

MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200**. Was held on **Tuesday, August 11, 2015** at **7:00 p.m.** at the **Prairie View City Hall, 44500 US Business 290, Prairie View, TX 77445**.

In attendance were: Commissioners: Tommy Albert, Darwin Hargrave, and Tommy Davis; Legal Counsel: Mr. Peeler; Departments: Brookshire VFD, Hempstead VFD, Katy Fire & EMS, Mt. Zion VFD, Monaville VFD, Pattison VFD, Prairie View VFD, Rolling Hills, Tri-County VFD, Waller EMS, and Waller VFD; and Gundersons Bookkeeping, the District Bookkeeper; and Mr. Weinman the ESD Director.

The Meeting was called to order at: 7:03 p.m. by *Mr. Tommy Davis*. The meeting was opened with the Pledge of Allegiance and a prayer by Mr. Albert.

- 1. To receive public comment, including vendors and service providers.** Fire Chief Scott Robinson asked about the Monaville special audit for Monaville. Mr. Davis mentioned that Howard Katz is semi-retired and Mr. John Peeler will be taking over as WHESD’s attorney. Mr. Peeler said he would talk to Fire Chief Robinson after the meeting.
- 2. To review and take action on approval of minutes of prior meetings.** *Mr. Albert* made a motion to approve the minutes from the prior meeting. *Mr. Hargrave* seconded the motion which passed 3 to 0.
- 3. To receive a report from the Waller County Fire Chief’s Association.** Fire Chief Orsack mentioned that they did not have a meeting this month, so there was nothing to report.
- 4. To receive a financial report from the District Treasurer and District Bookkeeper and pay bills.** Mrs. Guel with Gundersons Bookkeeping read the financial report for July 2015.

Prosperity – Operations # 1881	\$7,082.90
Prosperity – Tax/Public # 8700	\$1,283,500.37
FNB – Public Funds # 8084	\$2,211,408.73
Accounts Receivable	\$362,083.43
Total Revenues for July	\$36,241.76
Total Provider Payments	\$139,385.34
Total District Expenses	\$165,591.15

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Open Balance</u>
Access Hose & Ladder Co.				
Bill	07/27/2015	9588	Inv #9588: Rolling Hills FD - Annual Hose, Ladder and Pump Testing	<u>1,458.00</u>
Total Access Hose & Ladder Co.				1,458.00

BFF Investments

	Bill	07/27/2015	JulyLightBill	July Light Bill	188.68
	Bill	08/01/2015		RENT - Sept 2015	<u>1,400.00</u>
Total BFF Investments					1,588.68
Burchfield's Septic & Backhoe Service					
	Bill	07/28/2015	8557	Inv #8557 Due 5/28/15	<u>70.00</u>
Total Burchfield's Septic & Backhoe Service					70.00
Charles Garland					
	Bill	07/30/2015	975266	Monaville VFD - Made New Copies of Design of Aerobic System	<u>75.00</u>
Total Charles Garland					75.00
City of Brookshire					
	Bill	08/01/2015		Provider Payment - September 2015	<u>1,216.67</u>
Total City of Brookshire					1,216.67
City of Katy					
	Bill	08/01/2015		Provider Payment - September 2015	<u>6,250.00</u>
Total City of Katy					6,250.00
City of Hempstead					
	Bill	08/01/2015		Provider Payment - 2nd Half for September 2015	<u>30,000.00</u>
Total City of Hempstead					30,000.00
Coveler & Katz PC					
	Bill	08/01/2015		July Invoice	<u>2,860.10</u>
Total Coveler & Katz					2,860.10
Drymalla Construction					
	Bill	07/27/2015	Application #6	Current Payment Due - Application #6	37,185.85
	Bill	07/27/2015	Application #7	Retainage Due - Application #7	<u>39,605.80</u>
Total Drymalla Construction					76,791.65
Geargrid Corporation					
	Bill	07/14/2015	0011221-IN	Inv. # 0011221-IN for PO #15010 - Rolling Hills VFD	<u>4,440.00</u>
Total Geargrid Corporation					4,440.00
Gundersons Bookkeeping LLC					
	Bill	08/05/2015	662	Inv # 662	<u>1,445.28</u>
Total Gundersons Bookkeeping LLC					1,445.28

McCall Gibson Swedlund Barfoot PLLC

Bill	08/04/2015	296-20 2014	Audit for Year Ending 12/31/2014; Final Bill	<u>5,000.00</u>
Total McCall Gibson Swedlund Barfoot PLLC				5,000.00

Metro Fire

Bill	07/21/2015	82820-1	Equipment for Apparatus - Monaville VFD - Quote #82300-0	<u>27,719.00</u>
Total Metro Fire				27,719.00

Michael Twigg

Bill	08/01/2015		Website Maintenance	<u>100.00</u>
Total Michael Twigg				100.00

Monaville VFD

Bill	07/31/2015	Acct MONAV - 1	VFIS of Texas - Renewal Installment, Adding Vehicle, and Theft Fee - Reimbursement	4,113.10
Bill	08/01/2015		Provider Payment - September 2015	6,650.00
Bill	08/01/2015		Repay Half of Invoice that is past due - Burchfield	<u>-35.00</u>
Total Monaville VFD				10,728.10

Mt. Zion Community VF Assoc., Inc.

Bill	08/01/2015		Provider Payment - September 2015	<u>1,593.75</u>
Total Mt. Zion Community VF Assoc., Inc.				1,593.75

Northwest Communication Inc.

Bill	07/30/2015	1020466	Inv # 1020466	<u>1,029.21</u>
Total Northwest Communication Inc.				1,029.21

Pattison Area VFD, Inc.

Bill	08/01/2015		Provider Payment - September 2015	<u>7,075.42</u>
Total Pattison Area VFD, Inc.				7,075.42

Prairie View VF Association, Inc.

Bill	08/01/2015		Provider Payment - September 2015	<u>4,411.42</u>
Total Prairie View VF Association, Inc.				4,411.42

Prosperity Bank - CC

Bill	07/28/2015		July 2015 CC Charges; Acct ending 9927	<u>531.53</u>
Total Prosperity Bank - CC				531.53

Rodney Crosby

Bill	07/31/2015	63	Inv # 63 - Hemstead VFD Training - July 2015	525.00
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	Bill	07/31/2015	64	Inv # 64 - Prairie View VFD Training - July 2015	700.00
	Bill	07/31/2015	65	Inv # 65 - Rolling Hills VFD Training - July 2015	<u>350.00</u>
Total Rodney Crosby					1,575.00

Rolling Hills VFD

	Bill	08/01/2015		Provider Payment - September 2015	4,087.92
	Bill	08/06/2015	121094	Reimbursement for Ferrara Inv # 121094	57.20
	Bill	08/06/2015	2011313	Reimbursement for Frank Isom Inv #2011313	<u>425.00</u>
Total Rolling Hills VFD					4,570.12

Tri-County VFD

	Bill	07/07/2015	Training	SFFMA Convention - Reimbursement for ESD Training - Meals	61.71
	Bill	07/07/2015	Training	SFFMA Convention - Reimbursement for ESD Training - Meals	32.48
	Bill	08/03/2015	24	Vehicle Insurance Reimbursement	805.31
	Bill	08/01/2015		Provider Payment - September 2015	<u>6,618.50</u>
Total Tri-County VFD					7,518.00

US Treasury

	EFT	08/14/2015		July PR Liabilities	<u>1,113.76</u>
Total US Treasury					1,113.76

Waller County

	Bill	08/04/2015	MonavilleVFD	Monaville VFD Development Permit Application Fee for Septic	<u>410.00</u>
Total Waller County					410.00

Waller County EMS, Inc.

	Bill	07/14/2015	1474	Penguin Management, Inc Inv. #35769 e-dispatches - 5000 calls per month - 8-1-15 to 1-31-16	1,518.00
	Bill	08/01/2015		Provider Payment - September 2015	95,833.33
	Bill	08/01/2015		Repay Half of Invoice that is past due - Burchfield	<u>-35.00</u>
Total Waller County EMS, Inc.					97,316.33

Weinman, Barry

	DD	07/14/2015		Payroll	1,463.28
	DD	07/31/2015		Payroll	<u>1,463.27</u>
Total Waller County EMS, Inc.					2,926.55

Waller VFD, Inc.

	Bill	08/01/2015		Provider Payment - September 2015	5,648.33
	Bill	08/03/2015	28681	VFIS - Inv # 28681 - Waller VFD - Renewal Installment	5,265.00
	Bill	08/03/2015	28730	VFIS - Inv # 28730 - Waller VFD - Added Vehicle	1,340.28

Total Bills to Pay:

312,067.18

Mr. Albert asked about Drymalla. *Mrs. Guel* mentioned that we had a check for Drymalla in the checks to be signed. *Mr. Davis* mentioned that the generator needs to be switched out; it is a natural gas right now. He would like to go pay Drymalla the final payment and have Rolling Hills moved in. *Mr. Peeler* said that typically the retainage is kept until substantial completion certificate is provided. *Mr. Albert* also asked about the payment to Charles for Monaville's copies. *Mr. Weinman* explained that the copies that were originally made, and the 2nd copy that was made were lost. *Mr. Ferguson* asked Charles to make a copy of the drawings and send it to WHESD and to send the bill to WHESD. *Mr. Albert* made a motion to approve all bills and hold #7 for Drymalla until completion. *Mr. Hargrave* seconded the motion, which passed 3 to 0.

5. **To review and take action on the payment of operating funding pursuant to 2015 budgets and service agreements with the District fire and EMS service providers.** *Mr. Albert* made a motion to pay the service providers pursuant to the 2015 budgets. *Mr. Hargrave* seconded the motion, which passed 3 to 0.
6. **To review and take action on approval of sale of tax foreclosed properties.** *Mr. Peeler* said he just kept it on the agenda in case we needed to do something with it this month. No Action.
7. **To review and take action on approval of District and/or Department operating and capital budgets pursuant to re-allocations and/or other matters.** Fire Chief Hollis Ulbricht mentioned that he turned in a request for re-allocation for this budget. He is asking for money back to put new tires on a fire truck. *Mr. Albert* made a motion to let Pattison have their money for the tires. *Mr. Hargrave* seconded the motion, which passed 3 to 0.
8. **To review and discuss the proposed District 2016 Budget.** *Mr. Albert* said no action right now until we know a tax base. *Mr. Albert* said that we will use the same format as last year, and *Mrs. Gunderson* will send out the form.
9. **To review and take action on 2015 tax rate, including review of appraisal valuations, review of tax rate calculations, proposing/adopting rate and scheduling public hearings.** No Action.
10. **To receive a report from the District Emergency Service Director.** *Mr. Weinman* both pumpers are in service, and have been in service for about 3 weeks and the guys seem to love them. They are getting trained on them. WHESD had a meeting with Brookshire about EMS. We are waiting to hear back from Brookshire to see what they would like for ESD to do. *Mr. Weinman* talked with an engineer, and he thinks there is some property behind Cameron for a fire station. *Mr. Weinman* will follow up with him next week. The bid for the Tri-County re-caulking of the parking lot has come in well below the \$6,000 mark, which was approved last month.
11. **To review and take action on real estate sales.** Will wait until executive session.

12. **To review and take action on new District facilities including administration building and fire stations, including construction payments, selection of architects or engineers and selection of contractors.** No Action.
13. **To review and take action to approve capital acquisitions and appropriate funding thereof, including action on acquisition financing.** Mr. Weinman said that Pattison blew an engine in their '89 Booster. A new Booster is \$130,000. The skid unit is still fine, we called and got a quote on a new chassis and it is about \$60,000 for a remount. Mr. Weinman's recommendation would be to do a remount for the Booster, which is a 60-90 day turn around. *Mr. Hargrave* asked if the F350 is heavy enough for the skid unit. Mr. Weinman said it is the perfect size for a Booster truck. It is a regular 2-door chassis, diesel. Fire Chief Hollis and Mr. Weinman talked for about 2 hours today and got a good description of the bed from the Vendor and Fire Chief Hollis said he would be happy with it. Ford is only accepting orders through this month on the 2016 models, and then they will be only accepting 2017 model orders and the price will be substantially more than the 2016 models. *Mr. Albert* made a motion to do the remount for \$60,000 for Pattison. *Mr. Hargrave* seconded the motion, which passed 3 to 0.
- Mr. Weinman said there was a request to get some Burn Ban Flags by Tri-County for the county for all fire stations. *Mr. Albert* made a motion to approve Burn Ban Flags for each station. *Mr. Hargrave* seconded the motion, which passed 3 to 0.
- Mr. Albert* said he had a man talk to him and is willing to give ESD two 200,000 water tanks; ESD just has to move them. One tank currently has water in it and the other tank has a foot of liquid fertilizer in it. If we get the piece of land in Hockley, we could put one tank there. *Mr. Albert* said he would put the man on hold for a little bit until ESD could find a place to put the tanks.
14. **Executive Session, pursuant to Government Code Sections 551.072, 551.074, and 551.071 and to deliberate regarding real estate, consult with legal counsel and review District personnel and operating matters.** The Board left for an executive session at 7:31 PM. The meeting was reopened at 8:01 PM.
15. **To review and take action under Health and Safety Code section 775.042 to remove Commissioner due to absence from meetings.** Mr. Peeler said this cannot be addressed since Mr. Ferguson is absent tonight.
16. **To review and take action under Health and Safety Code section 775.044 to fill a vacancy on the Board.** Mr. Peeler said this cannot be addressed since Mr. Ferguson is absent tonight.
17. **Adjournment.** *Mr. Davis* addressed Waller EMS and Monaville about the past due bill to Burchfield. *Mr. Albert* made a motion to adjourn at 8:03 pm. *Mr. Hargrave* seconded the motion, which passed 3-0.

Tommy Albert, Secretary/Treasurer