

MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200**. Was held on **Monday, March 9, 2015** at **7:00 p.m.** at the **Prairie View City Hall, 44500 US Business 290, Prairie View, TX 77445**.

In attendance were: Commissioners: Tommy Albert, Gary Ferguson, Darwin Hargrave, and Tommy Davis; Legal Counsel: Mr. Katz; Departments: Waller VFD, Pattison VFD, Mt. Zion VFD, Waller EMS, Rolling Hills, Prairie View VFD, Tri-County VFD, and Brookshire VFD; and Gundersons Bookkeeping, the District Bookkeeper, and Mr. Weinman the ESD Director.

The Meeting was called to order at: 7:15 p.m. by *Mr. Tommy Davis*. The meeting was opened with the Pledge of Allegiance by Mr. Albert and a prayer by Fire Chief Jackson.

- 1. A. Review and take action on the following matters and Orders relating to calling a public election on adopting a one percent (1%) sales and use tax in the District under Health & Safety Code, Section 775.0751 and 775.0752.**
 - A. Review matters relevant to a District sales and use tax of one percent (1%).**
 - B. To Consider and take action on such other Orders, Resolutions and related matters as required or appropriate to call for District sales tax Election on May 9, 2015 on the Proposition of allowing the adoption of a District sales tax of one percent (1%).**

Mr. Katz said the election offices have been called. Harris County and Waller County are not having county elections. The School Districts are holding their own election. Election Day Voting will be held at Hempstead City Hall, Fieldstore County Building, Monaville County Building, Pattison Area VFD, Katy Municipal Court Building and Roberts Road Elementary School. Early voting will take place at Hempstead City Hall, Fieldstore County Building, Monaville County Building, Pattison VFD, and Roberts Road Elementary (Harris County). *Mr. Davis* asked if Mr. Katz had called the County Judge yet. Mr. Katz said he has and he has not received a phone call back yet. *Mr. Ferguson* made a motion to approve the locations for the election. *Mr. Hargrave* seconded the motion, which passed 4 to 0.
- 2. To take action to approve a contract with the Waller County Elections Office or other jurisdiction for services relating to the conduct of the election.** *Mr. Ferguson* made a motion to approve the contract with the Waller County Elections Office or other jurisdiction for services relating to the conduct of the elections. *Mr. Hargrave* seconded the motion, which passed 4 to 0.
- 3. To take action to approve a contract with the Harris County Elections Office or other jurisdiction for services relating to the conduct of the election.** Mr. Katz said Harris County wasn't having a county election. This item was tabled.
- 4. To receive public comment, including vendors and service providers.** No Public Comment.

5. **To review and take action on approval of minutes of prior meetings.** *Mr. Ferguson* made a motion to approve the February 9th, 2015 minutes. *Mr. Albert* seconded the motion, which passed 4 to 0.
6. **To receive a report from the Waller County Fire Chief's Association.** Fire Chief Hollis Ulbricht mentioned that she met with Nicole Lane with the Texas Forestry Service. They will be holding two classes. She said that if we need the Forestry Service that they call ASAP. The classes will be over reporting with the Texas Forestry and Federal. The class will be April 11th on how to do the reports. The classes are free. Also, they need to get with the sheriff's office to get three departments paged out on structure calls.
7. **To receive a financial report from the District Treasurer and District Bookkeeper.** Mrs. Gunderson read the financial report.

Prosperity – Operations # 1881	\$12,171.23
Prosperity – Tax/Public # 8700	\$2,156,146.40
FNB – Public Funds # 8084	\$2,203,174.12
Accounts Receivable	\$1,252,057.87

Total Revenues for February	\$310,853.78
Total Provider Payments	\$139,385.34
Total District Expenses	\$267,585.56

8. **To pay District Bills.** *Mr. Ferguson* made a motion to approve the district bills with exception of the Siddon-Martin invoice for \$2,317.16. *Mr. Hargrave* seconded the motion, which passed 4 to 0.

Type	Date	Num	Name	Memo	Credit
Bill Pmt - Check	03/06/2015	11397	City of Katy	Provider Payment - April 2015	6,250.00
Bill Pmt - Check	03/06/2015	11398	Monaville VFD	Provider Payment - April 2015	6,650.00
Bill Pmt - Check	03/06/2015	11399	Mt. Zion Community VF Assoc., Inc.	Provider Payment - April 2015	1,593.75
Bill Pmt - Check	03/06/2015	11400	Pattison Area VFD, Inc.	Provider Payment - April 2015	7,075.42
Bill Pmt - Check	03/06/2015	11401	Prairie View VF Association, Inc.	Provider Payment - April 2015	4,411.42
Bill Pmt - Check	03/06/2015	11402	Rolling Hills VFD	Provider Payment - April 2015	4,087.92
Bill Pmt - Check	03/06/2015	11403	Tri-County VFD	Provider Payment - April 2015	6,618.50
Bill Pmt - Check	03/06/2015	11404	Waller County EMS, Inc.	Provider Payment - April 2015	95,833.33
Bill Pmt - Check	03/06/2015	11405	Waller VFD, Inc.	Provider Payment - April 2015	5,648.33
Bill Pmt - Check	03/06/2015	11406	City of Brookshire	Provider Payment - April 2015	1,216.67
Bill Pmt - Check	03/06/2015	11407	American Test Center	Inv# 2150367, Test and inspection on Ladder Truck, WVFD	530.00
Bill Pmt - Check	03/06/2015	11408	AMI Fire Equipment	Install Gates and handles on Prairie View Brush Truck	875.00
Bill Pmt - Check	03/06/2015	11409	Barry Weinman	Fuel Reimb	361.97

Bill Pmt - Check	03/06/2015	11410	BFF Investments	Rent & Electric Bill	1,609.39
Bill Pmt - Check	03/06/2015	11411	Butler Business Products	Acct# 10180	143.69
Bill Pmt - Check	03/06/2015	11412	Drymalla Construction	Rolling Hills Fire Station	138,136.45
Bill Pmt - Check	03/06/2015	11413	Gundersons Bookkeeping LLC	Inv#516; Bookkeeping feb 4 - mar 4, 2015	2,891.40
Bill Pmt - Check	03/06/2015	11414	Harris Co Appraisal Dist	inv# PSI15000491; Qtr 2 Quarterly Assessment	1,374.00
Bill Pmt - Check	03/06/2015	11415	Matthiesen Consulting	RHFS - 10 hours Review	1,150.00
Bill Pmt - Check	03/06/2015	11416	Metro Fire	TC - Helmet	1,304.00
Bill Pmt - Check	03/06/2015	11417	Michael Twigg	Website Maintenance	100.00
Bill Pmt - Check	03/06/2015	11418	Municipal Emergency Services	inv# 00594989_SVN - Pattison Flow Test - SCBA	867.30
Bill Pmt - Check	03/06/2015	11419	PPE Care	Gear Repairs for Tri County - Correction from previous invoice	651.00
Bill Pmt - Check	03/06/2015	11420	Rodney Crosby	Training	1,025.00
Bill Pmt - Check	03/06/2015	11421	Rolling Hills VFD	RHVFD training - Rodney Crosby inv# 46	525.00
Bill Pmt - Check	03/06/2015	11422	Shirts Caps and More	Reimb inv# 14155; 20 - 13" full color reflective stickers - logo change	430.00
Bill Pmt - Check	03/06/2015	11423	Siddons-Martin Emergency Services	VOID: installed new kussmaul auto charger - Monaville	
Bill Pmt - Check	03/06/2015	11424	Tri-County VFD	Texas Mutual WC insurance reimbursement	1,721.00
Bill Pmt - Check	03/06/2015	11425	U S Postmaster	Renew PO Box 510 - 12 months	86.00
Bill Pmt - Check	03/06/2015	11426	Waller Co Appraisal District	2nd Qtr; quarterly assessment	14,300.16
Bill Pmt - Check	03/06/2015	11427	Coveler & Katz, P.C.	Feb Invoices - Lawyer Fees	6,793.84
Bill Pmt - Check	03/09/2015	11428	Mt. Zion Community VF Assoc., Inc.	Provider Payment - March 2015	1,593.75
Check	03/09/2015	11429	City of Hempstead FD	Provider Payment - 1/2 year	30,000.00
Check	03/11/2015	11430	Metro Fire	Order # 82495-0	16,480.00
Check	03/09/2015	11431	Take 3 Trailers	Bumper on ESD Directors Truck	850.00
Check	03/16/2015	11432	D & T Roofing LLC	Invoice 1081	13,364.00
Check	02/24/2015	EFT	AT&T	Internet invoice	100.33
Liability	03/12/2015	E-pay	United States Treasury	04-3746791 QB Tracking # 180921932	1,113.74
Liability	03/12/2015		QuickBooks Payroll Service	Created by Payroll Service on 03/05/2015	1,463.27
Liability	03/30/2015		QuickBooks Payroll Service	Created by Payroll Service on 03/05/2015	1,463.27
					380,688.90

9. **To receive a report from the District Emergency Service Director.** Mr. Weinman introduced Kelly Crowder with Gundersons Bookkeeping. He mentioned that the Waller Pumper is here, however, some of the equipment that was ordered for this apparatus still is not in yet. He met with the Fire Marshall about the Goodwin facility. It is just under 100 acres under one roof. It will be the 5th largest building in the country. The Prairie View Booster Truck is back and was under bid. Mr. Weinman is going to send a letter to the Sherriff's office to dispatch 3 departments per structure fire. It will help on our ISO rating. Mr. Weinman said that he finally got a response on the property on the South End of the district, we lost it to the City of Katy, and they plan on putting a well on it. He said that he

needs guidance from the commissioners on what the next step will be. Mr. Weinman also started on the inventory. *Mr. Albert* asked about the land in Hockley. Mr. Weinman said he hasn't heard anything back yet.

10. To Review and take action on Rolling Hills project matters, including approval of pay applications. *Mr. Ferguson* said that we received the invoices, and they were originally not signed by the engineer. They were sent back for signatures and the engineer signed off on them. The slab is poured; the driveway has also been poured. They have been working with San Bernard electric to get the power worked out. Fire Chief Orsak said the building will be put on starting on March 18th. *Mr. Ferguson* made a motion to approve the payment on the Rolling Hills Fire Station. *Mr. Albert* seconded the motion, which passed 4 to 0.

11. To review and take action on the payment of operating funding pursuant to 2015 budgets and service agreements with the District fire and EMS service providers. *Mr. Ferguson* made a motion to pay the service providers pursuant to the 2015 budgets. *Mr. Hargrave* seconded the motion, which passed 4 to 0.

12. To review and take action on approval of District/Department capital acquisitions and appropriate funding thereof. Mr. Weinman mentioned that we need to look at ordering the pagers gain. 74 pagers have been requested by six of the departments. Only 7 of the departments responded to Mr. Weinman's request on getting a name with each pager that they were requesting. *Mr. Albert* made a motion to buy 74 pagers with a \$35,000 limit, but with checking into another vendor before making the purchase. *Mr. Ferguson* seconded the motion, which passed 4 to 0.

Mr. Weinman said that the 2 pumpers are coming in at the same time and we need to order equipment for those trucks. The equipment for Monaville's truck is \$27,719, and they are still tweaking Tri-County's equipment list.

Mr. Weinman also need to purchase radios for the 3 fire trucks, they are \$778.50 a piece, for a total of \$2,335.50. Metro Fire will install the radios.

Mr. Albert mentioned that we need to consider getting lights put on the ESD Director's truck. Mr. Weinman has been working as a member of EMS and a volunteer. The more vehicles with Red lights on them the safer we are. The lights are an extra \$4,000 over what was originally approved for this vehicle.

Mr. Albert made a motion to purchase the equipment for Monaville and Tri-County's apparatus, the 3 radios, and the lights for the ESD Director's truck, with a total not to exceed \$60,783.40. *Mr. Ferguson* seconded the motion, which passed 4 to 0.

- 13. To review and take action on revisions to District and/or Department operating and capital budgets pursuant to re-allocations and/or other matters.** No Action.
- 14. To review and take action as applicable on purchase of new fire apparatus, including Engines, booster Trucks, and Pumpers, and new ambulance and/or remount with purchase of new cab and chassis and refurbish of box and review financing options.** Mr. Hashaw said the new ambulance is expected in March. The Remount is right behind it. Mr. Weinman said we need to consider remounting another ambulance soon.
- 15. To review, discuss and develop strategy for Satellite Stations for the District.** *Mr. Davis* asked if anyone had any ideas on where we could get some land. Chief Ulbricht said to check with the airport; at one time they wanted us to serve the airport and surrounding areas. The last time we talked with them they were not ready to make a decision, but maybe they are now. Mr. Weinman is afraid we are going to have to spend some money instead of trying to get land donated. *Mr. Davis* said to go check back with the airport. *Mr. Albert* said to make an offer on property in Warren Ranch. Mr. Williams talked to them a long time and maybe see if we can get some help with getting contacts from Mr. Williams.
- 16. Executive Session, pursuant to Government Code Sections 551.071, 551.072 and 551.074 to deliberate regarding real estate, consult with legal counsel and review District personnel and operating matters.** The Board left for an executive session at 8:02 PM. The meeting was reopened at 8:27 PM.
- 17. Adjournment.** *Mr. Ferguson* made a motion to adjourn at 8:28 pm. *Mr. Hargrave* seconded the motion, which passed 4-0.

Tommy Albert, Secretary/Treasurer