

SPECIAL MEETING MINUTES

WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO.200

Notice is hereby given that the Board of Commissioners of the **WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200** held a special meeting on **January 27, 2020** at **1:00 p.m.** at the following location in the District: **612 Walnut St, Waller, Texas 77484.**

In attendance were: Commissioners: Tommy Davis, Rick Dalton, Tommy Albert, Gary Ferguson and Hollis Ulbricht; Gundersons Bookkeeping, the District Bookkeeper; Adam Tabak, District Counsel; Jimmy Orsak, District Chief/Safety Officer; Barry Weinman, District Director.

1. **Call Meeting to order.** The meeting was called to order at 1:02 p.m. by *Mr. Tommy Davis*. *Mr. Tommy Albert* led the pledge and the invocation.
2. **Public comment.** Adam Tabak stated that he received an email from the City of Brookshire attorney stating that there were things taken from the station that didn't belong to the BVFFA. Barry Weinman stated that the only things that were taken was what was on the list that belonged to the District. *Mr. Tommy Davis* asked what they are stating that we took. Adam Tabak stated he would forward the email to Barry Weinman. Adam Tabak asked that Barry get involved and get it straight since he knows more about what was taken.
3. **Review and take action on matters relating to calling an election to be held on May 2, 2020:**
 - a. **Approve on Order calling for an election under Texas Health and Safety Code Sections 775.0751 and 775.0752 on the proposition to adopt a local sales and use tax in the District at the rate of one percent (1%).**
 - b. **Order Approving and Appointing an Agent for the Election;**
 - c. **Order Appointing and Early Voting Clerk and Deputy Early Voting Clerk;**
 - d. **Order Establishing and Designating Election Precincts and Polling Places;**
 - e. **Order Establishing and Designating Early Voting Polling Places;**
 - f. **Order Adopting Form of Notice of District Election;**
 - g. **Action to approve a contract with Waller County and Harris County for election services**
 - h. **To review and take action to hold an election jointly with one or more other political subdivisions.**
 - i. **To consider and take action on such other Orders, Resolutions and related matter as required or appropriate to call for the District election.**

Adam Tabak stated that Waller County is going to assist with the election and a motion needs to be made for Waller County to assist with the election. *Mr. Gary Ferguson* made a motion for Waller County to assist with the election. *Mr. Hollis Ulbricht* second the motion, which passed 5-0. *Mr. Gary Ferguson* made a motion to approve a-i. *Mr. Hollis Ulbricht* second the motion, which passed 5-0.

4. **To receive a report on the feasibility study from Cobb, Fendley and Associates regarding the tract of land at Houston Executive Airport.** *No Action* – Rachel with Cobb Fendley is waiting for response from City of Brookshire drainage district.
5. **To review, discuss and take action on the acquisition of the tract of land at Houston Executive Airport.** *No Action*
6. **To review and take any action necessary on real estate, including but not limited to purchase, sale, lease, encumbrances, platting and acquisition financing.** *No Action* - *Mr. Hollis Ulbricht* stated that he is going to meet with the general manager on a piece of property near the industrial park across from the airport. *Mr. Hollis Ulbricht* stated that the City of Brookshire told him that they are not required to provide a fire truck within the city. *Adam Tabak* stated the he has reached out to the developer of Mallard Crossing for a piece of the cul de sac with no luck.
7. **To review and act on fire station construction, modification or repairs.** *No Action* - *Jimmie Orsak* stated that the building is up in Brookshire. *Barry Weinman* stated that Mallard Crossing fire station is almost complete and that it is lacking plumbing and a little electrical.
8. **To review, discuss and take action on the assigned coverage areas of the contracted service providers.** *Executive Session*
9. **To review, discuss and take action on the renewal, cancellation, modification or commencement of contracts with emergency services providers.** *Mr. Tommy Albert* made a motion to approve the contract for BVFFA. *Mr. Rick Dalton* second the motion, which passed 5-0. *Mr. Tommy Albert* stated that for the election Touchstone needs to push adding more paid personnel and apparatus with the funds from the sales tax.
10. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.** *Executive Session 1:37 PM, back from Executive Session at 2:12 PM.*
11. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.** *No Action*
12. **To review and take action on the ratification of a continuing Contract with a private law firm pursuant to §6.03 of the Property Tax Code for the collection of delinquent District ad valorem property taxes and providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract.** *Mr. Tommy Albert* made a motion to adopt items 12-15. *Mr. Rick Dalton* second the motion, which passed 5-0.
13. **To discuss and take action on the imposition of additional penalty on delinquent taxes pursuant to §33.07 of the Property Tax Code and adoption of a Resolution regarding same for taxes.**
14. **To discuss and take action on the imposition of additional penalty on delinquent taxes to defray costs of collection by the District's delinquent tax attorney, pursuant to §33.08 of the Property Tax Code and adoption of a Resolution regarding same.**

15. To discuss and take action on the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to §33.11 of the Property Tax Code and adoption of a Resolution regarding same.

16. Adjournment. *Mr. Gary Ferguson* made a motion to adjourn at 3:22 PM. *Mr. Rick Dalton* second the motion, which passed 5 to 0.

Tommy Albert, Secretary/Treasurer