 |

Waller-Harris ESD #200
Unpaid Bills
All Dates

| | Date | Amount | Memo/Description |
|---|------------|--------------|--------------------------------------|
| AFLAC | | | |
| | 08/25/2019 | 1,339.92 | Insurance - Katy |
| Total for AFLAC | | \$ 1,339.92 | |
| AGILITY | | | |
| | 9/10/2019 | \$ 129.20 | Vision - Katy |
| Total for AGILITY | | \$ 129.20 | |
| Allied Breathing Air, LLC | | | |
| | 08/13/2019 | 467.64 | Air Quality Sampling - Tri-County |
| | 08/13/2019 | 597.00 | Air Quality Sampling - Monaville |
| | 08/13/2019 | 524.00 | Air Quality Sampling - PVFFA |
| | 08/13/2019 | 562.00 | Air Quality Sampling - Waller |
| | 08/20/2019 | 351.78 | Air Quality Sample - Pattison |
| Total for Allied Breathing Air, LLC | | \$ 2,502.42 | |
| Access Hose & Ladder Co., Inc. | | | |
| | 07/30/2019 | 2,505.55 | Hose & Ladder Testing - Prairie View |
| Total for Access Hose & Ladder Co., Inc. | | \$ 2,505.55 | |
| Blue Cross Blue Shiels of TX | | | |
| | 8/30/2019 | \$ 12,991.93 | Medical Insurance - Katy |
| Total for BCBSTX | | \$ 12,991.93 | |
| Bugs Incorporated | | | |
| | 08/20/2019 | 135.31 | 3rd Qtr Pest Control - Katy |
| Total for Bugs Incorporated | | \$ 135.31 | |
| Colorado County Oil Co. | | | |
| | 08/21/2019 | 937.88 | Fuel - Katy |
| Total for Colorado County Oil Co. | | \$ 937.88 | |
| Colton Pegoda | | | |
| | 9/4/2019 | \$ 212.70 | Meaals & Mileage - TEEX - Waller |
| Total for Colton Pegoda | | \$ 212.70 | |
| Concentra | | | |
| | 08/07/2019 | 416.50 | Duty Crew - Drug Screen |
| Total for Concentra | | \$ 416.50 | |
| Consolidated Communications | | | |
| | 09/01/2019 | 355.04 | ACCT#281-574-5606/0 - Katy |
| Total for Consolidated Communications | | \$ 355.04 | |
| Coveler & Peeler, P.C. | | | |
| | 9/4/2019 | 8,431.70 | Legal services - Aug 2019 |
| Total for Coveler & Peeler, P.C. | | \$ 8,431.70 | |
| Damon Wilson | | | |

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| | 09/05/2019 | <u>160.30</u> | Meals & Mileage - TEEX 7/21-7/25 - Waller |
| Total for Damon Wilson | | \$ 160.30 | |
| Delta Industrial Service and Supply | | | |
| | 08/12/2019 | 1,190.34 | Majestic Instructor Hood - Inventory |
| | 08/22/2019 | 610.00 | Face Shields - Duty Crew |
| | 08/23/2019 | 1,615.00 | Ben 2 LR Black - Katy |
| | 8/27/2019 | 960.00 | Kangaroo - Gloves - Katy |
| | 8/29/2019 | <u>2,794.01</u> | Kevlar Masks - Katy |
| Total for Delta Industrial Service and Supply | | \$ 7,169.35 | |
| Edward Jones | | | |
| | 08/31/2019 | <u>4,269.50</u> | AUG 2019 - KATY |
| Total for Edward Jones | | \$ 4,269.50 | |
| First Financial Bank, N.A. 325-627-7000 | | | |
| | 08/19/2019 | <u>200,677.59</u> | Acct #25500026684 |
| Total for First Financial Bank, N.A. Galls, LLC | | \$ 200,677.59 | |
| Galls, LLC | | | |
| | 08/26/2019 | <u>354.00</u> | Mens Airpower Boot - Katy - Duty Crew |
| Total for Galls, LLC | | \$ 354.00 | |
| Gundersons Bookkeeping LLC | | | |
| | 09/01/2019 | 3,000.00 | Monthly Bookkeeping |
| | 09/05/2019 | <u>190.65</u> | Extra Meeting & Copy Charges |
| Total for Gundersons Bookkeeping LLC | | \$ 3,190.65 | |
| Harris Co Appraisal Dist | | | |
| | 08/19/2019 | <u>3,900.00</u> | 4th QTR Assessment |
| Total for Harris Co Appraisal Dist | | \$ 3,900.00 | |
| Kyle Kondoff | | | |
| | 08/19/2019 | <u>168.66</u> | TCFP - D/O Cert - Katy |
| Total for Kyle Kondoff | | \$ 168.66 | |
| Margaret Francone | | | |
| | 9/10/2019 | <u>\$ 313.00</u> | Mileage - TEEX |
| Total for Margaret Francone | | \$ 313.00 | |
| Metro Fire, Inc. | | | |
| | 08/22/2019 | <u>788.00</u> | Hose-Gasket-Lugs - Katy |
| Total for Metro Fire, Inc. | | \$ 788.00 | |
| Monaville VFD | | | |
| | 09/01/2019 | <u>4,575.84</u> | Provider Payment - October 2019 |
| Total for Monaville VFD | | \$ 4,575.84 | |
| Mt. Zion Community VF Assoc., Inc. | | | |
| | 09/01/2019 | <u>2,025.00</u> | Provider Payment - October 2019 |
| Total for Mt. Zion Community VF Assoc., Inc. | | \$ 2,025.00 | |
| Mt. Zion VFD | | | |
| | 08/24/2019 | <u>1,535.02</u> | TEEX Reimbursement - Gerald Jones - Mt Zion |
| Total for Mt. Zion VFD | | \$ 1,535.02 | |

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| Municipal Emergency Services | | |
| | 08/16/2019 | 44.00 SCBA Flow Test - Katy |
| | 08/21/2019 | <u>1,296.45</u> SILV-EX PLUS Foam |
| Total for Municipal Emergency Services | | \$ 1,340.45 |
| Pattison Area VFD, Inc. | | |
| | 08/15/2019 | 7,921.00 Reimbursement Auto & Commercial - Pattison |
| | 09/01/2019 | <u>8,037.33</u> Provider Payment - October 2019 |
| Total for Pattison Area VFD, Inc. | | \$ 15,958.33 |
| Prairie View VF Association, Inc. | | |
| | 08/28/2019 | 3,526.00 Reimbursement Auto & Commercial Insurance |
| | 09/01/2019 | <u>4,458.33</u> Provider Payment - October 2019 |
| Total for Prairie View VF Association, Inc. | | \$ 7,984.33 |
| PROSPERITY CC | | |
| | 8/31/2019 | <u>\$ 3,380.51</u> District CC #2467 |
| Total for Prosperity CC | | \$ 3,380.51 |
| Republic Services | | |
| | 08/26/2019 | <u>224.44</u> ACCT#3-0853-0092650 - Katy |
| Total for Republic Services | | \$ 224.44 |
| Rolling Hills VFD | | |
| | 09/01/2019 | <u>4,742.50</u> Provider Payment - October 2019 |
| Total for Rolling Hills VFD | | \$ 4,742.50 |
| Ryan Arwine | | |
| | 08/19/2019 | <u>126.00</u> Renewal - Paramedic |
| Total for Ryan Arwine Texas Emergency Svcs Ret System | | \$ 126.00 |
| Texas Emergency Svcs Ret System | | |
| | 08/31/2019 | <u>9,144.00</u> Pension |
| Total for Texas Emergency Svcs Ret System | | \$ 9,144.00 |
| The Hotline Press | | |
| | 08/31/2019 | <u>244.38</u> Ad for Tax Rate |
| Total for The Hotline Press | | \$ 244.38 |
| Tri-County VFD | | |
| | 09/01/2019 | 7,859.58 Provider Payment - October 2019 |
| | 08/28/2019 | <u>4,013.00</u> Workers Comp - Balance Left after Grants |
| Total for Tri-County VFD | | \$ 11,872.58 |
| Waller Co Appraisal District | | |
| | 08/15/2019 | <u>16,891.00</u> 4th QTR Allocation Payment |
| Total for Waller Co Appraisal District | | \$ 16,891.00 |
| Waller County EMS, Inc. | | |
| | 09/01/2019 | <u>155,552.60</u> Provider Payment - October 2019 |
| Total for Waller County EMS, Inc. | | \$ 155,552.60 |
| Waller VFD, Inc. | | |
| | 09/01/2019 | 6,050.00 Provider Payment - October 2019 |
| | 9/10/2019 | 328.70 Hotel - TEEX - July 2019 |

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| Total for Waller VFD, Inc. | \$ | 6,050.00 | |
| Wendy D. Langford | | | |
| | | 1,300.00 | RENT - October 2019 |
| Total for Wendy D. Langford | \$ | 1,300.00 | |
| TOTAL | \$ | 494,216.13 | |

Thursday, Sep 05, 2019 02:42:19 PM GMT-7

6. **To pay the District's bills.** *Mr. Tommy Albert* stated that the check was held for the lockers and wanted an update on the work. Barry Weinman stated that Jimmie Orsak went and inspected the lockers that were fixed and Jimmie stated they were done. Gene Schmidt stated that they did fix the one broken roller and when they moved the lockers around it broke some of the other ones. Gene stated that they only put one big roller on the lockers, but did not replace all of them. *Mr. Tommy Albert* asked Ed Faterkowski with Tri-County if his lockers are fixed and Ed stated yes. *Mr. Tommy Albert* told Gundersons Bookkeeping to hold the check until the lockers at WVFD are fixed properly. *Mr. Tommy Albert* made a motion to pay bill with exception to Lonestar Tactical. *Mr. Rick Dalton* second the motion, which passed 5 to 0.
7. **To review and approve payments for operations funding pursuant to emergency services provider agreements.** *Mr. Tommy Albert* made a motion to pay the service providers. *Mr. Hollis Ulbricht* second the motion, which passed 5 to 0.
8. **To receive a report from the District Emergency Service Director on matters affecting the provision of emergency services within the District.** Barry Weinman stated the fence is up at the Mallard Crossing station and will be getting started this week. Barry also stated that there was a fire in Brookshire and he only got 6 sets of gear to be cleaned and he asked all the other that did not turn their gear in to please get them cleaned.
9. **To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.257.** *No Action*
10. **To review any and all issues related to coverage of the District by emergency services providers, including, but not limited to funding emergency services, coverage areas, organization/consolidation of providers, or provision of services directly by the District, including hiring personnel, and placement of emergency services facilities, vehicles and equipment.** *No Action*
11. **To review, discuss and take action on the acquisition and financing of new vehicles, apparatus, ambulances and equipment.** *No Action*
12. **To receive a report regarding the construction of the Mallard Crossing fire station.** Martinez Architects stated that Chris Gant has given him the plans for the building and the building has been ordered. Mr. Martinez stated that it will take about 12 weeks for the building to be finished and delivered. *Mr. Tommy Davis* asked if it was going to be another 2 weeks before they can break ground. Mr. Martinez stated that he has asked Chris Gant for a schedule and Chris is trying to see when the building will come in. Mr. Martinez has sent over the Notice to Proceed and he has not gotten it back, but he did receive the bond.

13. **To review and act on fire station construction, modification or repairs.** Martinez Architects handed out the platt for Prairie View to the Commissioners with notes on them in red. Mr. Martinez stated that there is a problem with the onsite retention because of the shallow swell and there will have to be an underground retention which is expensive. *Mr. Tommy Davis* asked who requires the retention the city or county. Mr. Martinez stated that the city has an engineer of their own and that is who they had to speak to and they are the ones that stated there would have to be a retention onsite. Mr. Martinez also stated there are a couple of more minor adjustments that would have to be made. One is that there is a sanitary sewer line that goes onto the property and out the easement, which is normally not the case, but it should be taken out of the easement needs to be more dedicated. Two is that one part of the platt states that it is zoned for residential, but then on Line item #6 it states that it states that it is for commercial and it needs to be addressed because it cannot be both. Mr. Martinez stated that those items would have to be addressed before a contract between Martinez Architects and the District can be established.
14. **To review and take any action necessary on real estate, including but not limited to purchase, sale, encumbrances, platting and acquisition financing.** *Closed Session*
15. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.** Before the Board left for executive session, Chief of Police for PVAMU, Dr. Keith Jemison was introduced by Chief Jackson. Dr. Jemison stated his role and just wanted to let the community know that he is available for any help or assistance and apologized for not introducing himself sooner. Board left for executive session at 7:32 PM and returned from executive session at 8:04 PM.
16. **To review, discuss and act on the hiring, termination, pay, scheduling, employment policies, and benefits for District personnel.**
17. **To meet in closed Session pursuant to Government Code §551.074 to discuss personnel matters.**
18. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers of on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.**

10. *Mr. Tommy Albert* made a motion for Barry Weinman and Jimme Orsak to evaluate the Mallard Crossing station. *Mr. Rick Dalton* second the motion, which passed 5 to 0.

13. Barry Weinman stated that RHVFD has submitted a bid to seal the joints in the concrete slab for \$3,347 from Styers Concrete for the entire parking lot. *Mr. Gary Ferguson* told them do not drive on it until it sets, which is about 2 weeks. *Mr. Hollis Ulbricht* made a motion to pay for the bid. *Mr. Tommy Albert* second the motion, which passed 5 to 0.

14. *Mr. Tommy Albert* made a motion to authorize the District attorney to execute a lease on the property for the Katy Airport station. *Mr. Gary Ferguson* second the motion, which passed 5 to 0.

19. Adjournment. *Mr. Gary Ferguson* made a motion to adjourn at 8:08 PM. *Mr. Rick Dalton* seconded the motion, which passed 5 to 0.

Tommy Albert, Secretary/Treasurer