

**MEETING OF THE WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO. 200**

Board of Commissioners of **The WALLER-HARRIS EMERGENCY SERVICES DISTRICT NO 200**. Was held on **Monday, September 8, 2014 at 7:00 p.m.** at the **Prairie View City Hall, 44500 US Business 290, Prairie View, TX 77446**.

In attendance were: Commissioners: Brooke Robinson, Tommy Davis, Darwin Hargrave, Tommy Albert, and Gary Ferguson; Legal Counsel: Mr. Katz; Departments: Waller VFD, Pattison VFD, Mt. Zion VFD, Waller EMS, Rolling Hills VFD, Prairie View VFD, and Monaville VFD; and Gundersons Bookkeeping, the District Bookkeeper; and Barry Weinman, the ESD Director.

The Meeting was called to order at: 7:11 p.m. by *Mr. Tommy Davis*.

- 1. To receive public comment, including vendors and service providers.** Pattison VFD announced that they were going to be having their annual fundraiser this weekend. Rolling Hills VFD announced they were having their fundraiser on Oct 11<sup>th</sup>.
- 2. To receive a report from the Waller County Fire Chief's Association.** There was nothing to report because the Fire Chief's had not had their monthly Fire Chief's meeting. They will have it Wednesday night after the Budget workshop.
- 3. To review and take action on approval of minutes of prior meetings.** *Mr. Albert* made a motion to approve the August 11th minutes as presented. *Mr. Hargrave* seconded the motion. The motion passed 5 to 0.
- 4. To receive a financial report from the District Treasurer and District Bookkeeper.** Report was read by Ms. Gunderson for Month Ending August 31, 2014.

Prosperity – Operations # 1881	\$10,365.05
Prosperity – Tax/Public # 8700	\$1,136,775.88
FNB – Public Funds # 8084	\$1,972,695.36
Accounts Receivable	\$391,026.11
Total Revenues for August	\$16,175.76
Total Provider Payments	\$176,244.16
Total District Expenses	<b>\$ 14,899.47</b>

- 5. To review and take action regarding FEMA and other agency reimbursements regarding, Tri-County Fire and Magnolia Fire and other incidents.**  
*Mr. Albert* received a phone call from Mr. Williams regarding FEMA. According to the Tri County Board and their Attorney, there will be ad published in the newspaper, but the

disbursements will be made on two different Saturdays in October. The newspaper ad will give the details on how to get the FEMA checks.

*Mr. Ferguson* made a motion to have Mr. Katz send TriCounty a letter demanding the FEMA money be sent to Mr. Katz office within 10 days. Mr. Katz office will then disperse the money to where it needs to go. *Mr. Albert* seconded the motion, which passed 4 to 0. *Mr. Davis* did not vote.

## 6. To pay District Bills.

*Mr. Ferguson* made a motion to approve the district bills. *Mr. Albert* seconded the motion. There was discussion on a TriCounty Toll Violation. Mr. Wienman was asked to look into the toll violation. The motion passed 5 to 0.

Customer/Vendor ID	Description	Check No.	Date	Amount
More than Signs	Inv# 13139	11207	09/02/2014	92.00
United States Treasury	04-3746791 QB Tracking # 199483057	E-pay	09/03/2014	1,119.74
BFF Investments	Rent	11217	09/08/2014	800.00
Michael Twigg	Website Maintenance	11218	09/08/2014	100.00
Butler Business Products	Acct# 10180	11219	09/08/2014	941.92
Butler Business Products	Acct# 10180	11220	09/08/2014	67.80
Rodney Crosby	Training - RH	11221	09/08/2014	375.00
Rodney Crosby	Training - Hempstead	11222	09/08/2014	675.00
Harris Co Appraisal Dist	4th Qtr Assessment; Inv# PSI144001940	11223	09/08/2014	1,289.00
Language USA, Inc.	Election translator	11224	09/08/2014	75.00
Michael & Christina M Mathes	Training Reimbursement for TEEEX	11225	09/08/2014	540.57
North Texas Tollway Authority		11226	09/08/2014	12.87
Rolling Hills VFD	Reimb for MES inv# 543431_SNV; Flow Test - SCBA	11227	09/08/2014	444.00
Rolling Hills VFD	Reimb for Axxess Hose & Ladder Inv# 9431; Hose & ladder testing	11228	09/08/2014	1,277.75
Robert Ross	Training Reimbursement for TEEEX	11229	09/08/2014	232.46
Jacob Schmidt	TEEX Training 7/20-7/25/14	11230	09/08/2014	309.69
Siddons-Martin Emergency Services	Monaville Tnkr-32; Replace hid lamps, etc., Inv#12014	11231	09/08/2014	626.27
Tri-County VFD	Reimb Axxess Hose Inv# 9432; Hose & Ladder Testing	11232	09/08/2014	3,049.05
Waller Co Appraisal District	4th Qtr Allocation	11233	09/08/2014	14,178.37
Waller VFD, Inc.	Training Reimbursement for TEEEX	11234	09/08/2014	1,156.44
PPE Care	Inv# 08052014A; Tri-County FD Cleaning Inspection & repairs of 14 sets of gear	11235	09/08/2014	3,012.50
Gundersons Bookkeeping LLC	bookkeeping 8/9/14 - 9/3/14 Inv# 369	11236	09/08/2014	2,746.00
Barry Weinman	Reimb for Mileage for 2 months	11237	09/08/2014	728.56
Coveler & Katz, P.C.	August Invoice for Election Hours	11238	09/08/2014	5,625.00
Coveler & Katz, P.C.	Austin 2014 Lawyer fees	11239	09/08/2014	3,394.87

Mt. Zion Community VF Assoc., Inc.	Training Reimbursement for TEEEX	3087	09/08/2014	1,233.25
Access Hose & Ladder Co.	Prairie View Hose & Ladder Testing	3088	09/08/2014	2,172.30
BFF Investments	Utilities	11240	09/11/2014	46.22
Barry Weinman	Reimb for Office Supplies	11241	09/11/2014	82.35
Barry W Weinman	Created by Payroll Service on 09/04/2014		09/12/2014	1,460.11
Barry W Weinman	Created by Payroll Service on 09/04/2014		09/29/2014	1,460.11
Texas Emergency Srvcs Ret System	Retirement	EFT	09/30/2014	7,560.00
				56,884.20

7. **To review and discuss the proposed District 2015 budget.** *Mr. Albert* said nothing else can be decided on the budget until the providers turn in their budgets. Tabled.
8. **To Review and take action on revisions to District 2014 budget.** *Mr. Albert* mentioned that there will be a few items on the budget that will need adjusting; it will be ready at the next meeting.
9. **To review and take action on the payment of operations funding pursuant to 2014 budget and service agreement with the District fire and EMS service providers.** *Mr. Ferguson* made a motion to pay providers pursuant to the 2014 budget and service agreements. *Mr. Albert* seconded the motion, which passed 5 to 0.
10. **To review and take action on approval of District/Department capital acquisitions and appropriate funding thereof.** No Action.
11. **To review and take action on development of a District-wide ISO plan.** *Mr. Robinson* mentioned that the ISO committee had a meeting on last Thursday. They discussed some things and decided that the first item they need to focus is on getting the Satellite Stations done.
12. **To review and take action on Agreement with Brookshire VFD for fire and EMS first responder services for the City of Brookshire and ETJ areas.** Mr. Katz sent the lease agreement to the city council and we have received nothing in response, not even an answer to some questions in an email Mr. Katz sent. No Action.
13. **To receive activity reports from District fire and EMS providers.** It was mentioned by several departments that dispatch was not showing all of their calls. Katy Fire Department had a total of 115 calls, 17 were inside ESD; Katy EMS had 17 calls in district, 137 calls out of district; Monaville VFD had 13 call, all inside ESD; Mt. Zion had 4 call, all inside ESD; Pattison Area VFD had 22 calls, all inside ESD; Hempstead VFD had 16 calls, all inside ESD; Rolling Hills had 3 call, all inside ESD; Waller VFD had 10 calls, all were inside ESD; Prairie View VFD had 8 calls, all inside ESD, Tri-County VFD had 24 calls, 23 inside ESD, and Waller EMS had 339 calls, 335 calls inside ESD.

- 14. To review and take action on revisions to District and/or Department operating and capital budgets pursuant to re-allocations and/or other matters.** Pattison VFD requested back the money they turned in last month. They want to put a bed on a truck. *Mr. Ferguson* asked Pattison VFD to send in writing to Gundersons Bookkeeping what Pattison wants to do and how much it will cost. *Mr. Hargrave* seconded the motion, which passed 5 to 0.
- 15. To review and take action as applicable on purchase of new fire apparatus, including Engines, Booster Trucks, and Pumps, and new ambulance and/or remount with purchase of new cab and chassis and refurbish of box.** Mr. Weinman mentioned that there are still items pending. The gear was all measured and should be coming in soon. The Prairie View truck has the body on the bed, but it is still a few months away from being complete.
- 16. To receive a training report from service providers.** Training reports will be turned in next month.
- 17. To review and take action on Right-of-Way Easement for the Rolling Hills Fire Station.** Mr. Ferguson said that Mr. Katz's office was sent the easement. The 20 foot easement on the Rolling Hills property is close to the well on the property. Travis is supposed to be checking on this. *Mr. Ferguson* made a motion to approve the document and get rid of the other easement on the property in place of this new easement. *Mr. Albert* seconded the motion, which passed 5 to 0.
- 18. To receive a report and authorize approval of payments related to Rolling Hills Fire Station construction project.** *Mr. Ferguson* received a call today from the contractor, and the drawings have not been complete, so the pricing has not been done yet. The pricing should be in by the end of the week.
- 19. To review and take action on construction of future District administration building.** Mr. Katz said at the last meeting the board formally approved Drymalla as the contractor. Drymalla needs to get the plans to us. Mr. Ferguson said that Drymalla sent a preliminary draft a month or two ago, while they were slow in hopes they would get the contract.
- 20. To review and take action on contractors for the construction contract for the future District administration building.** This was done last meeting.
- 21. To discuss changing the monthly meeting location.** *Mr. Albert* made a motion to stay at Prairie View City Hall. *Mr. Hargrave* seconded the motion, which passed 5 to 0. Mr. Jackson said it was fine with him if ESD continues to meet at Prairie View. It is a nice central location for everyone.
- 22. Executive Session, pursuant to Government Code Sections 551.071, 551.072 and 551.074 to deliberate regarding real estate, consult with legal counsel and review District personnel and operating matters.** No executive session was needed.

**23. Discuss and take action on ESD website.** No Action.

**24. Adjournment.** The meeting was adjourned at 8:52 PM.

Respectful Submitted,

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Tommy Albert, Secretary / Treasurer