

MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200**. Was held on **Monday, July 13, 2015** at **7:00 p.m.** at the **Prairie View City Hall, 44500 US Business 290, Prairie View, TX 77445**.

In attendance were: Commissioners: Tommy Albert, Gary Ferguson, Darwin Hargrave, and Tommy Davis; Legal Counsel: Mr. Peeler; Departments: Brookshire VFD, Hempstead VFD, Katy Fire & EMS, Mt. Zion VFD, Monaville VFD, Pattison VFD, Prairie View VFD, Rolling Hills, Tri-County VFD, Waller EMS, and Waller VFD; and Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman the ESD Director.

The Meeting was called to order at: 7:03 p.m. by *Mr. Tommy Davis*. The meeting was opened with the Pledge of Allegiance by Mr. Albert and a prayer by Fire Chief Jackson.

- 1. To receive public comment, including vendors and service providers.** Fire Chief Jackson mentioned the Flow Chem fire and wanted to commend the water shuttle that Pattison Area VFD was in charge of, there were 12 units that ran very smoothly. Fire Chief Schmidt said he went to the debriefing and commented on Fire Chief Ulbricht, he did a great job with the water shuttle, and they never ran out of water. The City of Katy also said Fire Chief Ulbricht did an outstanding job. Barry Weinman said the instant commander did a very good job and he also heard good things about the water shuttle. The only problem at the fire was the communication because they were using 3 different frequencies to communicate. Fire Chief Orsak thanked everyone for the support with Rolling Hill's recent fundraiser.
- 2. To review and take action on approval of minutes of prior meetings.** *Mr. Albert* made a motion to approve the June 8th and June 15th minutes. *Mr. Ferguson* seconded the motion, which passed 4 to 0.
- 3. To receive a report from the Waller County Fire Chief's Association.** Fire Chief Orsak said they met with a few representatives from the Goodwin group. They are very willing to work with Emergency and First Responders. They would like to do training and cross training. It was a real good meeting.
- 4. To receive a financial report from the District Treasurer and District Bookkeeper.** Mrs. Gunderson read the financial report

Prosperity – Operations # 1881	\$6,320.73
Prosperity – Tax/Public # 8700	\$1,419,728.32
FNB – Public Funds # 8084	\$2,209,737.80
Accounts Receivable	\$401,513.11
Total Revenues for June	\$114,205.37
Total Provider Payments	\$139,385.34
Total District Expenses	\$141,045.71

5. **To pay District Bills.** *Mr. Ferguson* made a motion to approve the district bills. *Mr. Hargrave* seconded the motion, which passed 4 to 0.

Type	Date	Num	Memo	Open Balance
AT&T				
Bill	07/01/2015	28726347915 7X0626201	Acct# 287263479157; Internet for Tablets	200.19
Total AT&T				200.19
Axcess Hose & Ladder Co.				
Bill	07/01/2015	9563	Inv# 9563; Waller VFD - Annual Hose and Ladder Testing	2,662.84
Total Axcess Hose & Ladder Co.				2,662.84
BFF Investments				
Bill	07/01/2015		RENT - Aug 2015	1,400.00
Bill	07/01/2015	JuneLightBill	June Light Bill	159.00
Total BFF Investments				1,559.00
City of Brookshire				
Bill	07/01/2015		Provider Payment - August 2015	1,216.67
Total City of Brookshire				1,216.67
City of Katy				
Bill	07/01/2015		Provider Payment - August 2015	6,250.00
Total City of Katy				6,250.00
Coveler & Katz, P.C.				
Bill	07/01/2015	June2015	Acct# H1-73110	1,743.45
Total Coveler & Katz, P.C.				1,743.45
Delta Industrial Service and Supply				
Bill	07/01/2015	56307	Inv# 56307; PO 2015430-JO - Rolling Hills VFD	254.16
Total Delta Industrial Service and Supply				254.16
Gundersons Bookkeeping LLC				
Bill	07/09/2015	640	Inv# 640 - Bookkeeping 6/4/15 - 7/8/2015	1,783.00
Total Gundersons Bookkeeping LLC				1,783.00

Houston Community Newspaper

Bill	07/01/2015	369552	Ad#369552; Tomball Potpourri Election Ads	<u>546.00</u>
Total Houston Community Newspaper				546.00

Matthiesen Consulting

Bill	07/06/2015	13	Rolling Hills Fire Station - June professional Services	<u>1,150.00</u>
Total Matthiesen Consulting				1,150.00

Michael Twigg

Bill	07/01/2015	127	Website Maintenance	<u>100.00</u>
Total Michael Twigg				100.00

Monaville VFD

Bill	07/01/2015		Provider Payment - August 2015	<u>6,650.00</u>
Total Monaville VFD				6,650.00

Mr. Dan Teed

Bill	07/01/2015	May2015Election	May 2015 Election	<u>25,353.43</u>
Total Mr. Dan Teed				25,353.43

Mt. Zion Community VF Assoc., Inc.

Bill	07/01/2015		Provider Payment - August 2015	<u>1,593.75</u>
Total Mt. Zion Community VF Assoc., Inc.				1,593.75

Office of Mike Sullivan

Bill	07/01/2015	11281	Inv# 11281; Wall Map - May Election Request	<u>80.00</u>
Total Office of Mike Sullivan				80.00

Pattison Area VFD, Inc.

Bill	07/01/2015		Provider Payment - August 2015	<u>7,075.42</u>
Total Pattison Area VFD, Inc.				7,075.42

Prairie View VF Association, Inc.

Bill	07/01/2015		Reimb VFIS Auto Renewal	2,136.00
Bill	07/01/2015		Provider Payment - August 2015	<u>4,411.42</u>

Total Prairie View VF Association, Inc. 6,547.42

Prosperity Bank - CC

Bill	07/01/2015		June 2015 CC Charges; Acct ending 9927	<u>1,501.21</u>
Total Prosperity Bank - CC				1,501.21

Rodney Crosby

Bill	07/02/2015	62	Inv#62; Hempstead Training - June 2015	525.00
Bill	07/02/2015	61	Inv# 61; Rolling Hills Training - June 2015	525.00
Bill	07/02/2015	60	Inv# 60; PVVFD Training - June 2015	<u>575.00</u>
Total Rodney Crosby				1,625.00

Rolling Hills VFD

Bill	07/01/2015		Provider Payment - August 2015	4,087.92
Bill	07/01/2015		Locks for RHVFD New Fire Station	<u>278.00</u>
Total Rolling Hills VFD				4,365.92

Tri-County VFD

Bill	07/01/2015	28090	Inv#28090; TriCounty A&S Insurance VFIS - Reimb	2,043.00
Bill	07/01/2015		Provider Payment - August 2015	<u>6,618.50</u>
Total Tri-County VFD				8,661.50

US

Treasury

EFT	07/09/2015		June PR Liabilities	<u>1,113.74</u>
Total Waller VFD, Inc.				1,113.74

Waller County EMS, Inc.

Bill	07/01/2015		Provider Payment - August 2015	<u>95,833.33</u>
Total Waller County EMS, Inc.				95,833.33

Waller VFD, Inc.

Bill	07/01/2015		Provider Payment - August 2015	<u>5,648.33</u>
Total Waller VFD, Inc.				5,648.33

Weinman, Barry

DD	07/15/2015		Payroll Direct Deposit	1,463.27
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DD 07/31/2015
Total Waller VFD, Inc.

Payroll Direct Deposit

1,463.27

2,926.54

186,440.90

6. **To review and take action on the payment of operating funding pursuant to 2015 budgets and service agreements with the District fire and EMS service providers.** *Mr. Ferguson* made a motion to pay the service providers pursuant to the 2015 budgets. *Mr. Albert* seconded the motion, which passed 4 to 0.
7. **To review and take action on approval of District/Department capital acquisitions and appropriate funding thereof.** Mr. Barry Weinman asked the commissioners to consider getting a remount for EMS, he had a turn-key quote for \$118,225.00 for a Dodge Diesel Chassis, 3500 one-ton. The last Remount cost \$106,225 for the gas chassis, which is expected to arrive within the month. They have an 8 month delivery time. *Mr. Ferguson* said the vendor need to see the box so ESD can get an accurate quote. Mr. Hashaw said that they currently have 7 trucks, 1 station is without a reserve. 1 ambulance, the 2012 Dodge is down indefinitely, in the last year they have had to pay \$16,000 in maintenance costs and it is still broke, it only has 160,000 miles on it. *Mr. Albert* mentioned he thinks waiting another month is unnecessary for a more accurate quote. *Mr. Albert* made a motion to approve the purchase of a remount now for Waller EMS. *Mr. Hargrave* seconded the motion, which passed 4 to 0.

Mr. Weinman said Monaville is in need of some gear for fire fighters that are without gear. Mr. Robinson mentioned Monaville ordered 8 sets of gear the last time they ordered, the gear is still good, and it just doesn't fit anyone. *Mr. Davis* asked if any other departments have extra gear that Monaville can swap with them for the time being. Rolling Hills said they have some gear that they can disperse.

8. **To review and take action on approval of sale of tax foreclosed properties.** Ms Otilia Gonzales with Perdue Brandon got up and spoke about a piece of property that has been foreclosed on and auctioned off with no bids on it. The property is in a flood plan; the current structure is not livable. They now have an offer that has come in and offered to pay 50% of the taxes due; WHESD would collect \$307.83 if they accept this offer. Waller County has already approved it, and Waller ISD is voting on it. *Mr. Albert* made a motion to approve the sale of the foreclosed property. *Mr. Hargrave* seconded the motion, which passed 3 to 1, with *Mr. Ferguson* opposing.
9. **To review and take action on revisions to District and/or Department operating and capital budgets pursuant to re-allocation and/or other matters.** No Action.
10. **To conduct mid-year budget review and amend 2015 budget.** No Action.
11. **To review and discuss the proposed District 2016 Budget.** No Action.
12. **To review and take action on 2015 tax rate, including review of appraisal valuations, review of tax rate calculations, proposing/adopting rate and scheduling public hearings.** No Action. *Mr. Davis* mentioned that he talked to the Appraiser and ESD will be losing approximately \$340,000 in the Katy annexation.

13. **To receive a report from the District Emergency Service Director.** Mr. Weinman said the two pumpers will be here this week. He went down to look at them today. For what we paid for them they are very nice.

Waller County Septic still has to come out to Monaville to work on their septic tank. *Mr. Albert* asked about the fence issue. Fire Chief Robinson said it was still in the works.

Mr. John Peeler mentioned the City of Brookshire would like to meet with ESD to go over concerns of not having an ambulance in the City. Mr. Peeler suggested having a committee meet with the City of Brookshire. Mr. Davis, Bo Hashaw, Mr. Ferguson, and Mr. Weinman will go talk to them. Mr. Davis asked Mr. Weinman to set up a meeting with the City of Brookshire.

14. **To review and take action on real estate sales and/or purchases.** *Mr. Albert* said we need to find a piece of land on Warren Ranch Road. Billy Smith with Tri-County, said they have been cutting a lot there for two years now, that Tri-County was supposed to get the land for free to use to build a fire station on. There are 200 houses in the subdivision that are all for a fire station being built.
15. **To Review and take action on Rolling Hills construction project matters, including approval of pay applications.** No invoices have come in yet this month. *Mr. Ferguson* asked if they finished out the punch list except for the generator? Fire Chief Orsak said yes, there are a few more items; they will do them as warranty items.

16. **To review and take action on new District facilities including administration building.** *Mr. Ferguson* asked Mr. Peeler where we were on this? Mr. Peeler asked what the commissioner's expectations were from the attorney? *Mr. Ferguson* wants this project started and asked Mr. Peeler to do whatever is needed to be done with the RFQs and RFPs, etc to get it going.

Mr. Ferguson said that the Tri-County parking lot will need to be re-calked, it will cost approximately \$6,000, but if we don't do it, it will be at least \$6,000 to fix one pot hole. *Mr. Hargrave* made a motion to re-calk to the Tri-County parking lot. *Mr. Albert* seconded the motion, which passed 4 to 0. They asked Mr. Weinman to get a hard dollar quote on this.

17. **To review and take action as applicable on purchase of new fire apparatus, including Engines, booster Trucks, and Pumpers, and new ambulance and/or remount with purchase of new cab and chassis and refurbish of box and review financing options.**

No Action.

18. **To review and take action on Satellite Stations for the District, including method of design and construction.** Mr. Weinman mentioned that the Katy HOA has not had a meeting yet. Mr. Weinman is also to go talk to Rooms to Go about land for a fire station. *Mr. Ferguson* asked Mr. Weinman if we have any maps of the subdivisions. He said that these new subdivisions need to be put into the District maps. Mr. Weinman will talk to someone about getting this done.

- 19. Executive Session, pursuant to Government Code Sections 551.071, 551.072 and 551.074 to deliberate regarding real estate, consult with legal counsel and review District personnel and operating matters.** The Board left for an executive session at 7:57 PM. The meeting was reopened at 8:34 PM. The Commissioners said that WHESD will be moving their monthly meetings to the 2nd Tuesday of the Month from now on.
- 20. Adjournment.** *Mr. Ferguson* made a motion to adjourn at 8:36 pm. *Mr. Hargrave* seconded the motion, which passed 4-0.

Tommy Albert, Secretary/Treasurer